



POWER IN PARTNERSHIP

CONSORTIUM MINUTES

Date: Monday February 24, 2014 Time: 9:00am – 12:00noon

Location: EASTBAY Works One Stop Career Center – Concord
4071 Port Chicago Hwy, Suite 250, Concord, Conference Room B

Members

Present: Robert Calkins, Donna Van Wert, Maureen Nelson
Loretta Bisio, Della Randolph, Rebecca Darnell, Jagjit Bhambra

Non-Present: Joanne Durkee, Tina Dodson, Juan Prieto Claire Marchiano, Richard Cox

One-Stop Staff & Guests: Drew Douglass, David Wahl (LMC), Tara Dale Sanders (LMC)

1. Welcome & Introductions – Review Agenda, Approve 12/16/13 Minutes

- Introduction – Tina Dodson alternate member David Wahl with Tara Dale Sanders
- Reviewed meeting agenda
- Approved December 2013 minutes with 1 change to Partner information bullet #3

2. Strategic Plan Update (Action Plan) - Donna

- Halfway through the year, continue to prioritize, snapshot review of work in progress
- Consortium to fit with education, which Strategic Plan tasks identify with Consortium – TBD due to constantly moving parts
- David W. pleased to hear education priority
- Feedback requested from Consortium members

3. One-Stop Operator Consortium update (ITAs, KPI, additional performance measure, etc.) - Donna

- ITA training information - contract renewed and secured \$21,000 in Adult, \$80,000 to be added
- Cohort not showing in ITA, information will be aggregated
- D1 KPI submitted to board with detailed information from Pedro, data represents universal and intensive services, plus shows contractor status
- Wagner-Peyser Program EDD tracks participants
- Distinct count for multi-services needed at One-Stops
- Employer Services VOS logging discrepancies in tracking across system
- Report to identify areas needing attention

4. Business Services Team (Jan 22 event) – Loretta/Chudy, EDD

- Loretta – job fair & business services connect event review
- 24 vendors, 7-8 resources, jobseekers; partners i.e., SparkPoint, DVC, etc. contributed to the event
- Surveys provided positive feedback, 144 received with really good comments; flow of entire Concord site, interview/resume review by E.U., etc.; George C. & Lew G./EDD sent thank yous - 10+ hires from employers
- Employers want resumes in advance
- 1 per year each location East/West/Central: May is next event – East Co. & WIN with R. Cox; George C. seeking an outside venue

BREAK

5. One-Stop Update – Drew, Richard, Claire (Maureen)

- Drew D: OSCA event Friday, 02/21 - 3 orientations, attendees who qualify; 20 job trainees (12 from Concord candidates); job announcement - trained with jobs waiting (Tom S.); partnered with Stride – new workshop Excel Basics plus Word, etc., and Advanced Linked-in 03/21; (3) OSR 02/14, (3) in March + 1 more – ahead of goal
- Bob C. – how is event announced?; send to Partners to target clients, suggest WDB and Consortium be notified



POWER IN PARTNERSHIP

- Claire M. (Maureen): OSR Uniqlo, Big Lots; WIN series chambers/economic development; unemployment numbers dropped, usage down at Concord center, plenty partnership interaction; DVC job fair happening with WIN
- Richard C. (Maureen): 1 handout data recapping Brentwood; Donna NEG distribution 25% held back, Special Grant 50+ layoff Rapid Response (post 911) - BofA = 450 people with TAA modified 03/15 = \$80-\$100 training dollars extra to include Vet, Dislocated Workers with Loretta. Louise C. (CM) NEG Grant, heard from (5) Vets interested; Quad Graphics will work with Vets; Cohort training more strategic focus in areas with skill gap using pathway to self sufficiency; P-Tech Process Technicians 45 unit training, colleges share program with College Consortium – open to review, currently under enrolled; follow-up with David W. and Maureen; E. County BACC Cohort is now happening

6. Metrix Update - Donna

- Purchase of 1500 Metrix licenses for 3 year term, 90-day online learning, contract to expire 09/2014
- Outreached to EU/EDD, Business Service Team and SBDC Advisors
- Show market increase, gain potential extension
- Rebecca – introduce to WTW
- Bob C – CCC employees to take advantage, staff development
- Jagjit B – send flyer & additional material
- Add to DVC & CCC packets – see Donna R.

