

**Accreditation Steering Committee Meeting
Minutes**

Thursday November 30, 2023 10:00-11:00 a.m.

Professional Development Center, Library Building L-215

Co-Chairs: Ryan Pedersen (ALO)

Steering Committee Members Present: A’kilah Moore (Interim Vice President of Instruction), Rosa Armendariz (Interim Dean of Equity & Inclusion) via Zoom, BethAnn Stone (President, Classified Senate), Elan Oliver (LMCAS President Designee)

Note Taker: Beth Ann Stone

Item	Topic	Notes
1.	Welcome	<ul style="list-style-type: none"> • The Senior Dean of Planning, Accreditation Liaison Officer (ALO) Ryan Pedersen welcomed the members to the meeting, and members provided quick introductions for our new LMCAS Representative.
2.	Review: Meeting Agenda	<ul style="list-style-type: none"> • The members reviewed and accepted the agenda.
3.	Midterm Report ➤ Review Feedback Received ➤ Identify Themes ➤ Next Steps	<ul style="list-style-type: none"> • The committee was provided with a brief overview of the road show for feedback on the Midterm Report narrative. Ryan and/or BethAnn visited the Academic Senate and Classified Senate twice, the LMCAS, and TLC, GE, SSLT, LSO Committee, and Curriculum Committee for input on 1-2 items in the report template. We have yet to receive the feedback from TLC, but BethAnn is following up with Randi and Nidia on that. • BethAnn incorporated all of the feedback into an Excel workbook organized by Midterm Report sections (A-D), and committees/groups and the date(s) the input was collected. Following that, BethAnn went through to identify themes and organize them. • Ryan noted that we have information being collected and organized for the 2025 Aspen Prize application, some of this information could be used to inform the narrative. The application is due December 12th, once information is collected we will take that information and synthesize what can be used for the Midterm Report. • It was also noted that we did not obtain much, if any, input to inform Section B-Items #2 and #3, so we will need to draft on what we are doing now and what we are planning to do for that section narrative of the report. • BethAnn will organize eight (8) color-coded theme categories and the corresponding feedback under reach category into a Word document. Committee members are to rank their “Top 3” theme categories in order or priority/importance to place in the Midterm Report. Members should rank the categories according to the perspective of their role in

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		<p>their area (i.e. LMCAS-Student Perspective, VPI-Instructional Perspective, VPSS-Student Services Perspective, Equity Officer-Equity Lens and Perspective, etc.). After members have ranked their “Top 3” they are to highlight the bullet-points under each of their top theme categories that best support or provide reasoning behind your decision to priority rank the category.</p> <ul style="list-style-type: none">• BethAnn will e-mail the information and directions to the committee by tomorrow. Results of the ranking and reasoning are due via e-mail to BethAnn by Friday December 8th.
4.	Adjournment	<ul style="list-style-type: none">• Meeting adjourned at 11:05 a.m.