

LOS MEDANOS COLLEGE

LMC EEO Committee MINUTES Tuesday, September 12, 2023, 2:30pm to 4:30pm

In Person: Conference Room LLIB-215 (Pittsburg Campus – Library Building) and via ZOOM

Join Zoom Meeting – <https://4cd.zoom.us/j/4288613703> | Meeting ID: 428 861 3703 | Phone Audio: 1 (669) 900 6833

Committee Membership	Present:
Co-Chairs:	Carlos Montoya, Rosa Armendariz
Classified Representatives:	Abbey Duldulao (zoom), Denise Uribe, (vacant)
Faculty Representatives:	Janith Norman (zoom), Cameron Bluford, (vacant)
Manager Representatives:	Dave Belman, Teresea Archaga, (vacant)
Student Representative:	(vacant)
Notetaker:	Mika Mobley

Item #	Time (min)	Topic/Activity	Lead	Information Discussion Action	Notes
1.	2	Welcome	Co-Chairs	I	Meeting Attendance: 6 out of 6 members, quorum qualified. No Absence.
2.	5	Public Comment and Announcements	Co-Chairs R. Armendariz	I	(Bi-directional communication from our College & Community) DEEOAC Retreat September 15, 2023 – Dr. Norman shared about discussion opportunity with District.
3.	20	Approve membership of online participation Approve Agenda for Tuesday, September 12th 2023 Approve Minutes for Tuesday, April 11th 2023	Co-Chairs	D/ A	LMC "Teleconference Waiver Request" form was submitted and confirmed. https://www.losmedanos.edu/sg/BrownActResources.aspx Approved A. Duldulao and J. Norman joining online (via Zoom) – 1 st motion D. Belman, 2 nd Teresea Archaga: 4 Votes, 0 opposed. Agenda approved – 1 st motion D. Belman, 2 nd Teresea Archaga: 4 Votes, 0 opposed. Minutes approved – 1 st motion J. Norman, 2 nd Teresea Archaga: 4 Votes, 0 opposed and 0 abstained.
Standing Item					
4.	5	Committee Membership	C. Montoya	D	Review the membership of the EEO Committee. https://www.losmedanos.edu/eo/EEOListofMembers.aspx 1 each vacancy on each constitutional group to be followed-up.
5.	30	Review EEO Charges	C. Montoya	I/D	Final-EEOC-Charges2020.docx (live.com) - Discussed around Charges No. 3, 5 & 6. - Communicate with District to improve EEO collaboration, consistency and continuity during the DEEOAC retreat event. - To provide Training Requirements.



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6.	5	EEO Training requirements Follow-up	LMC HRA	I/D/A	Align constituency groups with the District EEO training requirement. - Diversity training is good for 2 years - EEO representative training Those who have not completed are to complete the provided training: EEO Representative Training @4CD - Recorded 11/21/22 (csod.com)
7.	3	DEEOAC report	J. Norman	I/D/A	DEEOAC Goal and Annual Report planning They are coming up with top 3 goals to focus in the year 2023-2024. DEEOAC's 1 st meeting will be in October.
New Business					
8.	45	Facility Master Planning – Stakeholder Interview	Steinberg Hart	I/D	Nicole / Jordan from Steinberg Hart joined to conduct the interview from 3:30 to 4:15 (refer to FMP report for details).
Committee Business					
9.	5	Summary of report out to Constituency Groups	Co-Chairs	I/D/A	We have been invited to the DEEOAC meeting on Sep. 15 th . Reviewed EEO charges and discussion will continue to develop an action plan for the year. Discussed membership. Provided input through the Facilities Master Planning process with Stenberg Hart.
10.	5	Next Steps and Future Agenda Items <ul style="list-style-type: none"> Committee meeting format & logistics Exit Survey and NACC Survey to be discussed in the next EEO meeting in Fall. 	Co-Chairs	I/D/A	
11.	5	Adjourn Meeting	Co-Chairs	I/D/A	At 4:33
NEXT MEETING: <i>October 10th, 2023, 2:30 – 4:30 pm</i>					