

LMC EEO COMMITTEE MEETING AGENDA

Tuesday, December 10, 2019

2:30pm to 3:50pm - Library 215

Committee Membership:

Co-Chairs: Sabrina T. Kwist, Carlos Montoya
 Student Representative: Shagoofa Khan- VP of LMCAS
 Classified Representatives: Abbey Duldulao, Edward Beanes, Vacant
 Faculty Representatives: Erich Holtmann, Janice Townsend, Vacant
 Manager Representatives: Dave Belman, Teresea Archaga, Carla Rosas

Item #	Time (minutes)	Topic/Activity	Lead	Information Discussion Action	Desired Outcome
1.	5	Welcome	S. Kwist		
2.	4	Public Comment and Announcements	C. Montoya		Bi-directional communication from our College & Community
3.	5	Approve Agenda for December, 9, 2019 Approve Minutes from November 11, 2019 meeting	C. Montoya	D/ A	Review and Approve
Standing Items					
4.	5	Report on Districtwide EEO Advisory Committee Meeting: No Meeting since last EEO meeting - next meeting December 13, 2019 at 10:00am	S. Kwist	I/A	Confirm LMC representation
New Business					
5.	10	Working Group Report: <u>Hiring a Diverse Workforce</u> - A. Duldulao, J. Townsend, E. Holtman, C. Montoya, & S. Kwist	C. Montoya	I/A	Introduce Job Aide and discuss the opportunities to implement this tool in our hiring processes.
6.	15	Working Group Report: <u>Retaining a Diverse Workforce/ Changing the Culture to Support a Diverse Workforce</u> - C. Rosas, D. Belman, E. Beanes, T. Archaga & S. Khan	C. Rosas/ T. Archaga	I/D/A	Information sharing, discussion and approval of action plans based on the results of the Classified EEO Survey
Old Business					
7.	5	Spring Meeting Time: Proposed 2 nd Tuesdays of the month from 3:30pm-4:50pm	S. Kwist	A	Set Meeting date
Committee Business					
8.	10	Next Steps and assignments Future Agenda Items	C. Montoya	I/D/A	Clarify assignments/tasks and persons responsible Identify agenda items for January's agenda
9.		Adjourn Meeting	S. Kwist		Adjourn Meeting

Spring 2020 Meetings: 2/11/20, 3/20/20, 4/14/20, 5/12/20