

**EEO COMMITTEE MEETING AGENDA Tuesday,  
November 12, 2019; 2:30pm-3:50pm  
Library 215**

**Committee Membership:**

Co-Chairs: Sabrina T. Kwist; Carlos Montoya

Classified Representatives: Abbey Duldulao, Edward Beanes

Faculty Representatives: Erich Holtmann, Janice Townsend

Manager Representatives: Dave Belman, Teresea Archaga, Carla Rosas

Item #	Time	Topic/Activity	Lead	Information Discussion Action	Desired Outcome / Additional Information
1.	1-2	Welcome	Sabrina		
2.	5	Public Comment and Announcements	All		
3.	5	Approve Agenda for September 10, 2019	Sabrina	A D	Review and Approval
4.	10	Charges Discuss meeting time and date	Sabrina, All	D A	Discussion
<b>Standing Items</b>					
5.	20	<ul style="list-style-type: none"> <li>DEEOAC Updates</li> <li>Demographic Data</li> <li>Annual Projects</li> <li>Diversity and Hiring Employee Training</li> <li>Uniform Selection Guide</li> </ul>	Erich	I, D	Information, Follow-up
6.	30	EEO Sub-Committee Workgroup and Report-Outs 1) Culture in the Workplace a) New Employee Survey Summary / Next Steps 2) Hiring A Diverse Workforce a) IDEA Toolkit i) Box 2A 2019-2020 and management trainings	Carla/ Teresea  Sabrina/ Dave	I/D  I/D	
<b>New Business</b>					

7.	15	<b>Future District Projects:</b> District Training How will we contribute to the Database for Equity-Minded Questions	Sabrina/ Dave	D	
<b><i>Wrap-Up and Next Steps- 5 min</i></b>					
8.		Next Steps and Future Agenda Items <ul style="list-style-type: none"> <li>• Follow-up Items for next meeting</li> </ul>	All	D	Clarify assignments/tasks and persons responsible Identify items for next month's agenda