

Present: Laurie Huffman (Chair), Louie Giambattista, Dennis Gravert, Susie Hansen, Marie Karp, A'kilah Moore, Ryan Pedersen, Matthew Stricker, Eileen Valenzuela, Kim Wentworth, Nancy Ybarra, Shondra West (note taker)

Absent: Christina Goff, Mike Grillo, Anthony Hailey, Natalie Hannum, Grace Villegas, and Yongmin Zhu

Guests: Janice Townsend and Nancy Whitman

Meeting called to order: 1:14pm

Location: CO-420

CURRENT ITEMS

1. Announcements & Public Comment:

- Welcome of Janice Townsend representative for CHDEV/EDUC and Nancy Whitman for SIGN

2. Approval of the Agenda

Addition: ENGL-140 (online) and online supplement form

Deletion: ADJUS-110, 122 and Music-008.

Action: Approved with changes; (M/S; Giambattista/Karp) Unanimous

Approval of the Minutes from April 4, 2014

Corrections: Marie pointed out typos on page 4 – “Criminal Trial Process” should read “Trial” and page 5 – “Christine Park will be the Liberian” should read “Librarian”. Matt questioned Christina’s remarks regarding the 73 total for music degree; Shondra shared the remark was not heard.

Action: Approved with corrections; (M/S; Karp/Pedersen) Unanimous

3. Consent Agenda – None for this agenda

4. New Course Outline of Record

• ANTHR-001 Introduction to Biological Anthropology

Representative: Nancy Ybarra behalf Anthropology Department

Recommendation: Determine if the course meets CSU GE Science and IGETC requirements

Action: Approved; (M/S; Giambattista/Gravert) Unanimous

Notes: Nancy shared Anthr-1 was GE approved and is the last course needed for the AA-T degree. Committee’s feedback:

- Marie asked if the course meets CSU science requirement noted as part of CID D1 -B2 (Biological Science) and IGETC 5B or Area 4. Nancy shared this course meets Social Behavioral Sciences requirement and wasn’t discussed as meeting the science req.
- Eileen agreed to check and report back if it meets the university science requirement.

SIGN-065 Elementary American Sign Language I

Representative: Nancy Whitman

Corrections: Schedule description change SIGN 65 to SIGN 50 and remove the assessment date

Action: Approved with corrections (M/S; Giambattista/Karp). Unanimous

Notes: Nancy W. shared the department rewrote SIGN and assessed the sequence for all four levels, starting with SIGN 65 giving it a different numbering system (SIGN-50). Nancy continued to share the meetings per week was changed from once to twice and rigor of the other language offerings was added; Chinese Italian, French and Spanish bringing the courses to alignment. The push was to overcome the economic downturn which would have caused the department to lose their languages except for Spanish. Fortunately, it didn't happen and looking at SIGN a fully articulated course but weak, was moved up like Ohlone and Berkeley College; 5.0 units. In addition SIGN-65 was problematic and lacked content, leaving students to complete additional courses after the sequence. Nancy W. shared the rewrite includes a deaf culture component bringing everyone's awareness up.

Committee's feedback:

