

**CTE Committee Meeting
August 23, 2016
12:30 – 2:00PM
CO-420**

Agenda Topic	Desired Outcome	Lead	Time	Follow up notes:
Welcome & Introductions Announcements	Get to know who is in attendance.	Joe Meyer	12:30- 12:40	
Degree Checklists www.losmedanos.edu/admissions/degreechecklist.asp	Become familiar with checklists and how to use them.	Janice Townsend	12:40- 12:50	
Articulation & CATEMA <ul style="list-style-type: none"> • October 6th, LMC Highlight Event, four CTE programs needed to offer open house. • CFF on October 28th, draft agenda, details: • Liberty HS Tech Fair April 14th, who would like to participate in tabling? 	Increase awareness of K-12 engagement.	Kelly Green, Colleen Grim and Tiffany Welter	12:50- 1:10	
Career and Transfer Center	Understand the effective use of the Career and Transfer Center	Kristen Connor	1:10- 1:20	
CTE Outcomes Survey	Increase awareness of CTEEOS and use of data.	David Wahl	1:20- 1:30	
Funding updates- Perkins and Strong Workforce	Increase awareness of funding, reporting and requirements	Natalie	1:30- 1:40	
AED & CPR Training (Invite from Ann Starkie email sent on 8-17-16)	Inform upcoming training	Joe Meyer	1:40- 1:45	

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PSLO Assessment	Review PSLO Assessment handout	Joe & Natalie	1:45-1:50	
Round Table/other		All	1:50-2:00	
Next meeting:				September 13, 2016 12:30-2:00, CO 420