

**CTE Committee Meeting
 Tuesday, May 12, 2020
 12:45 – 1:45PM
 Zoom Meeting**

1 Agenda Topic	Desired Outcome	Lead	Time	Follow up notes:
Welcome & Introductions Announcements	Open the meeting	Debbie Winckler, All	12:45 - 12:50pm	Attendees (alphabetical by first name): Bill Bankhead Camille Santana Curtis Corlew Dann Gesink Debra Hawkes Debra Winckler Erlinda Jones Irene Sukhu Melina Rodriguez Michael Kean Natalie Hannum Nikki Moultrie
Career Technical Education Outcomes Survey	Informational	Bill Bankhead	12:50-1:00pm	CTE Outcome survey- students from 2017-2018. It is important because it shows the impact of the programs at LMC and how much funding is available at the local level. Some issues with this is that the email is sent to the student's school email. Sometimes the students don't check that email account often. Erlinda asked where the email is coming from? Santa Rosa Junior College. This could throw off the student and they might not open it because of this. Bill will send email with attachments to post on Canvas websites. Nikki asked about course surveys that go out to faculty for students to fill out. We will stop doing paper and transition to online.

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Perkins Update	Informational	Bill Bankhead	1:00-1:10	<p>Perkins update- waiting for budget modification approval from the state. Natalie elaborated on the process:</p> <ol style="list-style-type: none"> 1. Take to SGC- as information item and nod from President Bob 2. Once receive final allocations, the roadshow will happen once school resumes. However, those who applied will be contacted July 1. <p>Erlinda asked about end of the year reports. If you were funded in 19/20, we will send out the form for those to fill out and return.</p>
Question and Answer session and Discussion	Informational	Nikki Moultrie and various other	1:10-	<p>Have DE come to a meeting in the fall to speak with committee</p> <p>What does the Fall semester look like? It is somewhat unclear. Nikki explained that academic senate, applaud the GE committee for modifying the general education so students are able to achieve associates degrees. Any course that has been approved by UC/CSU as general education, that will be automatic for AA degree at LMC. This will help the nursing department with getting a nursing class count as general education. This provides inclusivity.</p> <p>Curtis applauds Cindy for doing most of the lifting- hard to hear him because of connection issues.</p> <p>Deb Hawkes asked about incomplete semesters. Nikki explained about the EW (excused withdrawal) with refund by May 15 deadline. Nikki will let everyone know once updates come out.</p> <p>IP-in progress if you are extending the semester to June 30, 2020 but needs to be completed before Fall semester. (short term)</p> <p>I-incomplete and can finish within one year. (long term)</p> <p>Erlinda asked about Pass/No Pass option- deadline is May 15.</p> <p>Dann asked about two of his lab classes were cancelled- Nikki says the students will get EW and full refund.</p>

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				<p>Dann also asked about BEOI- Nikki replied by saying to reach out to Laurie Huffman- they are adding courses to accommodate everyone who is interested. Deb shared her screen to show where on the LMC page you can find where to register.</p> <p>All courses are on emergency online addendum thru state chancellor's office. VP Nancy has to turn in a plan to state to let them know how we are going to get online addendums by the end of this semester.</p> <p>There are forms for faculty to fill out regarding online class addendum. (can find this form on the DE website)</p>
Reminder- CTE Committee Chair	Informational	Debbie Winckler	1:40	Depending on outcome of discontinuance committee may need a new chair in the fall.
Adjourn				
Meeting Schedule for 2019-2020: Fall 2020				