

SLO Committee Meeting Minutes

April 10, 2014

Present: Dave Belman, Catherine Fonseca, Susie Hansen, George Mills, Ginny Richards
Gail Newman (chair)

I. Announcements

- Newsletter development: The SLO newsletter is almost complete and will be distributed via email to everyone at LMC by the end of the month
- SLO Poster Project: This project is still on hold until the Marketing Department has finalized major publications; this will likely be a summer project
- SLO Information on Student Services web sites: Kathy Cullar and Gail have met to identify where the information should be located on department web sites. The mission statements will be included on the sites, along with the respective SLO's. Kathy will begin working on this project this month.

II. Meeting Schedule for 2014-2015

- Because of competing meetings and conference schedules that often fall on the second Thursday of the month, our SLO meeting schedule will be shifted to the first Thursday of the month, effective with the first scheduled meeting in the fall. Our meetings for the full year will be as follows:
 - Fall semester: September 4, October 2, and November 6
 - Spring semester: February 5, March 5 and April 2

All meetings will be held in Room C04-420, 10 – 11:30 am

III. SLO Assessment Project Updates

- Admissions & Records (Susie)
 - Will assess students that are applying for fall, 2014 and spring, 2015 to determine their understanding regarding next step for enrollment after submitting the college application; this will be based on the email message students receive back from the Admissions Office after they submit their online college application
 - Students will be asked how they learned about next steps and expectations and was the information presented clearly?
 - Feedback from the students will be gathered every 2 months
- DSPS (Ginny)
 - As a result of participation in the new student orientation for high school students, DSPS students will be surveyed to gauge what they

learned; this will be in an effort to find out if there is too much content for this student group, in one orientation session

- EOPS (George)
 - Continuing to work on the assessment of EOPS students' academic network, which entails the review of their gpa's, transfer rates and other academic progress
 - All EOPS students are receiving a satisfaction survey requesting input about space and services; this is the first survey in eight years; it was suggested to add a comment line
 - EOPS outreach services are coordinated with high school partners, including: Liberty, Heritage, Deer Valley, Pleasant Hill
 - Mid-semester progress reports are being reviewed; students are required to meet with their instructors; results so far: 76% of students (230 students) followed through with faculty meetings; will also assess what students have gotten out of the meetings with faculty
 - Will have a follow-up report in September
- Outreach Services/Information Center
 - Report was distributed in the last meeting regarding the latest project
 - New assessment project to begin next year