

Los Medanos College

Minutes of the Academic Senate

Date: Monday, March 12, 2012

Time: 3:00 p.m. – 5:00 p.m.

Location: L109

Members Present: Lori Biles, Scott Cabral, Louie Giambattista (3:55), Phil Gottlieb (3:48), Bill Fracisco, Erich Holtmann, Mark Lewis, Joe Meyer, Cathy McCaughey, Cindy McGrath, A’kilah Moore, Christine Park, Ginny Richards (alt), Clint Ryan, Alex Sample, Alex Sterling (3:43), Rebecca Talley, Sara Toruño-Conley, Janice Townsend and Lois Yamakoshi.

Members Absent: Lori Biles, Estelle Davi, John Henry, Lydia Macy, Betty Pearman, and Dave Zimny.

Guests:

Item	Topic
<u>1.</u>	<u>Call to Order (A. Moore):</u> a. The meeting was called to order at: 3:05 p.m.
<u>2.</u>	<u>Public Comment (A. Moore):</u> a.
<u>3.</u>	<u>Senate Announcements and Reports (A. Moore):</u> a. <u>GE Committee Report (S. Cabral):</u> GE Seminar on 3-5-12: Alex hosted the seminar as the GE co-chair this semester. He discussed issues to consider while looking ahead, such as community-building, an August GE retreat, and GE orientation of new faculty. Then he shared the results of his research into ethics assessment resources and he proposed that we should all share articles on a sharepoint site. Mark Lewis and Sharon Wellbrook did Culture of Sharing presentations about how they teach and assess ethics in their BIO 10 and BIO 5 classes, respectively. Then we discussed our ethics work in small groups, followed by a discussion by Cindy McGrath about how GE assessment will fit into the proposed 5-year assessment model, and we concluded by writing about what we want to see in the GE program in the next few years.

	<p>GE Meeting on 3-8-12: We debriefed about the GE Seminar and discussed strategies for increasing attendance at the seminars, building community within the GE program, and re-energizing the GE committee. We planned how we will plan for the proposed August GE retreat at the remaining GE committee meetings. We tabled the GE philosophy statement report due to low attendance.</p>
<p><u>4.</u></p>	<p><u>Approval of Previous Minutes (A. Moore):</u></p> <p>a. <u>Corrections:</u></p> <ul style="list-style-type: none"> i. Item 8, a: Change “five students to three students” to “five days to three days”. ii. Item 9, a: Change “District’s” to “Districts”. <p>b. Motion to approve the minutes with the correction (M. Lewis); Second (S. Cabral) Vote: 10-2 (S. Toruño-Conley and B. Fracisco) – 0. The minutes were approved with corrections.</p>
<p><u>5.</u></p>	<p><u>Agenda Reading and Approval (A. Moore):</u></p> <p>a. Motion to approve the agenda (M. Lewis); Second (S. Cabral) Vote: 11 – 1 (B. Fracisco) – 0. The agenda was approved.</p>
<p>AGENDA ITEMS -----</p>	
<p><u>6.</u></p>	<p><u>Appointments: Multiple Committees (C. Ryan):</u></p> <p>a. There are no new appointments.</p>
<p><u>7.</u></p>	<p><u>TLP Model (C. McGrath):</u></p> <p>a. Cindy provided a handout with proposed amendments to the new TLP model:</p> <ul style="list-style-type: none"> i. Page 10: Add to TLC roles and responsibilities: V.C.8: Establish a TLC leadership selection process to recruit and fill vacancies, and make recommendations to the Academic Senate ii. Page 10: V.D. CHANGE FROM D. TLC Leadership Team: terms, succession and support

