**DE (Emergency Meeting) AGENDA**

**Purpose: Emergency Meeting Distance Education Committee**

**Location: Online March 24th, 2020**

**Membership**: Sophia Ramirez, Luis Zuniga, Chairs, Laurie Huffman, Coordinator, Penny Wilkins, Courtney Diputado, Rachel Anicetti, Jill Bouchard,

Rikki Hall, Susan Reno, Clayton Smith, Matthew Stricker, Nicole Westbrook, Debra Wilson, Nicole Westbrooke, Natalie Hannum, Nikki Moultrie, Roseanne Erwin, Veronica Turrigiano, Louie Giambattista, Jennifer Smith, and Morgan Lynn

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|  | **Agenda Topic** | **Lead** | **Outcome** |
| 1 | Welcome/Announcements | Laurie | Information |
| 2 | Approval of agenda/ minutes/membership | Laurie | Discussion |
| 3 | Student Services Recommendations | Group | Information/Discussion |
| 4 | Letters to Faculty | Laurie | Information |
| 5 | Trainings Friday and Next Week | Group | Open Work Item |
| 6 | New Brown Act allowances for Zoom meetings  Future discussions- Concerns | Laurie | Open Work Item |