

CLASSIFIED SENATE MINUTES

Friday, September 20, 2013

Room CORE 420

Members Present: Linda Kohler, Sandi Schmidt, Keith Parsons, Grace Villegas, Eloine Chapman, Jamila Stewart, Demetria Lawrence, Sharen McLean, Linda Maniscalco, Mary Oleson, Sandra Mills, Eric Sanchez

Guest: none

Members Excused: Elaine Ortiz, Camme Benzler, Sylvia Benzler, Allison Roeder, Diane Ahlborn, Carol Love, Kathy Cullar, Imelda Lares, Angela Fantuzzi,

Available: Agenda, and Minutes

Agenda	Outcomes
<p>Welcome Announcements Public Comment</p>	<p>Senate President Linda Kohler called the meeting to order. No announcements. No public comment.</p>
<p>A. Agenda B. Minutes</p>	<p>Agenda approved as written. Minutes for September 6, 2013 were approved with the change of date on agenda.</p>
<p>Council Business</p>	<p>A. Nominations/Appointments to 2013-14 SG Committees: The Senate reviewed the current list of representatives on the SG committees with the addition of Rashad McAlpin on the Planning Committee. McAlpin responded to the Senate request for committee rep. The Senate approved the appointments. The Senate still needs a rep on Sustainability and a substitute rep on Planning.</p> <p>B. Approve Fundraising Event Calendar and Chairs: The Senate approved the proposed event calendar and chairs. Chairs have agreed to continue to be the chair and rooms have been reserved.</p> <p>C. Midterm Meltdown – Oct. 24: The Senate discussed plans for the Meltdown. Some folks are upset that the Senate is not holding the annual Meet 'n Greet. The lunch will be potluck. The Senate wants this to be a relaxed, fun event. Suggested ideas included: stress reliever games/activities; chair massages, decorations of stressed out faces; board games; Pictionary; charades; costumes. Lawrence will create a flyer and posters. Mills will check on ice breaker games. Folks to bring back final ideas at next meeting.</p> <p>D. Senate Evaluation Survey Recommendation: The Senate survey was sent out to all Classified employees on Monday, September 16. Responses are due by Monday, September 23. Kohler will send out a third reminder on Monday (23rd) morning. There are 32 responses.</p> <p>E. Safety Moment: YouTube “Shooters on Campus:” The Senate watched the YouTube “Run, Hide, Fight developed by the City of Houston. http://www.youtube.com/watch?v=5VcSweUj2DQ The Senate received this from ACS in response to the Naval incident in Washington, DC. The Senate, once again, expressed its concerns about safety on campus. A Senate member shared that Chief Gibson was concerned LMC didn't have an active Safety Committee. The Senate expressed: It is important that the campus Lieutenant be a part of the committee. Employees are not trained and retrained. It's been over 3 years since we had CPR and AED training. The campus is unprepared. No one listens if there is an alarm. No one takes the alarms seriously. The campus can't wait a year before an evacuation plan is formalized. Employees need to have access to CERT training. Campus needs drills. There is no contingency plan until a real plan is in place. Committee needs to send out weekly helpful tips. The Senate will write a Resolution.</p> <p>F. ACCREDITATION: There was not enough time for STANDARDS reports. It was expressed as a group the concern that Accreditation was taking too much time. Employees are having difficulty completing the Accreditation report and completing their work. Some have taken time off to do the writing. It was expressed that employees thought that the</p>

