

**CTE Committee Meeting
 Tuesday, February 11, 2019
 12:45 – 1:45PM
 Room: CO-420**

Please note meeting location is back to CO-420 (Conference Room in the Business Office)

Attendees: Debra Winckler, Cindy McGrath, Bill Bankhead, Nikki Moultrie, Natalie Hannum, Melina Rodriguez, Catherine Fonseca, Camille Santana, Erlinda Jones, Irene Sukhu, Debra Hawkes

Agenda Topic	Desired Outcome	Lead	Time	Follow up notes:
Welcome & Introductions Announcements	Open the meeting	Debbie Winckler, All	12:45-12:50pm	Auto- NATEF approved! Natalie- funding approved for Clear Air Vehicle Grant \$164,000 Debbie- expansion of the Vocational Technology Lab Remodel is in phase 2. Elements of Makerspace to fill the lab: enhance current projects, noncredit skills certificates, noncredit community education
<ul style="list-style-type: none"> How did program review go? 	Informational	Nikki Moultrie	12:50-1:05pm	Program review process feedback: Debra Hawkes mentioned that it was helpful the way the program review was presented and listing the short term goals. Also includes the data piece. Cindy McGrath mentioned that it would be helpful to brainstorm the data and determine what it means, the context of the data. A 2021 goal, possible solution, is that the data conventions will go to SEM and planning committees; however, this needs input from CTE committee members.
Institutional Accreditation <ul style="list-style-type: none"> eLumen update Website Update 	Informational	Nikki Moultrie	1:05-1:25pm	Nursing has reached its 67% faculty. Currently, curriculum is being loaded onto elumen. Each course will have to fill out the chart; easiest way will be to cut and paste the CSLOs- 2 reading and 2 writing requirements. April 15 deadline! Nikki is creating a tutorial video on how to use elumen.

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Funding Application Process	Informational	Natalie Hannum	1:25-1:45pm	Perkins will be moving to Bill Bankhead's oversight. Located on the LMC WED website, you can find the grant application forms. Perkins/SWP applications are due 03/01/2020. The LMI data is located in the L Drive under WED → Public folder or simply email Bill.
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Meeting Schedule for 2019-2020: March 10, April 14, and May 12				