

# TEACHING & LEARNING COMMITTEE MINUTES

JAN. 21 2014 – 2:30-4 p.m., CO-420

**Present:** Laurie Huffman, chair; members Christina Goff, Natalie Hannum, Kiran Kamath, Cindy McGrath, Akilah Moore, Gail Newman, Alex Sterling, Sara Toruno-Conley, Nancy Ybarra.

1. Members welcomed, no public comment
2. Agenda approved
3. Minutes of Nov. 20 meeting approved. Discussion evolved out of the minutes on a couple topics:

- SGC charges: Draft charges had been approved by the SGC in the fall. Those charges were revised and approved at the November meeting following discussion. Minor wordsmithing to those revisions was done and Laurie revised the electronic document and sent it to Jennifer Adams during the meeting for informational purposes and/or reconsideration if necessary.

- TLC membership: Since the management structure has been revised since the New Model of Assessment position paper was approved in Spring 2012, it needs updating. A suggestion was made to include a specific number of management positions related to assessment rather than the use of specific titles that might change over time.

4. Reports Out (*25 minutes*)

- Assessment Updates: Christina reported that she and Laurie will be hosting a Flex Workshop on COOR revision and Assessment Tuesday afternoon, March 4. She also announced that assessment reports will live in a new repository in the updated Program Review Assessment tool. This ties assessment to the Resource Allocation and COOR Update processes. Program/units will be able to note if any new objectives are tied to assessment results. Old assessments may stay where they are, but those units that want to upload the old reports to the new tool may be able to do that depending on upload capability within the tool.

- GE Update & GE Assessment. Alex reported that various departments participated in a GE assessment last fall, and 12 faculty members attended a Flex Paper Scoring session at which 90 student papers were scored in relation to three GE SLOs. Dave Zimny entered the data and got preliminary results. GE/TLC will need about an hour to present those results at the March 3 College Assembly.

5. Spring Semester Meeting Dates: Last meeting changed from May 20 to May 13 so we won't be meeting during finals.

6. Accreditation (update and rough draft for committee review)
  - Kiran passed out the revised form for Program Standards on Student Learning and Achievement. Changes were based on suggestions from the November meeting and the Student Success Conference. She explained the standards are designed to be a floor, not a goal.
7. Liberal Arts Major: Program Review and Assessment Responsibilities: Tabled
8. A question arose about where the paperwork goes for adjunct assessment stipends: to the particular deanery, then on to the EXITO grant administrator.
9. Future agenda item: repository for assessment reports.
10. Meeting adjourned.