	<p>The Teaching and Learning Committee leadership team will be comprised of three members: the TLC Chair, the Course-Program Assessment Coordinator and the GE Program Assessment Coordinator.</p> <p>CHANGE TO</p> <p>The Teaching and Learning Committee leadership team will be comprised of three members: the TLC Chair, the Course-Program Assessment Coordinator and the GE Program Assessment Coordinator. Members of the leadership team will be recommended by the TLC and approved by the Academic Senate.</p> <p>b. Motion to approve the TLP Model as amended (J. Townsend); Second (M. Lewis); Vote: 13 – 0 – 0. The motion was approved.</p>
<p>8.</p>	<p><u>Pre-requisite and Interdisciplinary Studies (J. Townsend):</u></p> <p>a. Janice Townsend provided a handout on implementing Title 5 changes regarding prerequisite implementation. The District senates and curriculum committees must review Title 5 55003 requirements and decide whether prerequisites will be implemented via content review and, or statistical validation. The LMC Curriculum Committee passed a motion to give faculty the option to choose content review or statistical validation for the establishment of pre-requisites.</p> <p>i. Content Review would require careful review of the COR for the target course; review of syllabi, sample exams, assignments, instructional materials and grading criteria for the target course; direct involvement of discipline faculty; using the CORs, identification of required skills/knowledge students must have prior to enrolling in the target course AND must match those skills/knowledge to the proposed prerequisite courses.</p> <p>b. Motion to approve that faculty have a choice of either doing content review or statistical validation for prerequisite implementation (M. Lewis); second (C. McGrath); Vote: 12 – 2 (S. Toruño-Conley and P. Gottlieb) – 0. The motion is approved.</p> <p>c. A’kilah will bring the Senate’s decision to the FSCCC.</p>
<p>9.</p>	<p><u>Teaching Internship & Distance Ed Policy (A. Moore):</u></p> <p><u>Teaching Internship:</u></p> <p>a. DVC has the following concerns about the teaching internship being offered through the District: eligibility – doesn’t allow graduates students and anyone with previous teaching experience to apply; selection committee – lacks discipline specific faculty participating in the process, lacks departmental participation in the final selection and there is classified participation in selection of teaching interns; process – lack of faculty review/input in the proposal design, draft documents, etc... lack of faculty opportunity to apply for Intern/Mentor Coordinators and lack of faculty</p>

	<p>involvement/consultation.</p> <p>b. DVC’s proposed changes are the following: Discipline faculty’s involvement at every stage of the selection process (department chair or designee); Discipline Faculty select and match the intern/mentor; Predominately Faculty on the selection committees, Faculty Senate appointments (modify inter qualifications and open the Intern/Mentor Coordinator positions to faculty to apply) and Program evaluation and decisions concerning district-wide internship programs should be part of consultation.</p> <p>c. The LMC Senate approves of the DVC concerns and proposed changes. A’kilah will find out the funding source for the Internship.</p> <p><u>Distance Ed Policy:</u></p> <p>a. DVC wanted input on Board Policy 4014 (Distance and Correspondence Education). They would like greater measures to be taken to prevent cheating in Distance/Correspondence Education (i.e. use of Student ID).</p> <p>b. The LMC Senate doesn’t believe any increased measures will prevent this type of cheating. The Senate does recommend that the definition of correspondence education and 508 compliance should be mentioned in the policy.</p>
<p><u>10.</u></p>	<p><u>AA Info and Ballot Document (A. Moore):</u></p> <p>a. The Senate went over the draft of the AA Ballot. The following were suggested changes to the ballot:</p> <ul style="list-style-type: none"> i. #1: Strike “AND get accepted for transfer to a public university” from the first sentence. ii. #2: Change “25 total units” to “24 total units”. iii. #4: Change “adopt the state minimum” to “adopt the 18 unit State minimum”. iv. Clarify the question at the beginning: What a “Yes” vote means and what a “NO” vote means. Move the paragraph “Be aware...” to the WHAT section at the beginning of the document. v. Add the LMC Standard Path to the ballot. vi. Add to Arguments Against: “Biases AA level education toward major prep but away from General Education.” vii. Include a statement or impact to certain courses or disciplines like Physical Education, Computer Literacy, Philosophy 2, etc... viii. Include a sentence about where faculty can be informed and that there will also be a video taping of the forum.

	<p>ix. The Senate will be mindful to have an equivalent amount of “Arguments for” and “Arguments against”. Videotape will be requested for the upcoming forum/college assembly so that faculty members who are unable to attend can view the discussion.</p> <p>b. Motion to approve the ballot with the suggested changes (J. Townsend); Second (S. Toruño-Conley); Vote: 13 – 1 (C. McGrath) – 1 (R. Talley). The motion is approved.</p>
<p><u>12.</u></p>	<p><u>Survey (C. Ryan):</u></p> <p>a. Senate Survey suggestions:</p> <ul style="list-style-type: none"> i. Are there any non-contractual faculty issues that you would like to see the Senate address? ii. Send out the 10 + 1 with the survey. iii. #4, 5 and 6: Change “how well” to “how satisfied”. iv. Do you read the emails that Senate sends out? v. Do you know who your Senate rep is and do you communicate with that person? vi. Compare the survey to the Senate Accreditation standards. vii. #5: How satisfied are you with the way your Senator represents you personally?
<p><u>12.</u></p>	<p><u>Bylaws (V. Richards)</u></p> <ul style="list-style-type: none"> a. Ginny Richards talked about making AS Presidency sustainably by adjusting the load. Currently the load is President is .5, Vice President is .25 and Curriculum is .25. b. Current representative structure should be discussed and addressed. Outdated? c. Curriculum Committee Chair Load should be addressed.
<p><u>13.</u></p>	<p><u>Adjournment:</u></p> <p>Meeting adjourned at 4:52 p.m.</p>