

Los Medanos College—Distance Education Committee—Agenda

Date	Time	Zoom
5/2/22	2:00 pm – 3:00 pm	https://4cd.zoom.us/my/scott4cd

Members: Scott Hubbard, Chair; Janith Norman; Penny Wilkins; Nicole Almassey; Courtney Diputado; Rachel Anicetti; Rikki Hall; Natalie Hannum; Nicole Westbrook; Sharlice Wright; Veronica Turrigiano; Matt Stricker; Aprill Nogarr

Meeting Dates: 2/7, 3/7, 3/21, 4/4, 4/18, 5/2, 5/16

#	Topic/Activity	Lead	Outcome	Time
1	<i>Call to Order</i>	S. Hubbard		1 minute
2	<i>Announcements and Public Comments</i>	S. Hubbard	I, D, A	1 minute
3	<i>Approve Minutes</i>	S. Hubbard	I, D, A	1 minute
4	<i>Approve Agenda</i>	S. Hubbard	I, D, A	1 minute
5	Use of OWLs and HyFlex Options for Course and Training Delivery <ul style="list-style-type: none"> • Art department will present and answer questions about their experiences using OWLs • We'll discuss what to recommend for departments interested in using OWLs and continue discussion of HyFlex options for next academic year 	S. Hubbard, Eric Sanchez	I, D, A	30 minutes
6	Regular and Effective Contact Policy Discussion <ul style="list-style-type: none"> • We'll discuss any updates we need to make to the college's Regular and Effective Contact policy for Distance Education to reflect the new language "Regular Substantive Interaction." 	S. Hubbard, J. Norman, A. Nogarr	I, D, A	20 Minutes
7	<i>Adjournment</i>	S. Hubbard	I, D, A	1 Minute

Outcomes: A—Action; D—Discussion; I—Information



Scott Hubbard is inviting you to a scheduled Zoom meeting.

Topic: Scott Hubbard's Personal Meeting Room

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