**Los Medanos College—Distance Education Committee—Agenda**

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| **Date** | **Time** | **Zoom** |
| 02/26/2024 | 2:00 pm – 3:00 pm livePittsburg L-205, BRNT 125 | https://4cd.zoom.us/j/6763100320?omn=88397491316 |

**Members:** Laurie Huffman, DE Coordinator, World Languages, Penny Wilkins, Business, Courtney Diputado, Technology Training & Development Coordinator, Aprill Nogarr, Dean, Rikki Hall, Manager, Admissions & Records, Joshua Bearden, History, Katie Berryhill, Astronomy, Sara Toruno—Conley, English, Roseanne Erwin, Librarian, Ozlem Guclu, Math, Marie Kauffman, Speech, Cindy McGrath, Journalism, Caitlin Mitchell, Matt Stricker, Math, Nicole Westbrook, Counseling, Joan Williams, World Languages

**Meeting Dates:** 02/05/2024, **02/26/,** 03/04, 03/25,04/01, 04/22, 05/06

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| **#**  | **Topic/Activity**  | **Lead**  | **Outcome** | **Time**  |
| **1** | *Call to Order*  | L. Huffman |  | 1 minute  |
| **2** | *Announcements and Public Comments*  | L Huffman | I, D,  | 5 minutes |
| **3** | *Approve Previous Minutes (N/A)* | L Huffman |  |  |
| **4** | *Approve Agenda*  | L. Huffman | I, D,  | 1 minute  |
| **5** | **Committee Membership Finalization**• Discussion related to general and voting membership per Policy Paper - Update | L. Huffman | I, D,  | 10 minutes  |
| **6** | **Policy Paper**• Discussion /Feedback on online addendum integration into ELumen | Penny W. L Huffman | I, D,  | 5 Minutes  |
| **7** | SGC Interview, Aprill | L. Huffman, A A Nogarr | I, D | 20 Minutes  |
| **8** | *Adjournment- Next Meeting Information* | L Huffman | I, D,  | 1 Minute  |

***Outcomes****: A—Action; D—Discussion; I—Information*

Laurie Huffman is inviting you to a scheduled Zoom meeting.

Topic: DE Meeting 02/05/2024

Topic: Distance Ed Meeting

Time: Feb 26, 2024 02:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

https://4cd.zoom.us/j/6763100320?omn=88397491316

Meeting ID: 676 310 0320

One tap mobile

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+16699006833,,6763100320# US (San Jose)

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Dial by your location

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• +1 669 900 6833 US (San Jose)

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