7. Partner Information Sharing - All

- Della R. – information on new Director, Joe Xavier, governor appointed Director Specialized Services; team model rollout in groups; moving along team approach model; Concord fully staffed
- Jagjit B. – community action, 50th anniversary on war with poverty; CSBG shortage of rain water impacting farming at E. County economic, council to help; Sheriff Dept meeting attention to help community warning system; funding report cards on how to buildup training people for jobs; increase minimum wage to impact i.e., clerical \$10.10 CCC paying less will impact action agency; CA celebration 04/29-05/01 homeless people with community college running soup kitchen; RFI (11) bids / (6) selected EX: Opportunity Junction, Loaves & Fishes helping community
- Bob C. – received \$6 million funding on non-entity 5 year program, 6-8 months community input priority for use of funds and community meetings/outreach spend; will share information to Consortium to get input of benefits funded, lots of programs to tap into CSBG & CDBG
- Rebecca D. – expand multi-barrier targets EX: arrest/criminal history and abuse, limited English clients to help subsidize wages for family stabilization to become employable; job skill training to secure employment barriers, Metrix may benefit family stabilization to sustain employment
- David W. – LMC update: enrollment down (3) college campuses, innovative workforce development management process at 3 sites, opportunity for staff to help career advancement academy, \$5 million budget funded 25-30 students towards career path in successful program, cost covered by grant; series of information sessions at college, view website – potential at OS/Antioch; Industrial Tech career fair 04/2014 at LMC; CTE open house late summer; advanced manufacturing (16) total programs – pathway development presentation available to Consortium (Christine/DVC at Concord); funds coming to reinvent education and career pathways, working together with Consortium
- Chudy N. – introduce Paula McCray, additional EDD Employer Program Manager at Concord; EDD meeting closed 3/7 for all staff update & to celebrate accomplishments – resource and phones only are available; interviews for staff this week; refocus staff service performance and staff training; 03/2014 management quality assurance review VET/TAA level of customer services/phones; staff working to convert UI to Career Center Services, register in CalJobs/VOS and preparation for workforce

ADJOURN

Attachments or Handouts:

- Meeting notes from 12/16/13 (Attachment)
- WDB Strategic Action Plan (Handout)
- ITA expenditure information (Handout)
- KPI Report (Handout)

WIN EAST COUNTY MINUTES 1/23/13

AGENDA OVERVIEW:

Mr. Paul went over the purpose of the Workforce Integration Network. He would like to coordinate services, brainstorm on ideas on how to jointly fundraise, referrals, information, and other similar services.

Desired outcomes for today:

- Each group will look over the Charter and agree.
- Richard will be a Co-Chair. A second Co-Chair is needed.
- We will learn about each other's organizations.
- Meetings will be the 4th Wednesday of every other month, for a total of 6 meetings per year.

Alise Bratcher- Will there be goals and will this be taken to the WIB?

Mr. Paul responded, saying that this group should come up with goals and they will be brought forth to the WIB.

Debbie Norgaard-Will this be reported to the Consortium? Paul said it would.

The Consortium has wanted the Site Enhancement teams, how the One-Stops can coordinate with partners and agency's to have all organizations work together.

Los Medanos College thinks this is a great idea and appreciates being invited.

REVIEW AND APPROVE CHARTER:

Charter was approved.

Currently, there are 33,000 families in California receiving Cal-Fresh. 45,000 are eligible, but are not receiving. California is the worst state in getting people enrolled.

SELECT CO-CHAIR TO JOIN PATIENCE:

Richard is already selected to be Co-Chair. The 2nd Co-Chair selected is Alissa Friedman, from Opportunity Junction.

Co-Chairs will be responsible for putting Agenda's together, taking minutes, organizing support for goals. Co-Chair can be rotated yearly.

PARTNER INFORMATION SHARING:

Bertha Ruiz, WIA Adult Case Manager, asked if we can get employers involved. Getting the Brentwood Chamber of Commerce on the table and inviting them as a partner would be a good idea because they have a lot of contact with local employers. Also include the Oakley Chamber of Commerce.

Mrs. Alissa Friedman asked if we work with staffing agencies. Her organization has more success with staffing agencies than the Chambers.

Alise Bratcher suggested inviting businesses from the Enterprize Zone in the Pittsburg/Bay Point area.

It was suggested that the Bay Point site be included in the WIN.

Kristen Rigsby from the Village Community Resource Center provides an after school tutoring program for K-8th grade students. The organization also partners with John Muir Mobile Health Clinic, which provides services to low-income families once a week, at the center. She hopes to connect her community and families to access information.

Paul Buddenhagen- The WDB must submit a strategic plan by July, which must include input from partners/staff. The work has not begun yet. He is trying to put committee's together. He would also like to create a list serve to communicate with one another.

In Concord, Kaiser came out to provide information on how to get hired. 500 people showed up to the presentation, which was strictly an informational session, not a hiring event. Only 150 people were able to attend the session.

Sharon Baugh, WIA Youth Case Manager with Contra Costa County Office of Education provides services to youth in East County. Schools she serves are from Deer Valley High School to Liberty High School, with a total of 5 high schools and alternative schools.

She provided information on the Summer Internship program that John Muir Health has. Flyers for "Get Real Day" by Soroptomist was given to all members. She also has an Environmental Awareness Internship for youth, which is an

"Earn and Learn" teaching/training style, taught by and ROP Teacher at Freedom High School. She is looking for funding and health care opportunities for Youth at Sutter Delta, John Muir and Kaiser.

