

## **Minutes: Distance Education Committee**

Room L215 Pittsburg, Rm 125 Brentwood and via Zoom

Monday, April 7<sup>th</sup>, 2025 2-3pm

### **Present voting:**

**Erlinda Jones**, *Early Childhood Education (ECE)*, **(DE Co-chair)**

**Sara Toruno-Conley**, *English*, **(DE Co-chair)**

**Cindy McGrath**, *Journalism*

**Maria Perrone**, *BRT Math*

### **Present non-voting:**

**Jill Bouchard**, *Biological Sciences*

**Courtney Diputado**, *Technology Training & Development Coordinator*

**Laurie Huffman**, *World Languages*

**Matthew Muterspaugh**, *Dean of Brentwood & Distance Education*

**Matt Stricker**, *BRT Math*

### **Absent voting:**

**Benaz Mendewala**, *Physical Sciences*

**Nina Ghiselli**, *Counseling* / **Michelle Mack**, *Counseling*

**Ozlem Guclu**, *Math*

## **Call to Order**

The meeting was called to order at 2:07 pm.

## **Announcements and Public Comments**

Sara – there is an RSI webinar on April 29 12-1pm. Sara will send an email with the registration details.

Cindy – there was a Media Day on Friday with numerous high school attendees.

Laurie shared the AI summit invite in the Zoom chat:

**Conference:** The 4CD AI Summit: Culturally Responsive Teaching and Learning in the Age of AI

**Date:** Friday, April 11, 2025

**Time:** 9-2pm

**Place:** Diablo Valley College, The Diablo Room (and online!)

[Register to Attend](#) via our conference website!

## **Teleconference Waiver**

None.

## **Agenda**

Approved (Cindy/Maria) 4/0/0 Unanimous

## **Minutes**

March 17, 2025 Minutes Approved with edits (Sara/Cindy) 4/0/0 Unanimous

### **District DE Dashboard**

District is working on a new dashboard. There is an existing one in Tableau, which monitors online enrollment and success. The research person at District is working on a more useful dashboard. There is a question about what kind of information the committee would like to add to information gathering.

A member has raised the concern that we would need something to compare the data \*to\*. An example would be how do asynchronous students compare to success rate of synchronous students, compared to hybrid. It would also be useful to see the success rates and assessment data about badged courses, to give the numbers more meaning. Such data would help identify if badging courses would directly increase student success rate.

A resource member noted that there has been research conducted at campus level already, and those would most likely appear on the dashboard.

### **Process for approving Canvas Tech Integrations**

During the last meeting, the committee discussed having a form for faculty to fill out to request Canvas Tech Integrations. Since then, Erlinda reached out to Ann, a DE Dean at DVC. Ann shared a Microsoft Form they use, called [Canvas Service Request](#).

Resource members noted the cost to students and faculty should be captured.

A resource member mentioned that "Some topics like accounting where students get immediate feedback, it is invaluable "

### **RSI Variable FLEX Planning: April 18th**

Tabled.

### **Orientation Modules and onboarding for Online Classes**

For accreditation purposes, based on the outcomes, the DE committee should make recommendations to the college.

Counseling representative should facilitate a conversation about the outcomes related to results of the Student Modality Preference Survey where the newly entered first time students, who just graduated high school, who created an all-online schedule, did not persist.

It would be beneficial to do a FLEX where instructors are supported by DE in making a full orientation module for students to take, so the persistence rate could be measured for courses with a DE badged orientation.

Laurie would love to lead the variable FLEX.

A difference was noted between BEOI and what is being proposed: BEOI does not \*require\* the students to complete a quiz after completing the orientation module.

**Curriculum Committee Role: Resource or Voting member?**

Tabled

**Future Agenda Items**

Laurie Orientation Badges for Student Success.

Sara to check with Academic Senate regarding member continuance.

Next meeting is April 21, 2025.

The meeting adjourned at 3:05PM

Room L215 Pittsburg, Rm 125 Brentwood and via Zoom