- Dennis questioned the increase in units 3 to 5, which might take students longer to complete the program. Nancy W. shared the difference in units is recognized at other colleges and the breath was increased.
- Laurie shared the culture side is integrated which is better for transferability across CA colleges thus eliminating the little courses like culture or finger spelling.
- Marie asked about the little course. Nancy W. shared all four levels will be changed from three to five units, retiring the three unit courses by 2015 requiring students spend more time in class each week.
- Dennis shared when students take higher unit courses; it gives them less room in their schedule to take traditional courses; however by retiring the little courses the total units before and after the change might be a wash.
- Nancy Y. shared in the field where students want to become an interrupter a robust program offering a five unit course would work better.
- Ryan shared that the deaf community are not the only ones using sign, disable people sign as their primary language; sign is multicultural. Nancy W. agreed and provided a variety of sign usage; baby sign, American sign, see-sign, and British sign. Nancy W. also shared students are required to attend deaf events for SIGN-65 and mingle with the deaf community.
- Marie shared it would be nice if language courses were offered as part of GE. Laurie shared the courses were rejected as level one; possibly level two courses will be GE approved by next year after the rewrite of all the level two courses with the same model; they will have the same methodology and pedagogy.
- Ryan shared his concerns about high unit classes and students having excessive units when transferring.
- Louie questioned method of evaluating CSLO A/C levels; Laurie shared CSLO reference culture and linguistic. Louie asked about the CSLO 4 difference between A/C level works; Nancy W. shared the differences is embedded in the narrative work.
- Marie shared the scheduled description reference 65 and should change to 50.
- Eileen shared last date of assessment should be removed, it's a new course and hasn't been assessed.

5. **Existing Course Outlines of Record**

- **ART-006 Western Art History I: Art of the Prehistoric and Ancient World (to 350CE)**

Action: Approved (M/S; Giambattista/Wentworth) one “no” (Karp)

Notes: Eileen shared the A/C levels information was updated as previously requested from the March 5th meeting

Committee’s feedback:

- Marie shared concerns regarding the excessive units; CID requires 3.0 units whereas the degree requirement is 6.0. Laurie shared the department shared the rationale at SGC.

- **ART-007 Western Art History II: Art of the Developing World (350 to 1550)**

Action: Approved (M/S; Giambattista/Gravert); one “no” (Karp)

Notes: Laurie shared same story

Committee’s feedback

- Marie shared the department had a chance to rewrite the course.
- Ryan agreed and shared this is a pervasive college wide issue and who addresses this? Louie shared at Academic Senate; they have the responsibility to address strategic issues. Nancy shared the place to address this was at the template, where at that point the committee has the power vote it down.
- Ryan shared his concerns regarding high unit majors. The committee discussed the pro/cons of high unit programs and suggested reviewing data from the Ed. Plans to decipher the number of students with excessive units.
- Laurie shared this is an open topic of discussion at Senate and students should be invited who are impacted by the issue.

- **ART-008 Western Art History III: Art of the Modern World (1550 A.D. to 1920)**

Action: Approved (M/S; Giambattista/Gravert); one “no” (Karp)

Notes: Marie asked if Art-008 is matched to a CID; Eileen shared once Art-009 has been created – combined Art 008/009.

- **BUS-109 Introduction to Business**

Correction: update the cover page and percentiles

Action: Approved with corrections (M/S; Stricker/Pedersen). Unanimous

Notes: Eileen shared revisions were needed to meet CID recommendations

Committee’s feedback:

- Louie pointed out an old form was used for A/C levels
- Matt shared page 7 wording for the grading presentations table break down was inaccurate.
- Ryan shared the percentages are incorrect.

- **CHDEV-011 Observation and Assessment**

Representative: Janice

Action: Approved (M/S; Gravert/Giambattista). Unanimous

Notes: Matt page 3 PSLO/CSLO should read “students will be able to...”

Janice shared the course changes were family focus assessments; educating parents about what they should be expecting from their children via assessments.

- **EDUC-040 Teaching as a Profession**

Representative: Janice Townsend

Action: Approved (M/S; Stricker/Giambattista). Unanimous

Notes: Janice shared the department is taking on EDUC, because it didn't have a home. Janice continued to share the changes to the existing course outline; 2 hours of lecture 3 hours of lab was changed to 3 hours of lecture. In addition, student placement will be at one elementary, middle, and high school in Pittsburg so they get a sense of community and will have the same teacher to share dialogue back and forth in the lecture classroom. Janice shared regarding the CID descriptor, it requires 45 hours of classroom placement in elementary, middle, and high school and students cannot pass without meeting the 45 hour requirement; it's pre-qualification to get into a credential program. Janice shared the course was written as GE course, but wasn't GE approved; they didn't have a quorum last meeting. Once GE approves the course, it will be brought back to the committee for group approval.

