

Distance Education (DE) Committee Agenda

Monday, April 21st 2025

2-3pm

Locations: Pittsburg, L-215; Brentwood, RM 125

Zoom: <https://4cd.zoom.us/j/88187164005>

Members: Erlinda Jones (Child Development), Sara Toruno-Conley (English), Benaz Mendewala (Physical Sciences, Astronomy), Cindy McGrath (Communication, Journalism), Maria Perrone (Math)--BRT, Nina Ghiselli (Counseling)--BRT, Michelle Mack (Counseling)

Non-Voting Members and/or Guests: Courtney Diputado (Technology Training & Development Coordinator), Rikki Hall (Admissions & Records), Matthew Muterspaugh (Distance Education), Lyssa Shabusheva (Office of Instruction, notetaker), Penny Wilkins (Business, DE Specialist), Roseanne Erwin (Librarian), Joan Williams (World Languages), Nina Ghiselli (Counseling), George Olgin (English), Caitlin Mitchell (English), Laurie Huffman (World Languages), Aprill Nogarr (English), Marie Kauffman (Communication, Speech), Jill Bouchard (Biology), Matt Stricker (Math)--BRT

#	Topic/Activity	Lead	Outcome	Time
1	Call to Order	Sara	A	2 pm
2	Announcements and Public Comments	Sara and Erlinda	I, D	5 minutes
3	Review and approval of Agenda	Sara	I, D, A	2 minutes
4	Review and approval of Minutes	Sara	I, D, A	3 minutes
5	RSI Variable FLEX <ul style="list-style-type: none">Quick share-out from FridayUpcoming FLEX in May	Erlinda	I, D	5 minutes
6	Process for approving Canvas Tech Integrations <ul style="list-style-type: none">Updated formNext steps	Erlinda	I, D, A	20 minutes
7	Badging RSI Department Modules <ul style="list-style-type: none">Feedback	Moots and Erlinda	I, D	10 minutes

	<ul style="list-style-type: none"> Next steps for fall 			
8	Orientation Modules and onboarding for Online Classes <ul style="list-style-type: none"> Fall FLEX? 	Erlinda, Laurie	I, D	10 minutes
9	Future Agenda Items	Erlinda	I, D	3 minutes