

Student Services SLO Committee Meeting Minutes October 17, 2013

Present: Jeffrey Benford, Jorge Cea, Krista Ducharme, Catherine Fonseca, Marco Godinez, Susie Hansen, George Mills, Ginny Richards, Carole Rogers, Carla Rosas, Gail Newman (chair)
Guest: John Schall

SLO Poster Project

John Schall presented three proposed formats for advertising Student Services mission statements and program SLO's. The group selected desirable design features from each of the drafts so John will combine those features and present a new draft at our next meeting on November 14.

SLO Newsletter "In-Step with Student Services"

The next edition of our SLO newsletter will feature the latest assessment projects for DSPS, Outreach and Student Life (leadership development). Kathy Cullar can assist with formatting the newsletter which should be published by early December. The article highlighting collaborative efforts on campus will focus on the EOPS-CTE pipeline for returning African American students. This is a collaborative effort involving students, math faculty, and staff.

Catalog Update

It was noted that the section addressing Student Services PSLO's in the College Catalog does not include introductory information about the five themes our committee has adopted, which guide our SLO's. Based on the five themes, students will:

- Demonstrate proficiency in the use of college on-line services.
- Demonstrate proficiency in self-advocacy.
- Be able to identify and set goals to guide their educational and career plans.
- Be aware of expectations for socially responsible behavior and actively engage in the college experience.
- Demonstrate responsibility for their actions and for taking personal initiative.

These themes will be submitted with other catalog updates for inclusion in the 2014-15 catalog.

Project Updates

Outreach Services

Carole shared the final assessment report for Outreach Services. The theme that was addressed: students will be able to identify and set goals to guide their educational and career goals. The SLO: students who access the Information/Welcome Centers for enrollment questions will acquire knowledge about the matriculation process: application, assessment, enrollment workshops, and course registration. The assessment process, what was learned as a result of the project and identified outcomes for improving services were well defined. This report will be one of the three that will be shared campus-wide in our next newsletter.

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Counseling Services

Marco shared information about the Counseling Department SLO's and plans for using survey instruments to assess the project information. The anticipated timeline for gathering information during counseling appointments will begin in late October and continue through mid-December. The evaluation of the survey feedback is planned for the month of February.

Next Meeting

The next SLO Committee meeting is scheduled on Thursday, November 14, 10 – 11:30 am. In addition to reviewing a draft of the newsletter and a revised draft of the SLO poster format, updates will be presented for all programs except Outreach and Counseling. This will be the last meeting of the fall semester, with the next meeting scheduled in February.