Maritza Ruiz is a WIA Youth Case Manager with Henkels & McCoy in the East Bay Works Center in Brentwood. Interview Workshops and Job Search Workshops are provided to all universal youth/clients in the center, targeted at 17 to 21 year olds. She is looking to partner more with Los Medanos College and with employers in the area for job opportunities for youth.

Juan F. Prieto from California Human Development provides services to Farm Workers. There are two programs, which help with job placement and training, the WIA 167 and Dislocated Ag. Programs. These are targeted to farm workers who are 18 years and older. There are good success stories, especially with dependents. He had a client who went to Los Medanos College, transferred to UC Davis and is now a manager at Citi Bank.

Mr. Prieto plans to have monthly meetings at Liberty Adult Center to provide information and referrals to the Latino community. He has been working with Migrant Ed., Head Start Program's, One-Stops, and CSBG food distribution.

Every year he also hosts an event for the Mexican Consulate and this year it will take place on 04/20/2013. The Mexican Consulate will be providing Matriculas, which can be used to open bank accounts. They will also provide Mexican Passports at Liberty Adult Education Center.

CHD has the ASET Training Center in Stockton, which provides training for Welding and Building Construction.

CHD also works with the Village Community Resource Center and Opportunity Junction.

Frances Moy is a Counselor at Los Medanos College and she stated that there are still open classes available. She mentioned that a lot of students were scared off with proposition 30. More jobs have also become available, so fewer students are enrolled in school. LMC needs more enrollment numbers. Short term classes are also available in Counseling and Business.

CTE Programs, such as PTEC, are always full. The Nursing program has been full for years.

Hispanic Service Institution Grant Transer Academy will accept students if they qualify 3rd year. Transfer numbers have increased!

David Wahl from Los Medanos College stated that they will be offering orientations in April and May that student's don't want to pass up, especially graduating Seniors. The orientation will be geared towards new college students as well as returning students. Orientations will be 8 hours long and the college has seen good success after the 1st cohort, which was back in November. Career Advance Academy will be funded in the Fall and is for eligible 18-30 year olds, who are basic skills deficient. This program places students in Business, will have counseling, math and English classes. The college will be partnering with One-Stops for the employment piece, since the LMC Employment Center is now non-existent.

TAA-Design It, Ship It, Build It. A \$15 million grant over a 4 year period. Trying to fill jobs where skilled workers are needed, focusing on Welding, PTEC and Electrical. LMC will build and design the curriculum and partner with WIB One-Stops.

Debbie Norgaard from Liberty Adult Education Center – Building Bridges to Business was a program she had at the Adult School, where ESL clients were placed in Community College. 100 students entered employment and/or post secondary education. The partnership was very successful and worked well.

Currently Adult Ed. is under an umbrella of K-12 Districts. The Governor's budget includes transferring that money (\$300 million) to the Community Colleges.

Fund State \$600 million for Adult School. Adult Education is a good bridge for ESL, GED, and basic education skills. The school offers community based instruction with easy access. Core areas include, Adult Basic Ed., GED, ESL, Credit recovery and serves over 3000 students per year. They also have a strong Career Technical Program.

Adult Ed. would like to strengthen partnership with LMC. Debbie would also like externships and work experience opportunities in our area. She would like to be able to track students who move on to post-secondary or those who get jobs.

We Strong partnership with the One-Stop and are currently offering a Job Readiness/MS Office Training program. The current cohort is full, but we would like to offer more training like this in the future. We would also like to offer more higher level programs.

Liberty Adult Ed. also has a strong partnership with EHSD CalWorks, "Focus to Success," helping students getting core hours, while working around a childcare schedule.

Rene Tucker, Employer Liaison for East Bay works – Currently working on the OJT program, which offers grant reimbursement to an employer, for up to \$4000.

Currently managing the Tax Preparation program in Brentwood and Antioch.
Would like to help prepare 200-300 tax returns.

Mrs. Tucker is looking to invite employers to the WIN table.
Allisa Friedman with Opportunity Junction – Ideal candidates for the program are those that need confidence building and skills. O.J. also offers a valuable Work Experience program. Motivated clients will be referred to Spark Point in Bay Point.

Mrs. Friedman is looking to work with youth and would also like to partner with LMC to enroll clients. She is looking to hire someone to see if individuals qualify for the Opportunity Junction program. She would also like to know what kind of short term trainings are successful in getting people jobs.

Effective trainings mentioned by partners were: Truck Driving, CNA, Dual Certifications such as CNA/Phlebotomy, and Security Guards.

CLARIFY MEETING DATES AND SELECT NEXT VENUE:

Mr. Paul would like to meet every month for the first 3 months.

Next meeting he would like the group to create concrete goals.