- **MUSIC-030 Basic Keyboard Skills**

Representative: none: Add recent textbook/reader and change the PSLOs language.

Action: Approved with corrections (M/S; Giambattista/Karp). Unanimous

Notes: Eileen shared cohort 1 renewal

Committee's feedback:

- Laurie shared the text is 1993; Nancy pointed out the note "not time sensitive". Laurie recommended adding a reader or online supplement to meet the five year compliance.
- Matt shared to change the language "students will be able to..." for the PSLOs.

- **MUSIC-031 Piano I**

Representative: None

Correction: Add recent textbook/reader and change the PSLOs language.

Action: Approved with corrections (M/S; Gravert/Giambattista). Unanimous

Notes: Laurie shared cohort 1 revision.

Committee's feedback:

- Text book same issue as MUSIC-030.
- Laurie asked if an online textbook is valid under Title V; A'kilah shared must have textbook (hardcopy).
- Kim shared the use of e-books in the library and possible use. The committee agreed that E-books are considered real book; Dennis shared as long as it was peer reviewed.

6. Prerequisites

- **CHDEV-011 Observation and Assessment**

Action: Approved (M/S; Stricker/Karp). Unanimous

Note: Louie questioned if the prerequisite is existing; Janice shared yes the prerequisite has to be assessed every two years according to Title V.

7. New Programs

- **AA-T in Anthropology**

Representative: none

Recommendations: Possibility of offering additional course options as outlined on the TMC

Action: Approved (M/S; Stricker/Karp). Unanimous

Notes:

- Louie shared IGETC area and the calculation table needs revisions. In addition, if the GE option is 38-41, the elective range should be 10-13 depending on the CSU/IGETC option.
- Marie shared the limited choice for list A; the TMC does not list statics which is acceptable at some colleges. Eileen will check if statics is option for list A.
- Marie shared anatomy is not listed as part of list B area 2; giving students more choices. Eileen shared the Biology department does not have any CID approved courses, yet.
- Louie questioned if the department considered adding courses that are CID approved by other departments which the committee agreed to ask the department to consider offer more TMC courses.

- **AA-T in Music**

Representative: none

Motion: Bring the total 63 to 60 units

Action: approved (M/S; Giambattista/Karp). Unanimous

Notes: Nancy shared with the Music-008 course brings total AA-T degree to 63 units.

Committee's feedback:

- The committee discussed the unit issues and agreed to request the department to rewrite the courses in order to bring the program down to 60.

- **Online Supplement Form**

Representative: Kim Wentworth

Action: Approved (M/S; Pedersen/ Giambattista). Unanimous

Notes: Kim shared the online supplement form was updated; 3 regular substantive changed to regular effective and changing Blackboard to Disre2learn. Kim continued to share the historical creation of the form.

- **English-040**

Representative: Nancy Ybarra

Motion: Rewrite the course as fully online

Action: Approved (M/S; Pedersen/Giambattista)

Vote: Four - yes to move (Giambattista, Gravert, Karp, and Stricker)
One not to move (Wentworth)

Notes: Nancy shared the department would like to offer the course as completely online, instead of as hybrid as previously approved and requested by checking the box completely online for approval.

Committee's feedback:

- The committee asked if the change was approved by the Distant Ed Committee; Kim shared it was informally passed but the committee doesn't meet until Monday (4/21/14).
- A'kilah confirmed the DE committee has to formally vote on the change and requested for the proposal to be brought back to the next curriculum meeting. Nancy shared it can't wait due to registration occurring in April.
- Laurie shared her concerns regarding the proposal; must write it has completely online and recommended the proposal to be brought back next meeting.

Remaining items tabled next meeting - May 7 2014, 1-3pm, Room: CO-420

Meeting adjourned – 3:02pm