

How to Access In-Person and Online Reading and Writing Consultants

In-person Consultations

Students can make 25 minute, in-person appointments for one-on-one consultations either at the Pittsburg or Brentwood campuses. Please see the Reading and Writing Consultation Schedule on our web page:

www.losmedanos.edu/core/index.aspx

Online Consultations

Online via Zoom Consultations: Students can make 25-minute, face-to-face appointments via Zoom for one-on-one consultations. Please see the Reading and Writing Consultation Schedule on our web page:

www.losmedanos.edu/core/index.aspx

Email Consultations: Consultants provide feedback on papers through email. Students should allow 48 business hours for a response. We post response times on our web pages.

Access services via the Center for Academic Support or Virtual tutoring web pages:

Center for Academic Support web page: www.losmedanos.edu/core/index.aspx

Virtual Tutoring page: www.losmedanos.edu/tutoring/index.aspx

Access via Center for Academic Support web page:

1. Go to: Enroll via our Canvas Page for face-to-face consultation and email consultations

If this is your first time using our services, Enroll in Reading and Writing Consultations. (You will only need to enroll once. For subsequent visits, you can go directly to the CourseButton.)

2. Then Go to the “Course Button”:

You will then be in our **Reading and Writing Consultation Canvas page**, which contains a form to register for the Supervised Tutoring and two links to our services.

3. **For your first visit each semester**, register for the supervised tutoring course, SPTUT 020, which is free and no-credit and no requirement.
4. Once you have signed the form and submitted, it will provide you with links to our services: [Live Online Zoom or In-person Consultations](#) or [Email Consultation Submissions](#).

For all subsequent visits: go directly to the desired link, [either Live Online Zoom or In-person Consultations](#), or [EmailConsultation Submissions](#).

LIVE ONLINE CONSULTATIONS Canvas Page

This page contains the consultant schedule, information on how to use Zoom, and instructions on how to schedule an appointment. Once done, you will be able to access our Canvas page via your **Insite** portal and you can make appointments by either going directly to our Canvas page and using the “Find Appointment” function or using the previous steps (you DO NOT need to enroll each time).

Email Consultations:

This link will take you to our Email Consultation page. Here complete the form and attach your paper. Please look for important announcements on response time.

NEED HELP? We are here for you.

You can stop by the Center, email or call us.

*** In-person support: please stop by the Center for Academic Support Tuesday through Thursday in room CO 300**

*** EMAIL: centerforacademicsupport@losmedanos.edu**

*** PHONE: 925-473-7590 or 925-473-7591**