

GREAT CAREERS IN ADMINISTRATION OF JUSTICE

— Health & Public Safety —



You will learn these key skills:

REPORTS

Write operational reports and evaluations. Prepare investigation or incident reports.



RECORDS

Record information about suspects or criminals.



CRIME SCENES

Examine crime scenes to obtain evidence to analyze. Record crime or accident scene evidence with video or still cameras.



EVIDENCE

Process forensic or legal evidence in accordance with procedures.



STATEMENTS

Interview people to gather information about criminal activities.



SURVEILLANCE

Observe individuals' activities to gather information or compile evidence and maintain surveillance of individuals or establishments.



CAREER EXAMPLES & SALARIES

Titles	Hourly Rates	Yearly Rates
Detective and Criminal Investigator	\$38-\$81	\$79,000-\$168,000
Police and Sheriff's Patrol Officers	\$38-\$76	\$79,000-\$159,000
Probation Officer and Correctional Treatment Specialist	\$37-\$60	\$78,000-\$125,000

Degrees & Certificates At Los Medanos College

DEGREE

- Associate in Science for Transfer
Administration of Justice

CERTIFICATES OF ACHIEVEMENT

- Administration of Justice
- Basic Law Enforcement Intensive
- Criminal Investigations
- Criminal Law

www.losmedanos.edu/aj

PARTNERS



LOS MEDANOS COLLEGE

2700 East Leland Road, Pittsburg, CA 94565

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Health & Public Safety

The Curriculum

The Certificate of Achievement in Administration of Justice includes the core curriculum of the Associate of Science Degree and may be completed by a full-time student in two semesters.

For the Certificate of Achievement in Administration of Justice, complete the 18 units of coursework listed below.

REQUIRED CORE COURSES:	UNITS
ADJUS-110 Introduction to Criminal Justice	3
ADJUS-120 Concepts of Criminal Law	3
ADJUS-122 Criminal Trial Process	3
ADJUS-140 Introduction to Criminal Investigation	3
ADJUS-160 Community & the Justice System	3
ADJUS-220 Juvenile Procedure	3
TOTAL FOR THIS CERTIFICATE	18



Careers in the Administration of Justice

The Administration of Justice Program prepares students for entry-level positions in criminal justice and for transfer to the California State Universities.

There are three components in administration of justice: law enforcement, the court system and corrections. **Law enforcement** is the gateway function and includes police, sheriffs and federal law enforcement agencies. **The court system** is responsible for adjudicating crimes as presented by the prosecutor. The courtroom work group includes the judges, attorneys, bailiffs, court clerks and court reporters. **Corrections** (incarceration and community-based corrections) includes custody officers, probation and parole officers, program counselors, and other rehabilitative services.

Ready to apply?

Visit www.losmedanos.edu/registration to get started on your application today!

Find out more:

✉ LMCQuestions@losmedanos.edu

☎ (925) 473-7733

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