

Los Medanos Curriculum Committee Minutes from December 5, 2012

Present: Laurie Huffman, Chair, A'kilah Moore, Kasey Gardner, Louie Giambattista, Christina Goff, Dennis Gravert, Mike Grillo, Paula Gunder, Anthony Hailey, Marie Karp, Michael Norris, Matthew Stricker, Susie Purdy, Grace Villegas and Abbey Duldulao, Note Taker.

Absent: Kiran Kamath, Linda Johnson, Eileen Valenzuela

Guests: Curtis Corlew, Cindy McGrath

Announcements & Public Comment

- Laurie welcomed everyone with cheer for our last Curriculum Meeting for the semester.
- Student Class President resigned and Sherrie Andersen will step up to be the new Student Class President next semester.

Approval of today's Agenda

- All other December 5th agenda approved as written. (M/S;Norris/Stricker) Unanimous.

Minutes from November 21, 2012 - Approved. (M/S;Karp/Grillo) Unanimous.

- All approve except minor change – Consent Agenda, 3rd dash, to add “Regarding Stat Path”

Consent Agenda – None for this agenda.

Proposed New 900 course outlines – None for this agenda.

New Course Outlines of Record

- ART-030 – Figure Drawing - Approved (M/S;Gardner/Karp) Unanimous
 - The Committee expressed concerns about compliance issue under textbooks and published reference to offer to students.
 - When introducing a course, there should be textbook reference to satisfy course outline and a new teacher will have an idea as to level of the course.
 - In Curriculum Committee website under Directions for Course Outline of Record (COOR Coaching Workbook, A Walk Through The COOR) states, “If you are using an instructor designed module in lieu of a published textbook for the course; include sample pages and the Table of Contents of the module.”
 - Curtis Corlew and Judi Pettite to produce an updated textbook in reference to the course.
- ART-075 – Photojournalism or Documentary photography - Approved (M/S;Karp/Gardner) Unanimous
 - Curtis Corlew stated, “We would like to offer these two courses into one class. Minor difference in the final through the Art class and Journalism is they can choose whichever one they want.
 - The difference between ART-075 and ART-072 is, ART-072 is an introduction to photography class whereas to ART-075, students are recommended to have some type of experience in photography.
 - ART-075 will be a 0 repeatability course.
- ART-250 – Introduction to Digital Art - Approved (M/S;Gunder/Gardner) Unanimous
 - Gives our students a nice foundation for the other classes and assist on transferrable level.
 - ART-250 will be a 0 repeatability course.

- MATH-029 – Accelerated Elementary & Intermediate Algebra - Approved (M/S;Hailey/Grillo) Unanimous
 - MATH-910 was an experimental class, whereas MATH-029 is no longer an experimental class. It's a larger course (7 units) but smaller than two of them combined.
 - All MATH-910 should be changed to MATH-029.
 - MATH-029 is not a transferrable class.
 - Change typo on New Course Information Form, bottom of #7 to 'Formalization of 900 level class'.

- MATH-160 – Discrete Math - Approved (M/S;Goff/Gardner) Unanimous
 - The justification of the course is for the Computer Science degree
 - Math doesn't want to separate the course, if students have one semester of programming as pre-req, it will reduce the pull of applicants.
 - To edit New Course Form bottom of #7, delete the word TMC.
 - To delete on New Course Form, #10 statement, "FTEF to be carried by Computer Science".

- WELD-020 - Approved (M/S;Gravert/Hailey) Unanimous
- WELD-033 - Approved (M/S;Hailey/Grillo) Unanimous
- WELD-043 - Approved (M/S;Giambattista/Gravert) Unanimous

Existing Course Outlines

- JOURN-129 - Overview of Newsroom Skills and Practices - Tabled to February 6th Meeting
- JOURN-130 – Media Production: Practicum I - Tabled to February 6th Meeting
- JOURN-131 – Media Production: Practicum II - Tabled to February 6th Meeting
- JOURN-132 – Media Production: Practicum III - Tabled to February 6th Meeting

JOURN-129, 130, 131 and 132 needed all to be deactivated with deactivation form. No deactivation form filled out and no Prerequisites. Changes should be as follows:

JOURN-129 – New Course
 JOURN-130 – Formerly 20 – Catalog Description
 JOURN-131 – Formerly 30 – Catalog Description
 JOURN-132 – New Course

- WELD-011 – Basic Shielded Metal Arc Welding Practice - Approved (Goff/Giambattista) Unanimous
- WELD-021 – Advanced Shielded Metal Arc Welding Practice - Approved (Goff/Gunder) Unanimous
- WELD-031 – TIG Welding Practice - Approved (Grillo/Hailey) Unanimous
- WELD-041 – Pipe Welding Practice - Approved (Goff/Gunder) Unanimous
 - Textbooks should be up to date. CC recommends for newer edition of textbook.
 - Ask Joe Meyer to look at advisories for WELD-021, 031 and 041 – It doesn't match.

Prerequisites/Co-requisites

- MATH-029 – Accelerated Elementary & Intermediate Algebra - Approved (M/S;Stricker/Gunder) Unanimous
 - Should have the same prerequisites as MATH-025
 - The benefits, students legally qualify to take this as a refresher course but not have to take all Math all over again.
 - It's a good course for students who are on border of MATH-025 and MATH-030.

- MATH-160 Approved (M/S;Gunder/Goff) Unanimous
- WELD-041 Approved (M/S;Gunder/Goff) Unanimous

Interdisciplinary Prerequisite Requests/District Prerequisite Policy

- C&I 4004 – Accelerated Elementary & Intermediate Algebra
 - A'kilah brought forth district policy and the importance about the draft.
 - All Deans should be present for this discussion.
- ADJUS-160 – Discrete Math – Approved (M/S;Goff/Grillo) Unanimous
- ETEC-010 – Direct Current Circuits – Approved (M/S;Grillo/Gunder) Unanimous

Online Course Approvals – None this agenda.

Skills Certificates-Less than 18 units.

- Welding Pre-apprenticeship – Approved (M/S;Goff/Grillo) Unanimous
 - To change all course names and to match with the State. Page 11 & 12 does not look current.
 - Going to Academic Senate January 28th.
 - Employers are particularly looking for those skills and their certification will satisfy employers when looking to hire.
 - Recommended to take back to Kiran for CSU Requirements, page 11 & 12 to be standards.

Programs

- Associate of Arts Degree for Transfer in Administrative of Justice – Tabled to Feb 6th.
- Change to Welding Program – Approved (M/S;Giambattista/Stricker) Unanimous

Credit by Exam – None this agenda

Families of Courses – None this agenda

Standing Items:

- Curricunet
- SGC
- Articulation
- TLC
- Academic Senate

Future Agenda Items:

1. Curriculum forms – 508 compliance statements
2. Curriculum mix
3. Pre-requisites
4. Credit-by-Exam courses
5. TMC's
6. Improvements to online supplement form

Meeting adjourned – 3:00 p.m.

Meeting Dates – Spring 2013 – Meetings will be held in CO-420 – 1:00 – 3:00 pm

Feb 6, 20

March 6

April 3, 17

May 1, 15