	<p>work over the summer was to write the report into "One Voice." Instead the committees were given back their work with comments for corrections to write/rewrite the report by November 15. They now must also incorporate more input from the campus to complete their report. STANDARD 1: No report. STANDARD 2A: No report. STANDARD 2B: No report. STANDARD 2C: No report. STANDARD 3: No report. STANDARD 4: No report. STEERING COMMITTEE: No report.</p>
<p>Presentation: Why Support LMC?</p>	<p>Lindy Maynes, Foundation Director, visited the Senate. The Foundation is putting together a flyer to promote the Foundation. Why should people give to LMC? Lindy is asking for input on why LMC should be supported. The Senate responded that people open up doors for others. She then asked, "What makes LMC unique?" "Why support LMC over other community colleges or 4-year colleges?" The Senate's response was: "We care about students and their success," personal connections, community members visit, then become students, transfer (sometimes direct hire) and finally become employees. LMC is "home."</p> <p>Ms. Maynes also informed the Senate about the District 65th Anniversary Showcase. It will be held on December 7. It will be held in Martinez, across from the District Office, at the sports complex. County Supervisors will be invited since they created the District. The event will be fully funded by outside underwriters. No District funds will be used. Programs across the District will be showcased. There will be a children's area. There will be a celebration of 'Unsung Heroes. Anyone can nominate a hero. Forms are available in the Foundation Office. They are due October 15. Michele Jackson will be at the next Senate meeting to promote the hero program. It was suggested that the showcase also be done at the campuses.</p>
<p>Reports</p>	<p>A. District Reports: No report. B. Shared Governance Council: No report. C. Enrollment Management: No report. D. Health and Safety: No report. E. Planning Committee: No report. F. TAG: No report. G. Distance Ed: No report. H. IDEA (Institutional Development for Equity & Access): No report. I. Sustainability: No report. J. Professional Development Advisory Committee: PDAC is asking for input for focus flex activities. PDAC would also like workshop ideas. PDAC is considering offering workshops on other days than the Professional Development (FLEX) week. Annica Soto is the new Wellness Chair. Lisa McFarland will continue to oversee the vegetable garden. Soto will be promoting the annual CCCSIG exercise program. The theme is "Trek Across America." Watch for details. K. Student Success Act: No report. L. For the Good of the Order: none</p>
<p>Adjourn</p>	<p>The meeting adjourned at 4:45.</p>

Cc: Bob Kratochvil, President
Academic Senate President
Associated Students President
Business Director

Classified Senate Council	Linda Kohler, President (12-14) Sandi Schmidt, VP (12-14) Imelda Lares (13-15) Demetria Lawrence (13-15) Linda Maniscalco (13-15) Sharen McLean (13-15) Sandra Mills(Local 1) Keith Parsons (12-14) Grace Villegas (12-14)
Shared Governance Council 2012-14 (2 nd and 4 th W 2:00 – 4:00)	Linda Kohler Sandi Schmidt Grace Villegas
Planning Committee (1 st TH 2:00-4 pm)	Allison Roeder FA13 Rashaad McAlpin George Mills SP 14
TAG (Technology Advisory Group) (3 rd W 2:00-4:00)	Mary Oleson Sharen McLean Reggie Turner
Distance Education On-Line	Eloine Chapman Rikki Hall Mary Oleson
Safety Committee	Eloine Chapman Justin Nogar Sandra Mills (Local 1)
Sustainability (3 rd W 2:00 – 3:00)	Jenifer Fay _____
Professional Development Advisory Committee	Kathy Cullar Eric Sanchez Demetria Lawrence FA13 SP14
Mathematics Student Success Act	Kathy Cullar Sharen McLean (if committee forms)
Enrollment Management	Grace Villegas Imelda Lares Sharen McLean
Honors	Sandra Mills
Graduation – Spring Semester Committee	Susie Hansen (Purdy) Gus Gonzales Sharen McLean Michelle McQuaid Linda Kohler Demetria Lawrence
IDEA (3 rd TH 2-3:30 pm)	Linda Kohler Jamilia Stewart
JobLinks	Ann Starkie
Scholarship	Linda Kohler Carol Love
Curriculum (non-voting) (1 st & 3 rd W 1:00 – 3:00)	Susie Hansen (Purdy) Grace Villegas Michelle Crossman FA13 Shondra West SP14
H.S.I. Steering Committee	Claudia Acevedo FA13 Camme Benzler Mary Oleson
District Professional Development	District Governance Council District Planning Council and District Faculty & Staff Diversity Advisory
District Research Council	District Governance Council Linda Kohler Mike West (Local 1) George Mills
District Learning Management System Task Force Committee dissolved. Faculty focus.	Eng Saw FA13
LMC Foundation (2014)	Leetha Robertson