

**GOVERNING BOARD TERM OF OFFICE, WARDS, AND ELECTION REGULATIONS**

Each person elected at a regular biennial Governing Board member election shall hold office for a term of four years commencing on the first Friday in December next succeeding his or her election. Elections shall be held every two years, in even numbered years. Terms of Governing Board members are staggered so that, as nearly as practical, one half of the Governing Board members shall be elected at each Governing Board election.

The District is divided into five Wards, each represented by a Governing Board member. The Governing Board candidate must reside in and be registered to vote in the Governing Board Ward he or she seeks to represent. Only registered voters residing in the same Ward are eligible to vote for the Governing Board candidate.

The Chancellor shall submit recommendations to the Governing Board regarding adjustments to be made to the boundaries of each Ward area, if any adjustment is necessary, after each decennial federal census. The Chancellor shall submit the recommendation in time for the Governing Board to act as required by law.

Candidates standing for election to the Governing Board must adhere to the following regulations:

1. Each candidate, including an incumbent, must bear the cost of preparing and mailing the "Statement of Qualifications." The estimated cost will be collected by the Registration-Election Department, Contra Costa County, at the time of filing the statement.
2. The "Statement of Qualifications" may not exceed 200 words.
3. In the event of a tie vote, the Governing Board shall determine the outcome by lot.
4. All regulations shall apply to all candidates, including incumbents.

Education Code 5000 *et seq.*, 72022, 72036  
Election Code 13307