

Equal Employment Opportunity (EEO) Committee

The role and responsibilities of the EEO Committee are to:

- Promote a positive educational and working environment that will foster appreciation of the diverse population of California.
- Advise, assist, and make recommendations to the College on the implementation of a college-wide EEO plan and programs.
- Develop and implement effective equal employment, staff diversity, and disability access programs at the college.
- Sponsor events, training, or other activities that promote equal employment opportunity, nondiscrimination, retention and diversity, cultural/disability awareness, cross-cultural communication styles, and multi-ethnic team building.
- Create a plan to monitor all selection committees for ethnic and gender balance and to ensure the integrity.
- Participate on the District Equal Employment Opportunity Advisory Committee (DEEOAC) and work with the staff development committees to assist in the planning of equal employment opportunity workshops and on the implementation of a district-wide EEO Plan and programs.

The committee will be chaired by the College EEO Officer; its membership will consist of representatives from each college constituency group, including at least one member of the IDEA Committee.

IDEA LINKS

[IDEA Home](#)

[IDEA Sharepoint Site](#)

[Charge](#)

[Meetings](#)

[Membership](#)

[Planning](#)

[Resources](#)

IDEA

Institutional Development for Equity & Access

IDEA's Charges 2013 – 2014

At the regularly scheduled meeting on January 22 2014, the Shared Governance Council (SGC) approved the 2013-14 charges for the IDEA Committee:

- ▶ Write a new student equity plan incorporating the recommendations from the Student Success Act, as appropriate.
- ▶ Work together with the Planning Committee to infuse equity into the Program Review process and the College Strategic Plan.

Professional Development Advisory Committee (PDAC)
2014-15 Charges

ON-GOING:

1. Following PDAC mission, guidelines and Professional Development Outcomes, develop and support professional development activities to meet the needs of full and part-time faculty, classified staff and managers
2. Develop and improve operating procedures for the Professional Development program.
3. Increase collaboration between Professional Development initiatives on campus.
4. Work with district-wide Flex Coordinators to improve Flex registration site and user access.

NEW:

5. Work with all constituent groups to expand and enhance a campus culture that is supportive of Professional Development in multiple venues, including, but not limited to:
 - participation in on-campus trainings;
 - workshops and inquiry groups;
 - attendance at off-campus conferences;
 - continuation in higher education; and
 - participation in local, regional, state and national professional networks and organizations.
6. Work with the Planning Committee to integrate Professional Development into the cycle of Program Review and Planning.
7. Develop methods to implement regular assessments to measure the effectiveness of professional development on student learning.
8. Create professional development opportunities which intentionally increase the engagement of classified staff and adjunct faculty.
9. Conduct research regarding model community college professional learning centers, which support and sustain comprehensive, on-going professional learning programs and present findings and recommendations for an LMC professional learning center to SGC.
10. Research and advocate for increased resources for professional development.

Planning Committee

PLANNING COMMITTEE

[P&IE Home](#)[Accreditation](#)[Planning Committee](#)[College Plans](#)[Program Review](#)[Strategic Planning
2014](#)[Request Research](#)[Data & Surveys](#)[Contact](#)

The Planning Committee is a Shared Governance Committee with members appointed by the Academic Senate, Classified Senate, Student Senate and the College President.

CHARGES

While the committee is responsible for college wide planning and program review, its annual charges are determined by the Shared Governance Council. **The charges for 2013-2014 are:**

- ▶ *Develop and lead a process to create a Strategic Plan in alignment with the new District-wide Strategic Plan.*
- ▶ *Review the existing planning processes and make adjustments to ensure that LMC pursues an "integrated" planning strategy to integrate all college planning.*
- ▶ *Develop and implement a "sustainable" program review validation process.*
- ▶ *Review and evaluate the program review process and submission tool annually.*
- ▶ *Develop familiarity with Accreditation Standard I and review the Self-Evaluation Report for this Standard.*

The Planning Committee meets every first Thursday of the month from 2:00 p.m. to 4:00 p.m. in CC4-420.

ANNOUNCEMENTS

Spring 2014 Planning Committee Meeting Schedule

- ▶ February 19, 2014 3:00-5:00 p.m.; Room CC4-420
- ▶ March 6, 2014 2:00-4:00 p.m.; Room CC4-420
- ▶ April 3, 2014 2:00-4:00 p.m.; Room CC4-420
- ▶ May 1, 2014 2:00-4:00 p.m.; Room CC4-420

PLANNING RESOURCES

- ▶ [ACCJC Rubric for Evaluating Planning](#) 

- ▶ [List of Members](#)

- ▶ [Current Meeting Agenda](#)

[05/01/2014](#) 

2013-14 Meeting Agendas

- ▶ [October 3, 2013](#) 
- ▶ [September 5, 2013](#) 
- ▶ [November 7, 2013](#) 
- ▶ [December 5, 2013](#) 
- ▶ [January 16, 2014](#) 
- ▶ [February 6, 2014](#) 
- ▶ [February 19, 2014](#) 
- ▶ [March 6, 2014](#) 
- ▶ [April 3, 2014](#) 

▼ [2013-14 Meeting Minutes](#)

▼ [Archive of Meeting & Minutes](#)

© 2014 **Los Medanos College**: 2700 East Leland Rd., Pittsburg, CA 94565, 925-439-2181 | [maps & directions](#)

LMC Brentwood Center: 101A Sand Creek Road, Brentwood CA 94513, 925-513-1625

District Sites: [CCC](#) | [DVC](#) | [SRC](#) | [District Office](#) | [4CD Confidential Hotline](#) | [Legal Notice & Privacy](#)



LOS MEDANOS
COLLEGE

Safety Committee

Mission Statement:

The mission of the LMC Safety Committee is to promote a safe environment for all students, faculty, staff, administrators, and visitors of the College.

2013-14 Committee Charges:

1. To review and update campus emergency preparedness procedures including but not limited to building monitors and evacuation procedures.
2. To develop an emergency response protocol for managers including establishment of and training for an Emergency Operations Center.
3. To establish and provide training and a communications plan regarding various emergency response situations to all college personnel.
4. To update evacuation signage and procedures, and administer a campus-wide evacuation drill (both at the main campus and at the Brentwood campus).

LOS MEDANOS
COLLEGE

Sustainability Committee
2013-14 Charges

1. Establish a purpose and related goals and objectives for the Sustainability Committee.
2. Research effective practices of sustainability which are replicable at LMC.
3. Develop, implement and assess sustainability activities on campus, including but not limited to:
a Recycling Program and Earth Day Activities.
4. Effectively inform students and staff about campus sustainability activities in which they can participate.

LOS MEDANOS
COLLEGE

Teaching & Learning Committee (TLC)
2013-14 Charges

1. Implementation of GE Assessment
(student assessment Fall 2013, scoring to begin January 2014)
2. Monday Teaching and Learning Meetings: Assessment & GE (in collaboration with the Professional Development Office) – Strategies and teaching and learning that will draw more faculty and staff to the Monday Meetings.
3. Continue to evaluate the effectiveness of the TLC, as required by Standard IIA of Accreditation. This allows for the closing of the loop and creates a sustainable culture for assessment at LMC.