

Agenda Topic	Lead	Time	Desired Outcome	Follow up notes:
Welcome & Introductions	Debbie Winckler	12:30-12:35	Informational	
Announcements <ul style="list-style-type: none"> Curriculum Due Dates Budget and Grant Spending 	Nikki Moultrie Natalie	12:35- 12:40	Informational	Waiting on Perkins allocation Will relay SWP info when it's confirmed Vocational Lab Phase 2 Remodel Graphics communication meeting 09/20 Curriculum deadline November 1
Review Agenda	Debbie Winckler	12:40-12:45	Discussion & Approval	
Counseling and Student Services resources for CTE students	Camille Santana	12:50-12:55	Increase student & faculty utilization of services	Camille is working on a video that will be sent out to students taking online courses about counseling services. She will visit entry level courses, Tuesdays preferred and will start to utilize LMC Connect. Camille's goal is to assist with the retention strategy. She will spend time meeting with each department to discuss any updates to programs.
K-12 Pathways Outreach / Career Focus Fridays / Articulation	Colleen Grimm	12:55-01:00	Increase student enrollment	Video- located on the Early College Credit LMC Website. Spring of last year- 3200 high school students enrolled and 800 dually enrolled. Tiffany Welter is assisting with retention programs and presentations at different high schools.
Changes to the WED Team	Natalie Hannum	01:00-01:05	Informational	New manager, Dave Wahl is retired but working as part-time adjunct faculty.
Advisory Committee Scheduling and Toolkit	Natalie Hannum	01:05-01:15	All Advisory Committee meetings scheduled by end of October 2018	We need to collect past agenda/minutes for past advisory meetings, retroactively reproduce these.

				Toolkit created by Melina will include: Samples, requirements, LMI, course enrollments, prescriptive guidebook. Please start thinking about which 2 dates you are going to schedule your advisory meetings. Online advisory meetings via zoom, can contact Debbie Wilson for guidance
CTE-OEI Grant	Laurie Huffman Natalie Hannum	01:15-01:25	Increase CTE courses offered online	\$500,000 Laurie-coordinator Luis and Sophia- co-chairs
Review of Mission & Vision Statements and Core Values of the CTE Committee	Nikki Moultrie Natalie Hannum	01:25-01:30	Discussion	Re-do mission statement- adding aligning education to local industries an communities, equitable access, update names of members all into 1 list To-do: send ideas for mission statement revisions and new agenda items to Debbie by 10/06
Adjorn <u>Meeting Schedule for 2019-2020:</u> October 8, November 12, December 10, February 11, March 10, April 14, and May 12 All meetings are scheduled for 2 nd Tuesday of the month 12:45-1:45pm in CO-420				