

**Matriculation Committee Meeting
Monday, February 13, 2012
3:00 – 4:30 p.m.**

MINUTES

Attendees: Stephanie Alves, Jeffrey Benford, Jorge Cea, Kathy Cullar, Blas Guerrero, Paula Gunder, Ryan Pedersen, Tue Rust

<i>Item #</i>	<i>Topic/Activity</i>	<i>Lead</i>	<i>Outcome</i>
1.	Review Agenda and Purpose of Meeting	Blas	Discussion
2.	Matriculation Program Overview Orientations – May 5 and May 12 Reinstatements Re-Entry	Blas/Al l	<ul style="list-style-type: none"> • Orientation is a welcome day for graduating high school seniors. We want students who come to orientation to leave with some idea of the services available to them and an interest in signing up for a learning community. <ul style="list-style-type: none"> ○ There will be tables for various programs. ○ About 250 students are expected each Saturday. ○ Students meet with a counselor and register during the week following the second orientation. ○ Students eligible for Math 30 will need to assess into Math 30 to enroll this early. Admissions will not accept first-semester Algebra II transcripts.
3.	Statewide Update Funding Common Assessment	Blas	<ul style="list-style-type: none"> • The common assessment has been put on hold because of funding issues. • If and when the common assessment goes into effect, we won't have to use it, but we won't get a discount on the instrument we do use if we choose not to. • We will still use our own cut scores if we go to a common assessment instrument. • Accuplacer only tests skills, not thinking.
4.	Assessment Math	Blas/Jo rge	<ul style="list-style-type: none"> • Title V issues with allowing students to enroll in Math 34 based on one semester of Algebra II. There are also

	English		<p>logistical issues.</p> <ul style="list-style-type: none"> • We would like to add the college-level math test so students can place into Math 34. <ul style="list-style-type: none"> ○ Accuplacer has a college-level math test we could use if the math department approves. If they prefer, we could use it only for Math 34 and/or Math 40. • Work with students to help them prepare for the test. • Discussion about using Accuplacer for Math 34 and 40 is on the Math Department agenda. Ryan and Tue will let us know the outcome. • It would be good to mandate students to do some kind of review before they take the test. Should the review be online, workshops, something else? • We could list some hard questions on e-SARS that they will see when they make an assessment appointment, followed by “Now download the study guide”. • Waiver form for students who opt out of preparation – “Against sound educational advice”. • Have them sign before taking the test: “I understand that I will not be allowed to take this test a second time this year”. • Put a packet online for students to prepare and bring back when they test.
5.	Assessment Tools Accuplacer Compass	Blas/Jo rge	<ul style="list-style-type: none"> • Folks at ACT have asked to come here to do a presentation on the Compass test. Their test units are cheaper than Accuplacer units. <ul style="list-style-type: none"> ○ To be fair, we should have Accuplacer come, too. Ask them to show us the college-level math test while they are here. ○ It would be helpful to have English and Math faculty there. ○ Have Accuplacer come first so faculty are informed

			<p>before they hear the Compass presentation.</p> <ul style="list-style-type: none"> • Two things to consider: Are we happy with what we have and the cost. <ul style="list-style-type: none"> ○ English and Math are happy, ESL wants more components. ○ Paula has asked for an item on the English Department agenda to have faculty take the test so they will know what students are being tested on.
6.	Superintendents and Principals Meeting February 23, 2012	Blas/Jorge/All	<ul style="list-style-type: none"> • Blas and Jorge would like to present the idea of assessment preparation at the high school partners breakfast if Math and English faculty would be willing to go to the high schools to discuss the test and preparation tools.
7.	High School Faculty Outreach/Professional Development & Assessment	Blas/Al l	<ul style="list-style-type: none"> • HSI has built into the grant professional development across the two educational systems. Matriculation can compensate for the assessment part and HSI might be able to compensate for the presentation that explains our English and math classes. • Ryan, Tue and Paula will confirm whether faculty are willing to commit. • Talking about curriculum could be controversial with high school teachers. Start with assessment because that is clear and noncontroversial. • Timeline: This needs to be done during the month of March. What time will English and math faculty at high schools be willing to give up? Do we need to pay them? • We hope high school faculty will meet with their students to help them prepare for the test. • Perhaps we should pilot with just a couple of schools. • Rather than trying to rush this, have a conversation between our faculty and high school faculty now to open up a dialog and ask whether they would like to collaborate

			on helping students prep for the test next spring.
8.	Updates and Announcement Next Meeting – March 12, 2012	Blas	<ul style="list-style-type: none"> • Action items: <ul style="list-style-type: none"> ○ Ryan will see if the Math Department can meet with Accuplacer before the March 12th meeting. ○ Ask the Math Department to consider another assessment tool to place students at a higher level. ○ Reach out and have assessment conversation ○ Blas and Jorge will meet with Ryan to discuss strategy for assessment intervention.