

CTE Committee Meeting (via Zoom)

Tuesday, April 14, 2020 at 12:45pm

Attendees: (in alphabetical order by first name)

1. Bill Bankhead
2. Camille Santana
3. Catherine Fonseca
4. Curtis Corlew
5. Debra Hawkes
6. Debra Winckler
7. Erlinda Jones
8. Irene Sukhu
9. Kim Wentworth
10. Louie Giambatista
11. Melina Rodriguez
12. Mike Grillo
13. Mike Kean
14. Natalie Hannum
15. Nikki Moultrie
16. Rachel Anicetti
17. Russ Pedersen

Natalie opened the meeting- forego introductions. The goal today is to review Perkins applications. There will be strong applications for Perkins and others that will go under SWP. Unfortunately, we don't have enough funding for everyone. We also updated the rubric with a COVID-19 piece.

Perkins is either a specific request or TOP code (that go across institution in all program areas).

Bill shared screen- showed the spreadsheet of the applications list showing department, request, and total amount. Bill also created a Google forms link survey. Mike Grillo asked about his request for a fire academy coordinator- Nikki explained that is a part of his RAP attached to program review- different funding of money.

Bill also shared screen- shared the rubric and explained all components. This past year, Perkins has been reissued as Perkins V. We have to develop a regional plan aligned to regional needs and give priority to priority sectors. All programs have to meet LMI and WIOA metrics. Questions about the rubric???

What we are asking members to do is- fill out a rubric per proposal so we can get a ranking. We won't know until we get the Perkins allocation to see what we can actually fund. Collectively, we can shorten up the list.

Example- Construction is aligned to SWP.

Auto- they asked for 2 lifts to be replaced; only have 1 functioning and repair is not an option.

COVID-19 priority sectors: EMS, RN, LVN

PTEC- summer bridge: pull out into marketing bucket

Welding proposal for fabrication technology course- site will be under construction to be done in December of 2021. Perhaps rolling it into next year or align to SWP.

ACROSS TOP- professional development (conferences), library, counseling, marketing, online teaching and learning

Would anyone be able to opt out since we don't have enough funding this year? Deb Hawkes says priority is simulation suites and support structure but can get by without SIM Annie. Natalie mentioned to look at the lense of current events- this is a priority sector.

Erlinda Jones asked about another pot of money for programs. Natalie responded and said that some applications have been sent to the foundation to fund student support services.

1. Erlinda Jones- Early Childhood Education
 - a. top notch teaching staff for lab school, has a lot of accreditations. Wants to document the interaction between teachers and students. Spoke with videographers for quality videos and someone with child development knowledge to go through and examine videos. There is an actual quote attached and can forward the other estimates as well; based on hours and hourly rate. This estimated price is a middle ground price. Could either postpone or start with some funding.
 - b. Natalie mentioned that the videos become obsolete. Could possibly work with our own marketing department at a reduced price. What would be an alternate reduced cost?
 - c. Second application is for teaching materials for support- per Janice Townsend- this is a priority of the two applications.
2. Mike Grillo-
 - a. Speaking to EMS- a skeleton prop for anatomy, subscription for continuing education Tracking Solutions that tracks CE, and airway management equipment. They put them in priority order respectively. EMS might be able to do with only one airway trainer and ask for the other next year to reduce the price.
 - b. Can Tracking Solutions be done on a spreadsheet? Bill's understanding from Paul, not only tracks current status but also licensure and certifications and provides training content.

Rachel asked about the usage of our time- going through and amending then voting per the rubric?

3. Nursing- RN and LVN
 - a. Vocational Nursing- Shadow Health simulation software using for 3 semesters of program. Response from students that it is helpful, additional learning modality. What

would you prioritize between this and NCLEX? Deb responded that software would be priority.

- b. RN- UWorld testing prop software; students have the best feedback. Sometimes if possible, students purchase on their own. Deb will purchase if there is funding.
4. PTEC- Mike Kean
 - a. More equipment for outdoor lab. Michael says that we can opt out of this due to remote working. Natalie mentioned that we can align this to SWP.
5. Recording Arts- Frank
 - a. Mixing board

ACROSS TOP codes-

Library- not enough money to go around. Kim mentioned that database prices increase every year. Sometimes use own budget to purchase CTE materials.

Counseling- counter proposal, might be able to make up cost from adult education funds

Marketing- to be able to pay for program flyers, offsets cost for career focus Fridays, dept. marketing, underspent at \$38,000 for the last few years, moving toward digital imaging in marketing

Online teaching and learning- OEI CVC grant, to fund instructional designers. This is CTE specific. To continue where the grant finished off. Curtis interjected about funding going to adjunct in this process because they are carrying on a load and not compensated as faculty are.

Professional Development- might not be able to travel due to COVID-19 so these requests might not go through

Conferences

1. Auto- SEMA one classified, one faculty to attend
2. ~~Journalism- Cindy's request was in program review but not submitted as a Perkin's request~~
3. Child Care- Erlinda: national association for education of young children, looking to send 2 people
4. Welding- FABtech

Will amend these proposals and summary list. Will send to everyone to rate per the rubric by the end of the week and prioritizing accordingly.

Next meeting: