

## **Institution-Set Standards for Student Achievement in the Program**

*It is good professional practice for us to record program performance and student completion as we work with our students to help them achieve their individual goals. The U.S. Department of Education is now requiring colleges to set student achievement standards at the programmatic level (in addition to the institutional level) which should be related to the institution's mission. The Standard should be reasonable, measurable and should be assessed. This requirement is stated in accreditation Standards IB.2 and IB.3 as well as in Eligibility Requirement 10. Accreditation visiting teams are mandated to review and report on this data.*

*Think of "Setting a Standard" as "What do we expect from our program and our students?" or "What is the level below which we would not like to fall?" Not all programs fall neatly into one or two academic years. Some programs (like LVN) have cohorts where students take classes together for 18 months, so when setting the standard for the year, think of it as an "average for the year". Two or more similar programs may choose to set similar standards. For example Business and Computer Science may set the same standards. Each program will complete such a form with the same or similar numbers in such a case and upload it to program review. Every program review should include such a completed document.*

*Before establishing the 'standard' for your program/department for next academic year, it will help to review the completion data for your program over the last 3 years in the SQL database (on InSite). You should also consider industry standards for your program (Board of Registered Nursing, Perkins Core Indicator data, etc.), standards of similar programs in the state, and other external benchmarks that you are aware of. Provide the rationale for the standard for are setting, as this information is just as important as the standard itself. Think of it as "How did you arrive at this number."*

*This Standard will be reviewed and be updated annually during the program review process.*

*Please type into the form on the next page. It will expand as you type in your information.*

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## Institution-Set Standards for Student Achievement

Name of program/department:

Academic Year: 2014-2015:

- Standard for student course completion rate: \_\_\_ %  
*(Students completing a course with a grade.)*  
*(Data for the 6 previous semesters is available by department in SQL)*  
*Rationale:*
  
- Standard for student course success rate: \_\_\_\_\_ %  
*(Students completing a course with a passing grade of A, B, C, PASS)*  
*(Data for the 6 previous semesters is available by department in SQL)*  
*Rationale:*
  
- Standard for average number of degrees completed annually: \_\_\_\_  
*(You could to separate it into AA/AS and AAT/AST if you will find that useful.)*  
*(Data is available by department in SQL)*  
*Rationale:*
  
- Standard for the average number of transfers or transfer certificates annually: \_\_\_\_  
*Rationale:*  
*(Institutional Data is on the Planning and Institutional Effectiveness website at <http://www.losmedanos.edu/planning/survey.asp>)*
  
- Standard for the average number of Chancellor’s Office approved certificates completed annually: \_\_\_\_  
*(Data for the past 6 years by department is on the Planning and Institutional Effectiveness website at <http://www.losmedanos.edu/planning/survey.asp>)*  
*Rationale:*
  
- Standard for the average number of locally-approved Skills Certificates completed annually:  
\_\_\_\_\_  
*(Data for the past 6 years by department is on the Planning and Institutional Effectiveness website at <http://www.losmedanos.edu/planning/survey.asp>)*  
*Rationale:*
  
- Standard for the average number of industry certificates or licensures completed annually:  
\_\_\_\_\_  
*Rationale:*  
*(Data from the department)*

- Other success parameters determined by the department. Please list below benchmarks of importance in your field along with the benchmark number and the rationale for the standard you are setting.

*(Examples may include: Average annual number of students from LMC's debate team participating in external debates; Average annual number of Journalism/Drama contests and awards; Average annual number of sports team 'wins'; Average annual number of students progressing through the development sequence in math/English.)*