**LOS MEDANOS COLLEGE**

**AGENDA**

**Purpose: Distance Education Committee Meeting**

**Location: CO-420 Date/Time: October 5, 2015 1:30 to 3:00 PM**

**Membership**: Clayton Smith, Kim Wentworth, Kevin Horan, Courtney Diputado, Mike Becker, Rikki Hall, Eloine Chapman, Joann Perry, Penny Wilkins, Haydee Lindgren, Maria Perrone, Matthew Stricker.

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|  | **Agenda Topic** | **Lead** | **Outcome** |
| 1 | Announcements | Penny | Information |
| 2 | Approval of agenda and minutes | Penny/Courtney | Discussion/Action |
| 3 | Curriculum Committee Membership | Penny | Discussion/Action |
| 4 | Content Requirements on LMS | Penny | Information/Discussion |
| 5 | LMC Canvas Event & @One training for the new Online Education Initiative Rubric review (11/13) | Courtney | Information/Discussion |
| 6 | Technology Training and Development Coordinator report- Fusion, Zoom, and OEI. | Courtney | Information/Discussion |
| 7 | LMC Distance Education Strategic Plan- Next Steps | Penny | Information |