

# Evaluation of Transcripts

## EVALUATION

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### Associate Degrees & Certificates

Students transferring academic credit to Los Medanos College from other regionally accredited colleges should send their official transcripts to LMC for evaluation. Transcripts from other colleges or universities normally take 2-4 weeks to be received by our office. Students can check WebAdvisor to view what transcripts have been received. Once the transcript(s) have been received, students can submit the [Request for Transcript Evaluation](#) to the Admissions & Records Office.

#### Official transcripts should be sent directly to:

Los Medanos College  
Admissions & Records Office  
2700 E. Leland Road  
Pittsburg, CA 94565

LMC does not give college credit for courses completed at non-accredited colleges/universities or for upper division coursework. Regionally accredited courses will be evaluated and used to meet degree requirements and to satisfy prerequisites at Los Medanos College. Evaluation results are sent to students at their InSite e-mail account. Upon completion of the evaluation, it is recommended students schedule an appointment to speak with a counselor to review their evaluation.

### College Skills Certificates

Los Medanos College offers locally approved [Skills Certificates](#). We offer a variety of occupational programs that require less than 18 units of coursework within the following major programs of study. To qualify for a Skills Certificate, all course work must be completed with a grade of "C" or better. Courses taken at other colleges to satisfy the Skills Certificate requirements are required to complete at least 50% of the coursework at LMC. Upon completion of coursework, students may submit a [Skills Certificate Application](#) to the Admissions & Records Office.

### International Evaluations

Students who attended college in other countries will need to get their transcripts evaluated by an international evaluation service. Previous students at Los Medanos College have used Academic and Professional International Evaluations, Inc. APIE pamphlets are available at the LMC Admissions & Records Office. For more information on APIE visit their website at [www.apie.org](http://www.apie.org)