



CHANCELLOR'S OFFICE
Dr. Helen Benjamin, Chancellor

Memorandum

DATE: September 12, 2013
TO: Chancellor's Cabinet
FROM: Dr. Helen Benjamin
SUBJECT: 2013 to 2014 Chancellor's Cabinet Meeting Schedule

Chancellor's Cabinet will generally meet from 8:30am to 4:30pm. A list of dates for 2013 to 2014 follows.*

| 2013 | 2014 |
|------------------------|-------------|
| July 23 | January 16 |
| August 27 (retreat) | January 28 |
| September 10 | February 11 |
| September 24 | February 25 |
| October 8 | March 11 |
| October 22 | March 25 |
| November 12 (11am-2pm) | April 8 |
| November 26 | April 22 |
| December 10 | May 13 |
| | May 27 |
| | June 10 |
| | June 24 |

All meetings will be held in the DO Board Room.

***Note:** To ensure that your items are placed on the agenda, please email the title and attachment(s), no later than one week before the actual meeting. Please include the amount of time necessary for discussion of the item, and the expected outcome for same.

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