


LOS MEDANOS COLLEGE

President's Office

May 14, 2024

TO: LMC Classified Professionals, Faculty & Managers

FROM: 
Pamela Ralston

SUBJECT: Spring 2024 Resource Allocation Process (RAP) Funding Approvals

This memo outlines approved funding allocations resulting from Shared Governance Council (SGC) recommendations made during the Spring 2024 semester. These allocations follow the Resource Allocation Process (RAP) adopted by SGC several years ago. Additional details about RAP – including an overview of the process, a timeline, steps for submitting requests, the Budget Request Database (BRD), and links to previous approvals – are available on the [RAP webpage](#) of the Los Medanos College (LMC) Business Services website.

Based on the LMC budget adopted by the Governing Board, there was no predetermined amount of ongoing discretionary dollars identified for the RAP funding cycle. However, the College continued to have one-time Instructional Support and Restricted Prop 20 Lottery funding available from the State Budget. After developing a rubric to rate proposals, SGC appointed a subgroup of its members to review the BRD and identify RAP proposals that aligned with the following established priorities:

- **Implementing LMC Pathways:** Increasing diverse enrollment, effective retention, and increased student completion. (EMP Goal #1 & #2)
- **Achieving and exceeding the SEA Plan 2022-25 outcomes:** Increasing diversity, equity, inclusion and belonging in support of the college environment and student success. (EMP Goal #1)
- **Supporting instruction and services in a hybrid environment.** (EMP Goal #2)
- **Improving Brentwood Center operations.** (EMP Goal #2 & #5)

Based on the identified priorities, the SGC subgroup and LMC Business Services provided SGC with a summarized list of all the proposals that met the criteria. The SGC members deliberated on the proposals for Spring 2024, and voted in support of \$268,233.63 in one-time funding proposals that aligned with the priority areas outlined above. I have reviewed the recommendation forwarded by SGC and I am approving **\$268,233.63** in one-time funding proposals.

Departments receiving allocation approvals should work with Mr. Jinpa Tharchin, Fiscal Services Manager, to submit appropriate paperwork to encumber/expend these funds. Please contact him via email at: jtharchin@losmedanos.edu.

The following page outlines the \$268,233.63 in total approved one-time allocations as part of the Spring 2024 funding cycle. Allocations from other funding sources – such as MESA, Perkins, Strong Workforce, SEA, NextUP, Vice Presidents' discretionary budgets, etc. – are identified in the online BRD and updated periodically.

I want to thank the members of the Shared Governance Council and Business Services team for their efforts and for their thorough consideration in making these recommendations. I also extend my thanks to the faculty, classified professionals, and managers who put significant thought and valuable time into identifying resource needs for their respective programs and units.

LOS MEDANOS COLLEGE

Spring 2024 Resource Allocation Process – Approval Update

One-Time					
Proposal			Approval		
Department/Program	BRD #	Details	Funding Source	Allocation	Requestor(s)
Art, Humanities & Philosophy Department	337	1 SMART podium sound and projections podium. <i>Note: Request submitted for five (5) SMART podiums; SGC recommended funding for one (1).</i>	Instructional Support	\$25,000.00	Eric Sanchez
	339	20 work tables & 30 drafting boards for instructional use in CC3-307 lab/studio (Goal 5).		\$65,000.00	
Astronomy	385	Warped Media™ Full Dome Video System including projection system, computer, monitor, and software.	Instructional Support	\$38,500.00	Katie Berryhill
Biology (Brentwood Center)	288	Supplies for general Biology and Anatomy/Physiology lab at Brentwood Center. <i>Note: Request submitted as a budget modification; SGC recommended as a one-time allocation.</i>	Prop 20	\$29,184.00	Sandhya Bhatnagar
Chemistry (Brentwood Center)	411	Spectrophotometer for Brentwood Center.	Instructional Support	\$3,651.00	Julie Hubbard
English	401	Laptop cart with 36 laptops.	Prop 20	\$35,000.00	Caitlin Mitchell
Math Tutoring Center	397	Computing Lab update.	Prop 20	\$59,880.57	Myles Crain
	412	Three Microsoft Surface Go tablets, with keyboards and styluses.		\$3,170.81	
	413	TI-84 software licenses for desktop computers in Brentwood Center and Pittsburg Campus labs.		\$2,187.25	
Physical Sciences	405	Various equipment for Physics Lab at the Pittsburg Campus.	Instructional Support	\$2,000.00	Robert Moore
Physical Sciences - Chemistry	276	Funds for recurring Chem 6/7, 25/26 & 28/29 chemical and equipment purchases.	Prop 20	\$4,150.00	Nicole Trager (originally submitted by Kathryn Anderson)
Physical Sciences - Physics	278	Funds for disposable items for Physics labs.	Prop 20	\$500.00	Nicole Trager (originally submitted by Kathryn Anderson)
One-Time TOTAL				\$268,223.63	

All purchases must meet funding source eligibility requirements. These requests/proposals potentially included ineligible supplies as part of their justification.