

LMC EEO COMMITTEE MEETING MINUTES

Tuesday, September 13, 2022, 2:30pm to 4:30pm via ZOOM

Join Zoom Meeting – <https://4cd.zoom.us/j/5244234068> | Meeting ID: 524 423 4068 | Phone Audio: 1 (669) 900 6833

Committee Membership Present:	
Co-Chairs:	Sabrina T. Kwist, Carlos Montoya
Notetaker	Mika Sugahara
Student Representative:	TBC
Classified Representatives:	Irma Gregory
Faculty Representatives:	Janith Norman, Cameron Bluford
Manager Representatives:	Dave Belman, Teresea Archaga

Item #	Approx. Time (minutes)	Topic/Activity	Lead	Information Discussion Action	Notes
1.	2	Welcome	Co-Chairs	I	Meeting Attendance: 5 out of 7 members, quorum qualified Absence: Abbey Duldulao due to other scheduling conflict.
2.	5	Public Comment and Announcements	Co-Chairs	I	Up-coming events introduced by Teresea Archaga. Library updates from Cameron Bluford. Sabrina shared information of College Assembly happening on next Monday 19th from 3 to 5pm.
3.	5	Approve Agenda for Tuesday, September 13 Approve Minutes for Tuesday, April 12	Co-Chairs	D/ A	Agenda approved with removable of Student Representatives and Nicole Almassey as the Classified Representative – 1st Teresea Archaga, 2nd Cameron Bluford: 5 Votes, 0 opposed. Minutes approved – 1st Teresea Archaga, 2nd Dr. Janith Norman: 4 Votes, 0 opposed, 1 Irma Gregory abstained.
Old Business					
4.	5	Membership review	C. Montoya	D	Review the membership of the EEO Committee. https://www.losmedanos.edu/eo/EEOListofMembers.aspx <ul style="list-style-type: none">- DEEOAC meeting is moved to Friday and there will be no conflict this semester.- Classified Senates; Nicole Almassey is not representing as a CS member this semester, which requires replacement. Membership of Abbey and Irma will be to be confirmed.- Academic Senates; A vacancy of previous Camille Santana membership will be asked to be filled by Nicole Trager (Alternate).- Student Senates; In progress of recruiting.- Dave Belman will be stepping down from DEEOAC membership.

5.	10	DEEOAC report	I. Gregory	I/D/A	DEEOAC Sub-Committee has almost finished revision of District EEO Plan (ref Plan 2016-2019). In October, updated version will be presented and next steps will be guided. Work on the Uniform Selection Guide has been postponed till further notice due to the change in District leadership. Key movements in District; DEEOAC membership will be updated. Dr. Micaela Ochoa as well as District Payroll manager joined recently.
New Business					
6.	10	USC LMC Climate Survey	S. Kwist	I/D	Reference: Campus Climate Surveys. https://race.usc.edu/colleges/naccc/#campus-climate-surveys Dr. Sabrina Kwist shared NACCC survey contents and insights.
7.	5	SEP Update	S. Kwist	I/D	Reference: Tableau Data for Student Equity Plan. https://tableau2.4cd.edu/#/workbooks/201/views Dr. Sabrina Kwist shared the process of Student Equity Planning and its timelines.
Committee Business					
8.	15	Next Steps and Future Agenda Items	Co-Chairs	I/D/A	Summary of takeaways to Constituency Groups - Student Equity Plan – Internal Work Plan to be developed. - Confirm full membership of EEO committee as well as DEEOAC representatives. - Updated Uniform Selection Guide follow-up.
9.	5	Adjourn Meeting	Co-Chairs	I/D/A	At 4:03