<u>Present</u>: Randi Osburn (Chair), Nidia Gonzalinajec (CSLO/PSLO Assessment Coordinator), Adrianna Simone (GE Chair), Dennis Franco (CTE Dean), Louie Giambattista (CC), and Michele Laruta (Note Taker)

<u>Absent</u>: Tue Rust (Math), Patrice Moore (CTE Rep), Honeymiel Montecillo (LMCAS), Tanisha Maxwell (Vice President of Student Services), A'kilah Moore (Vice President of Instruction), Jordan Clark (Math Rep), Sharlice Wright (Counseling), Briana McCarthy (PIP), Roseann Erwin (Library Services), Rikki Hall (Admissions and Records)

<u>Guest</u>: None

CURRENT ITEMS

Location: L-109 Pittsburg, BRT-135 Brentwood and Online Zoom

1. <u>Meeting called to order:</u> 2:55 pm

2. <u>Announcements & Public Comment</u>:

   - Graduation this Friday, May 17 2024.

3. Action: Approve Agenda (M/S: Simone/ Gonzalinajec); unanimous

4. <u>Cohort Change Requests</u>

   - Discussion of response to last meeting's actions on Cohort Change requests, particularly ENGL-100E's response asking to not assess the course on the first offering.

     After determining that there is not very much work involved with assessing and there is no penalty attached to assessment, ENGL-100E will be asked to assess upon first offering of the course.

     Nidia will reach out and let them know they can assess in the Spring of 25 and have Fall semester as space to get up and running.

5. <u>Position Statement Updates:</u>

   - Randi shares that Senate reinforced the position paper and suggested taking it back to SGC.

     TLC will meet on the 2nd and 4th Tuesdays starting in the Fall. The first meeting will be logistics and any voting that needs to be done. The second meeting will be variable FLEX. Discussion around the charge of TLC and if it includes training. Louis cautions the committee about taking on this charge as it may be the domain of PDAC. Nidia and Randi explain that the "Teaching" part of TLC's charge includes this type of training for faculty.

   - Discussion about having an AI certification. Dennis shares we have some money for training. Nidia shares ideas for such a certificate including linear algebra for machine learning.

6. <u>Committee Updates</u>
   - PIP: Last meeting is tomorrow, May 15, 2024.
   - Curriculum: No update (still waiting for CalGETC approvals)
   - GE: Last meeting was last week. Main discussions centered around how we will handle our courses regarding diverse perspectives. With the Title V and CalGETC changes ahead hopefully more faculty will be compelled to make courses fit in the diverse perspectives box.

7. <u>eLumen and Assessment Updates</u>
   - It is noted that the eLumen Canvas integration is not functioning. Noted also that eLumen is changing the way it will interact with Canvas but this must be approved by the District.

     It is decided after discussion that we will first get the Position Paper Approved and THEN submit a formal proposal regarding eLumen and its usage protocols (including what District approves in relation to Canvas).

8. <u>Adjourn 3:56</u>

Present: Randi Osburn (Chair), Nidia Gonzalinajec (CSLO/PSLO Assessment Coordinator), Adrianna Simone (GE Chair), Briana McCarthy (PIP), Dennis Franco (CTE Dean), Roseann Erwin (Library Services), Louie Giambattista (CC), Rikki Hall (Admissions and Records) and Michele Laruta (Note Taker)

Absent: Tue Rust (Math), Patrice Moore (CTE Rep), Honeymiel Montecillo (LMCAS), Tanisha Maxwell (Vice President of Student Services), A'kilah Moore (Vice President of Instruction), Jordan Clark (Math Rep), Sharlice Wright (Counseling)

Guest: None

CURRENT ITEMS

Location: L-109 Pittsburg, BRT-135 Brentwood and Online Zoom

1. Meeting called to order: 2:42 pm

2. Announcements & Public Comment:

   - Unity Prom is this Friday April 12

   - STEM Symposium is on Friday, May 3rd

   - Concert on campus next Tuesday, April 30th.

3. Approve Agenda

   - Action: Approve (M/S: Gonzalinajec / Simone); unanimous

4. Cohort Change Requests

   Discussion of course names/numbers and how they should be cross listed.

   Dennis asks if we should assess when the course is first offered. It is agreed that courses should be assessed at first offering.

   Louis asks what happens after the vote? After the vote Grace makes the cohort change.

   - ENGL 136 holding to cross list with SJS 136, will bring back.

   - ENGL-135 holding to cross list with SJS-135, will bring back.

   - ENGL 110 holding to cross list SJS-110, will bring back.

Motion to vote on current list of cohort changes individually as presented by our PSLO Coordinator

Action: Approved (M/S: Simone/McCarthy); Unanimous.

        ENGL-100E 0 yes - 6 no – 2 abstentions
        ENGL-113   7 yes - 0 no –0 abstention
        ENGL-115   7 yes - 0 no –0 abstention
        ENGL-120   7 yes - 0 no –0 abstention
        ENGL-124   7 yes - 0 no –0 abstention (with condition that change is not made until current assessment is submitted)
        ENGL-132   7 yes - 0 no –0 abstention

ENGL-144	7 yes - 0 no –0 abstention
ENGL-150	7 yes - 0 no –0 abstention
ENGL-180	HOLD do not vote
ENGL-221	7 yes - 0 no –0 abstention
ENGL-230	7 yes - 0 no –0 abstention

5. <u>Position Statement Updates:</u>

- Randi shares that our membership titles are outdated and must be updated.

- One more Dean of Instruction must be listed as a resource member.

- Adrianna asks if DE knows they need to send a rep.

- Randi shares that we did not remove anyone, we just shifted them. This list is from 2012. We could move DE to resource.

- We need to communicate with PDAC and DE about reps.

- Nidia suggests moving PDAC to resource.

- Move PIP to resource.

- LSO Committee/Task Force separated from TLC. What is the separation process? Discussion of how this affects reporting.

- It is proposed that we add to the charges "Maintaining communication with LSO."

- SGC will wait until their Participatory Governance Review is completed before they vote. (We requested a vote on at least the membership piece).

- Rikki notes that this amounts to no change at all.

- Franco notes that this a compliance issue

- Roseann notes that it is strange that the LSO group is not officially listed as a committee and does not report to anyone.

- It is noted that failure to vote compels us to continue as a committee out of compliance.

6. <u>Committee Updates</u>
- PIP: Application is due May 3, 2024.
- Curriculum: No update
- GE: Meeting tomorrow There will be an increase in the number of credits required but it will not impact our majors.

7.

8. eLumen and Assessment Updates
   - We now have a better understanding of how Cohort 1 works. We are 48%. The biggest change is how we input the data.
   - Louie adds that it must be disaggregated data.
   - Synching with Canvas is desirable.
   - Discussion about how much faculty us Canvas.

9. Adjourn 3:56