**Los Medanos College—Distance Education Committee—Agenda**

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| **Date** | **Time** | **Zoom** |
| 05/06/2024 | 2:00 pm – 3:00 pm live  Pittsburg L-205, BRNT  Room 125 1st Mondays  Last Mondays Room 135 | https://4cd.zoom.us/j/6763100320?omn=82357130137 |

**Members:** Laurie Huffman, DE Coordinator, World Languages, Penny Wilkins, Business. Courtney Diputado, Technology Training & Development Coordinator, Services, Aprill Nogarr, Dean Rikki Hall, Admissions & Records, Joshua Bearden, History, Katie Berryhill, Astronomy, Roseanne Erwin, Librarian, Ozlem Guclu, Math, Marie Kauffman, Speech, Cindy McGrath, Journalism, Caitlin Mitchell, Matt Stricker, Math, Nicole Westbrook, Counseling, Joan Williams, World Languages – Ryan Pederson, Manager (ALO), Ginny Richards (DSPS)

**Meeting Dates:** 02/05/2024, 02/26/, 03/04, 03/25,04/01, 04/29, **05/06**

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| **#** | **Topic/Activity** | **Lead** | **Outcome** | **Time** |
| **1** | *Call to Order* | L. Huffman | A |  |
| **2** | *Announcements and Public Comments* | L Huffman, Committee | I, D | 1 minute |
| **3** | *Approve Previous Minutes*  *(no previous minutes per AS)* | L Huffman, Committee | I, A |  |
| **4** | *Approve Agendas from Fall/Spring 2023-4*  *(no time for this due to tight agenda)* | L. Huffman, Committee | I, D, A | 1 minute |
| **5** | Modality Preference Update/Office of ALO- Ryan Pederson  Ryan presented the findings from our DE Modality Survey and early results show that each modality is equally important for students who completed the online/QR survey. Ryan and the DE Coordinators will share the outcomes in August to the college. Summer courses will also have access to the survey. | L. Huffman, R. Pedersen | I, D, A | 10 minutes |
| **6** | Atomic Training- Assessments and more!  The DE Committee was presented the short overviews the Canvas integration of the Atomc app that focused on Assessment. Courtney set up the training and has the archives for anyone interested). | L. Huffman, C.Diputado | I, D | 40 Minutes |
| **7** | End of the semester appreciation- Thank you!  Laurie thanked everyone for stepping up to get the committee back in order and for all of the good work accomplished over the semester. | L. Huffman | I | 1 Minute |
| **8** | *Adjournment* | L Huffman | I | 3:00pm |

***Outcomes****: A—Action; D—Discussion; I—Information*

Laurie Huffman is inviting you to a scheduled Zoom meeting.

Topic: DE Committee Meeting, First Monday of the Month

Time: May 6, 2024 02:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

https://4cd.zoom.us/j/6763100320?omn=82357130137

Meeting ID: 676 310 0320

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