



# ADMINISTRATION OF JUSTICE

## ASSOCIATE DEGREE FOR TRANSFER

### The Curriculum

This curriculum includes only the major coursework for the Associate Degree for Transfer (AS-T). Consult with a Los Medanos College counselor to develop your education plan including additional general education courses.

#### Associate of Science for Transfer in Administration of Justice

##### Required core courses (6 units)

ADJUS 110	Introduction to Criminal Justice . . . . .	(3 units)
ADJUS 120	Concepts of Criminal law . . . . .	(3 units)

##### LIST A:

##### Choose two of the Following Courses (6 units)

ADJUS 122	Criminal Trial Process . . . . .	(3 units)
ADJUS 124	Legal Aspects of Evidence . . . . .	(3 units)
ADJUS 140	Criminal Investigation . . . . .	(3 units)
ADJUS 160	Community and the Justice System . . . . .	(3 units)
ADJUS 200	Introduction to Corrections . . . . .	(3 units)
ADJUS 220	Juvenile Procedure . . . . .	(3 units)

##### LIST B: Choose any course from LIST A not already used and/or from the following (6 units)

SOCIO 015	Introduction to Sociology . . . . .	(3 units)
MATH 034	Introduction to Statistics . . . . .	(4 units)
PSYCH 011	General Psychology . . . . .	(3 units)

Administration of Justice Major Units . . . . .	18-19
General Education (CSU GE or IGETC) Units . . . . .	39
Elective (CSU Transferable) Units . . . . .	8-9
<b>TOTAL UNITS FOR THIS DEGREE . . . . .</b>	<b>60</b>

### Administration of Justice Careers

The Administration of Justice Program prepares students for entry-level positions in criminal justice and for transfer to the California State Universities. There are three components in administration of justice: law enforcement, the court system and corrections. Law enforcement is the gateway function and includes police, sheriffs and federal law enforcement agencies. The court system is responsible for adjudicating crimes as presented by the prosecutor. The courtroom work group includes the judges, attorneys, bailiffs, court clerks and court reporters. Corrections (incarceration and community-based corrections) includes custody officers, probation and parole officers, program counselors, and other rehabilitative services.

### Certificate of Achievement

The Certificate of Achievement in Administration of Justice includes the core curriculum (see left column) of the Associate in Science for Transfer Degree and may be completed by a full-time student in two semesters.

### Associate Degree for Transfer

The Administration of Justice Department offers an Associate in Science for Transfer Degree, which can be completed in 2 to 3 years by a full-time student.

#### The degree requires:

1. Completion of 60 semester units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education Breadth requirements.
  - b. A minimum of 18 semester units in the Administration of Justice major (see left column).
2. A minimum grade point average of 2.0
3. Earning a C or better in all courses required for the Administration of Justice major.

### Administration of Justice Salary Averages in California:

- Detective and Criminal Investigators: \$31.22-\$62.08/hour
- Police Officer: \$26.98-\$54.08/hour
- Probation Officers and Correctional Treatment Specialists: \$24.26-\$48.53/hour
- Criminal Investigators and Special Agents: \$31.22-\$62.08/hour

*Information gathered from onetonline.org, which is sponsored by the Department of Labor, 2014*



# ADMINISTRATION OF JUSTICE PROGRAM



**Vanessa Espinoza**

*Administration of Justice student*

My experience in LMC's Administration of Justice program has been awe-inspiring! The instructors work or have worked in the field of law enforcement, offering firsthand knowledge. They are humble people and are always filling you with information about the different branches of law enforcement.

They don't solely teach out of a book, but encourage you to go on fieldtrips to view a mock jury trial or to explore San Quentin State Prison. Everything is specifically designed to always keep one motivated to follow their dreams.

I aspire to be a forensic psychologist: someone who counsels mentally ill inmates, consults with lawyers, and psychologically analyzes criminals to determine motivations for criminal behavior.

## What certificates and degrees are offered by the Administration of Justice Dept.?

Three certificates of achievement are offered: Administration of Justice, Criminal Investigations, and Criminal Law. One degree is offered: the Associate in Science for Transfer degree (AST).

## Can I transfer with my associate's degree and continue with my bachelor's degree?

The Administration of Justice Associate in Science for Transfer degree is specifically designed to transfer seamlessly to the California State University system's bachelor degree programs in administration of justice/criminal justice. Los Medanos College is an accredited college, and courses may be transferable to other institutions of higher education.

## Why attend LMC's administration of justice classes?

For students considering a career in the administration of justice, LMC's Administration of Justice programs offer a great foundation. You'll learn from our instructors, many of whom are current or retired criminal justice practitioners. They bring real world experience into the classroom while focusing on the theories and philosophies of the administration of justice system to include community policing, criminal investigations, criminal law, community corrections and social justice.

## How much does the program cost?

Current enrollment fees for residents and non-California residents are published on the college website at [www.losmedanos.edu/admissions/fees](http://www.losmedanos.edu/admissions/fees). Textbooks for each course will need to be purchased and costs can vary. The LMC Bookstore will stock books for each course immediately before each course begins.

## Are there criminal justice jobs that don't require you to be a sworn peace officer?

The traditional positions of police officer, deputy sheriff, highway patrol trooper, detective, FBI, Secret Service, and Drug Enforcement Administration special agent,

criminal investigator, probation officer, corrections officer, and parole agent normally require peace officer standing.

There are positions within the criminal justice profession that do not require peace officer status: deputy district attorney, assistant city attorney, assistant U.S. attorney, public defender, 911 emergency dispatcher, federal and state drug diversion investigator, intelligence specialist, police analyst, forensic technician, crime scene analyst, deputy coroner-investigator, child protective services investigator, private investigators, private and corporate security, bail enforcement agent, private corporations' juvenile advisors, probation and corrections officers, insurance investigators, sheriff's support specialists, police assistants and evidence custodians.

## Can I be granted college credit for criminal justice training while in the military?

Students may submit criminal justice training certificates for case-by-case review. Certificates need to be for actual instruction and not just attendance at a law enforcement conference.

## Can I receive college credit for work completed at a police academy?

Students may submit transcripts earned at accredited police and correction academies for review for credit.

## Want to know more?

Visit [www.losmedanos.edu/aj/](http://www.losmedanos.edu/aj/) or email Department Chair Anthony Hailey at [ahailey@losmedanos.edu](mailto:ahailey@losmedanos.edu).

## Want to become an LMC student?

Visit [www.losmedanos.edu/registration](http://www.losmedanos.edu/registration) to apply and more.

Consult with a Los Medanos College counselor to develop your education plan.

It is the policy of the Contra Costa Community College District and Los Medanos College to provide an educational and employment environment in which no person shall be unlawfully subject to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, sexual orientation, gender, race, color, medical condition, ancestry, marital status or physical or mental disability or based on association with a person or group with one or more of these actual or perceived characteristics. This holds true for all students who are interested in participating in educational programs and/or extracurricular activities. Unlawful harassment, discrimination or denial of access of any employee/student with regard to ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, or physical or mental disability is strictly prohibited. The lack of English language skills will not be a barrier to admission and participation in the college's education programs. Inquiries regarding compliance and/or grievance procedures and requests for the elevation and addition of sports may be directed to the Los Medanos College Title IX Officer and Section 504/ADA Coordinator: Gail Newman, Senior Dean, Student Services, [gnewman@losmedanos.edu](mailto:gnewman@losmedanos.edu), (925) 473-7421