

**CTE Committee Meeting
 October 11, 2016
 12:30 – 2:00PM
 CO-420**

Agenda Topic	Desired Outcome	Lead	Time	Follow up notes:
Welcome & Introductions Announcements	Learn what's needed among our colleagues.	Joe Meyer	12:30-12:35	
LMC Road Show	Get more volunteers	Sandra Parsons	12:35 – 12:45	
Program Review Submission Tool	Learn what's new	Beth Ann Robertson	12:45 – 1:15	
Funding updates- Perkins and Strong Workforce	Increase awareness of funding, reporting and requirements	Natalie	1:15-1:30	
Advisory Committees: Tools for your toolbox	Introduce tools and best practices for programs to leverage their advisory committees.	Tara Dale Sanders	1:30-1:45	
K-12 Engagement- Career Focus Friday Update & Report on K-12 spotlight event	Update CTE faculty on progress of CFF's and outcomes of Spotlight event	Kelly Green & Colleen Grim	1:45-1:55	
Round Table/other		All	1:55-2:00	
Next meeting:				November 8, 2016 12:30-2:00, CO-420