

Minutes of June 26, 2013

Board Report No. 93-E – Classification Descriptions and/or Salary Schedules. The District last increased the salary schedules for unrepresented employees in the categories above on July 1, 2007, one year earlier than all represented employees. Conservative budgeting and spending has allowed the Contra Costa Community College District to weather the recent financial downturn. In anticipation of better financial conditions, the District will use reserves to guarantee funding for 2% salary increases for the unrepresented employees in the categories above for the 2013-14 fiscal year. The cost of the increase for the 2013-14 fiscal year is approximately \$50,000.

On motion of Mr. Nejedly, seconded by Ms. Gordon, by four aye votes and one no vote by Mr. Enholm, the Governing Board approved that the Classified Short-Term and Substitute Salary Schedule, the Student Salary Schedule, and the Professional Expert/Recreational Program Salary Schedule be increased by 2% effective July 1, 2013.

Board Report No. 93-F – Approval of Tentative Agreement with Public Employees Union, Local 1 for the 2013-14 Fiscal Year. This item was withdrawn from the agenda.

Board Report No. 94-A – Los Medanos College Mission Statement. LMC President Bob Kratochvil summarized the attached presentation on the LMC mission statement. As part of its accreditation cycle and in advance of the next college strategic planning process, LMC's Shared Governance Council (SGC) initiated a review of the institution's mission statement. The process included: campus-wide dialogue; a survey designed to garner broad feedback; input from students, classified staff, managers, and community partners; and the focused efforts of a cross-constituency task force. At the completion of this six-month process, it was recommended that the current mission statement remain as-is. SGC approved the reaffirmation of LMC's mission statement at its meeting on May 8, 2013.

On motion of Mr. Enholm, seconded by Ms. Gordon, by unanimous vote, (Student Trustee Advisory Vote – aye), the Governing Board approved the following mission statement for LMC:

Los Medanos College is a public community college that provides quality educational opportunities for those within the changing and diverse communities it serves. By focusing on student learning and success as our first priorities, we aim to help students build their abilities and competencies as life-long learners. We create educational excellence through continually assessing our students' learning and our performance as an institution. To that end, we commit our resources and design our policies and procedures to support this mission.

7/2/2013

LOS MEDANOS
COLLEGE

Mission Statement Review Process

June 26, 2013

CCCCD Governing Board Meeting

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Mission Statement

Los Medanos College is a public community college that provides quality educational opportunities for those within the changing and diverse communities it serves. By focusing on student learning and success as our first priorities, we aim to help students build their abilities and competencies as life-long learners. We create educational excellence through continually assessing our students' learning and our performance as an institution. To that end, we commit our resources and design our policies and procedures to support this mission.

7/2/2013

Overview of Process

Approach

- Review current Mission Statement and revise (if necessary)
- Process should be focused on the internal and informed by the external
 - Internal: *who we are and what we do*
 - External: *always keep in mind our students and local community*
- Create opportunities for input from campus community
- Seek approval from Shared Governance Council and Governing Board

Overview of Process

Key Components

- Create Task Force
 - Established by Shared Governance Council
 - Equal representation of classified, faculty, managers, and students
 - ❖ Members appointed by leadership of each constituency group
- Provide opportunities for institutional dialogue
- Conduct survey to garner feedback from broader campus community

7/2/2013

Overview of Process

Timeline

- Began conversations about reviewing Mission Statement at Shared Governance Council (SGC) meetings in Fall 2012
 - Discussions occurred at SGC over more than six months
- College-wide presentations and dialogue
 - Opening Day – January 2013
 - College Assembly – February, March, and April 2013
- Survey conducted in February 2013
- Task Force met during March and April 2013
- SGC re-affirmed Mission Statement – May 2013

Overview of Process

Survey

- Conducted online using Survey Monkey
- Questions developed and reviewed by SGC
- Sent to:
 - All LMC personnel
 - District colleagues
 - Students (via InSite)
 - 200+ community partners
- Links posted on:
 - LMC website
 - LMC Facebook page
 - LMC Twitter feed

7/2/2013

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Survey Questions

1. Which of the following best describes your role related to Los Medanos College?

Student	Classified Staff	Faculty	Manager	Community Member	Other/Decline to State
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2. To what extent does the College's current Mission Statement accurately reflect its purpose?

Very well	Well	Neutral	Somewhat well	Not Well at all
COMMENTS:				

3. Do you think LMC's Mission Statement should be revised?

Yes	No
COMMENTS:	

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Survey Questions

4. How important are these concepts to demonstrating LMC's purpose, focus, and commitments?

Access	Accountability	Assessment	Basic Skills	Career-Technical Education
Civic Engagement	Collaboration	Communication	Community Relations	Competencies
Completion	Confidence	Creativity	Critical Thinking	Development
Distance Education	Diversity	Economic Development	Educational Excellence	Effectiveness
Engagement	Equity	Inclusiveness	Innovation	Knowledge
Leadership	Learning	Lifelong Learning	Opportunity	Outcomes
Partnerships	Potential	Premier	Quality	Respect
Responsiveness	Service	Social Justice	Strategic	Student Achievement
Student-Centered	Student Learning	Student Success	Support	Sustainable
Technology	Training	Transfer	Transformation	Workforce Development
Very Important (5)	Important (4)	Neutral (3)	Somewhat Important (2)	Not Important (1)

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Survey Questions

5. Are there any other concepts that you feel are representative of LMC or integral to its purpose?

COMMENTS:

6. Other comments related to the Mission Statement or review process?

COMMENTS:

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Survey Results

Question #1

Group	Response Percentage (Count)
Students	57.4% (210)
Faculty	17.8% (65)
Classified	12.6% (46)
Managers	4.6% (17)
Community Members	4.4% (16)
Other/Decline to State	3.3% (12)
TOTAL	100% (366)

7/2/2013

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To what extent does the current Mission Statement accurately reflect LMC's purpose?	Response Percentage
Very Well	25.1%
Well	44.8%
Neutral	14.6%
Somewhat Well	12.7%
Not Well at All	2.8%

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Do you think LMC's Mission Statement should be revised?	Response Percentage
Yes	37.0%
No	63.0%

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Survey Results

Question #4

Concepts that demonstrate LMC's purpose, focus, and commitments
(top response percentages)

Educational Excellence
Learning
Student Success
Student Learning
Knowledge
Respect
Access/Opportunity/Quality (T)
Critical Thinking/Student Achievement (T)
Student-Centered
Accountability/Communication (T)

Task Force

Members

- Classified Staff
 - Sandra Mills - Computer-Aided Instruction Lab Coordinator
 - BethAnn Robertson - Administrative Assistant (Nursing & Foundation)
- Faculty
 - Dave Zimny - Social Science
 - Gabriella Boehme - ESL
- Managers
 - Jeffrey Benford - Academic/Student Services Manager (EOPS)
 - Ruth Goodin - Senior Foundation Director
- Students
 - Brianna Klipp
 - Pamela Ndiribe

7/2/2013

Task Force

Conducted Review

- Guided by charge from Shared Governance Council
- Looked at current Mission Statement
- Examined samples of Mission Statements from other community colleges
- Studied ACCJC Accreditation Standards
- Considered all survey results and comments

Mission Statement

Los Medanos College is a public community college that provides quality educational opportunities for those within the changing and diverse communities it serves. By focusing on student learning and success as our first priorities, we aim to help students build their abilities and competencies as life-long learners. We create educational excellence through continually assessing our students' learning and our performance as an institution. To that end, we commit our resources and design our policies and procedures to support this mission.