

From: Kamath, Kiran
Sent: Friday, November 08, 2013 5:21 PM
To: LMC ALL Employees
Cc: Stoup, Gregory
Subject: Get ready for Program/Unit Review

Hello LMC:

Program/Unit Review to plan for the 2014-2015 academic year will be launched the week of November 18, 2013.

To help you get started, two Program/Unit Review and Planning workshops are scheduled for this fall:

November 19 (Tuesday) from 12:30 pm to 2 pm in L109

December 3 (Tuesday) from 12:30 pm to 2 pm in L109

We encourage all department chairs to attend the workshop on November 19, since the December 3 workshop coincides with the monthly Department Chair meeting, and we know you have a full department chair meeting agenda already!

You will find this workshop very helpful. The agenda will include:

1. Conducting a thoughtful, effective and collaborative program review
2. Turning data into meaningful action – Learn how to analyze SQL data and the Student Success Score Card data before developing new objectives for 2014-15 and beyond
3. Incorporating your program review into the Program Review Submission Tool

Greg Stoup will join members from LMC to present at these workshops.

Please make every effort to attend one of them.

Kiran

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