

**LOS MEDANOS
COLLEGE**

LMC CTE Committee (Zoom)

Tuesday, November 14, 2023, at 1pm
President's Conference Room – SS4-409

or

Meeting ID: 811 6422 8787

Password: 202020

One tap mobile: +16699006833,,81164228787#

<https://4cd.zoom.us/j/81164228787?pwd=bnV3UG1zRGZmUERrb0pscnhKeWxldz09>

Attendees: Bill Bankhead, Tawny Beal, Tony Blakely, Jason Dearman, Dennis Franco, Mary Hicks, Michael Kean, Gretchen Medel, Jeffrey Miller, Richard Pasley, Ryan Pedersen, Tanita Richardson, Melina Rodriguez, John Schall, Janice Townsend, Kim Wentworth, Brittney West

Item Number	Topic/Activity	Lead	Notes
1	Welcome & Safety Moment	D. Franco	<p>Dennis opened the meeting by welcoming all attendees and announcing Tanita Richardson as his new Administrative Assistant III.</p> <p>Each attendee introduced themselves by stating their name, department, and title.</p> <p>Mike led our safety moment discussion and advised us of the reasons why we should not use drain cleaner that is acid based; focusing on the importance of reading labels.</p>
2	Alumni Outcomes	R. Pedersen	<p>Ryan led a healthy discussion about the ASPEN Prize. We are consistently invited to apply and will apply again. The Office of Planning & Institutional Effectiveness receives prompts to provide data to support our report out. Ryan covered the following main student data points:</p> <ul style="list-style-type: none">• 2022 Five years out across the Institution*<ul style="list-style-type: none">• Left/graduated '16/'17- never returned• Number with wages reported in EDD• Median annualized 2022 wages• Population<ul style="list-style-type: none">• Left with no award• Earned certificate of < 1 year• Earned certificate of > 1 year• Earned Associates Degree <p>*2022 1 year out was also discussed. Most data points were the same with left/graduated being the only difference and focusing on '20/'21.</p>

			<p>ASK: Mike and Tony asked about Standard Deviation and requested a breakdown by program. Ryan to review reports as he believes the information is available for him to be able to provide.</p> <p>Ryan continued the discussion with some of the ASPEN application prompts and how we can be forward thinking in the data we have that may support the report out. Some of the prompts include:</p> <ul style="list-style-type: none"> • Labor Market context • College's approach <ul style="list-style-type: none"> • Prioritize sectors • Employee contribution • Employer support • Non-Credit courses/programs to connect to students <p>Ryan suggested documenting outcomes and tracking at Advisory Board Meetings. The main point was to determine how data can be tracked going forward.</p> <p>Bill mentioned that there is no formal system to track employment gaps/outcome data; CTEOS data has a 2-year lookback. Nursing is starting to formalize data. He suggested an Advisory Board Toolkit where there can be a list of suggestions that can be revised and that includes a development survey for employers.</p> <p>Janice mentioned there is formal data in her area and they are responding to gaps/interventions at the Advisory Board Meetings. She also suggested that the accuracy of the data is questionable. She spoke of EdVance as a direct transfer pathway.</p> <p>Mike mentioned that Mark Martin may be able to support the receipt of data.</p> <p>Dennis mentioned collecting data, discussing the data, and then taking action at Advisory Board Meetings.</p> <p>ACTION: Circle back to discuss data points and how to capture information in Advisory Board Meetings as a standard.</p>
3	Manufacturing Day Summary	M. Rodriguez	<p>Melina opened the discussion by thanking all of the programs that participated in the Manufacturing Day event held 10/25/23 at Los Medanos; DVC and CCC also held a similar event. She expressed that this was the biggest Manufacturing Day event held with roughly 160 students in attendance from AUSD and PUSD. Participating programs included:</p> <ul style="list-style-type: none"> • Automotive Technology • Construction • Logistics

			<ul style="list-style-type: none"> • Process Technology • Welding Technology <p>Students were bused to tour facilities to see a day in the life of the programs, they were provided lunch, were able to see a CTE presentation and also participate in a lab tour.</p> <p>We received great feedback from students and teachers regarding this event. Future events include ICT Day for CCC on 2/28/24 for High School students across the county. In addition, DVC will host a Health Careers Day on 3/8/24.</p>
4	Highlight PTEC Events	M. Kean	<p>Mike briefly touched on the Aero Keith Facility Event- Phillips 66 spoke and provided mentoring information. Future events include the Delta Energy Center Event to be held 12/1/23 and the Faculty Recruiting Event to be held 12/9/23. This event is an open house/job fair that will include hiring activity. The location is CC319.</p>
5	CCCAOE Summary	B. Bankhead J. Dearman B. West	<p>Bill opened the discussion and advised 3 CTE team members attended the conference this semester and advised that the conference takes place every Fall & Spring.</p> <p>Bill also discussed how Workforce Grants pay for license and testing fees which can be placed in the budget.</p> <p>Brittney spoke to the Duo Enrollment session of the conference and how she appreciated that they covered/relayed the following:</p> <ul style="list-style-type: none"> • Guided Pathways • All 9th graders should enroll • Equity focused • Some students can receive an AA in High School if a part of duo enrollment • Ethnic studies requirement within HS • Work based learning • Strategies for campus engagement <p>Jason spoke to the AI Language Models session of the conference and how he appreciated that they covered he following:</p> <ul style="list-style-type: none"> • Chat GPT <ul style="list-style-type: none"> • Jason downloaded the model and indicated that it gave a diagnostic that was seemingly better than the current auto repair model. He advised that the AI models are new and useful and definitely worth learning how to use. <p>ACTION: Jason to present Chat GPT to the committee at our March meeting.</p>

			Outside of the Chat GPT model, Jason spoke about K-12 hiring and what the hurdles are for candidates to complete their credentials while enrolled in college. The typical requirement for a credentialing program is roughly 50-60 hrs./week which is difficult for a full-time student.
6	AM Bay Area Summit (4/23/24)	M. Kean D. Franco	Given time constraints this topic was not covered.
7	Share Skills Summary	B. Bankhead	Given time constraints this topic was not covered.
8	Reminders/Announcements	All	<p>Bill advised the team of the following reminders/announcements:</p> <ul style="list-style-type: none"> Grant requests <ul style="list-style-type: none"> Put grant ideas on agendas for department meetings Flex week is in January Advisory Board <ul style="list-style-type: none"> Send minutes to Melina Start planning Spring Advisory Board meetings Remember Workforce requirements for grants Spring Enrollment <ul style="list-style-type: none"> Early enrollment is now open Think of ways to drive enrollment Encourage enrollment in class sessions early and often Community and High School Events <ul style="list-style-type: none"> Attend and pitch programs Costs- Let Bill know so we can cover the costs Outreach Office- Nicole should know of events; possibilities for collaboration <p>Bill also mentioned this is the last meeting of the semester; none for December or January.</p> <p>Dennis closed the meeting by advising the attendees to submit their One-year Draft schedules. Some are currently late and need to be submitted to Irene ASAP.</p> <p>Meeting adjourned at 2pm.</p>

Next Meeting: Tuesday, February 13, 2024, at 1pm