**Present: Darren Meeks, Joseph Cariaso, Richard Stanfield, , Tabitha Romero-Bothi**

**Absent: Gary Walker- Roberts, Sable Horton, Dione Shelbourne, M Makayla Scott-Jefferson akayla Scott-Jefferson**

**Guests:**

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| **Item #** | **Topic/Activity** | **Outcome** |
| **1.** | Call to Order | 1. The meeting was called to order at 1:20 p.m. |
| **2.** | **Approve:**   1. Agenda: Approval 2. Minutes: November 2, 2015, November 16, 2015, and November 23, 2015 | a) Motion on the table to approve all minutes: J. Cariaso  Second: R. Stanfield  Motion resent: R. Stanfield  T. Bothi mentioned 11/23 minutes needed to be updated at the LMCAS board  Motion on the table to approve all minutes with corrections: J. Cariaso  Second: Y. Oguneleye  Motion Passes unanimously |
|  | **Business: Reports** |  |
| **3.** | **Public Comment:** | 1. No Comment |
| **.** | **Officers & Senators Reports/ Updates** | 1. S. Horton: No Report 2. D. Shelbourne: Absent 3. T. Romero-Bothi: Spoke to professor Clark and read thank you letter he sent 4. M. Scott- Jefferson: Absent 5. Y. Ogunleye: Attended intramural on Friday 6. J. Cariaso: No Report   i) Stanfield: Was scheduled to judge intramural but had family emergency Debate team determining the steel board debate   1. D. Meeks: Attended District Governance Meeting voted on business procedures no Stacs meeting attended ruined paly won 1st place intramural kickball |
| **5.** | **Advisor Report:** | 1. J. Stewart: LMCAS budget has $3000.00 allocated for Spring Fever activities Mustang madness. Partially taking a leave of absence during Spring Fever. Hotdog and pizzas reserved for Mustang days. There will be warm ups in the morning and evenings. Backpacks supplies and gift cards will be given away. Those funds are planned to be used for Spring Fever first 3 weeks of January. |
|  | **Old Business** |  |
| **6.** | **Letters of Thanks** | Motion on the table to approve draft letter to Jamila and Dave Belman with titles and corrections: R. Stanfield  Second: Bothi  Motion Pass unanimously |
| **7.** | **Bylaw Update** | a) Discussion: to making corrections 6-C to remain the same section 6-D added with corrections. Thumbs up to keep the same naming of Vice President. Representative of all LMCAS lead Reps of all events on campus. Thumbs up with all corrections. Monthly budget report corrections of wording, grammar, and punctuations. |
| **8.** | **Classified Senate Annual Holiday Luncheon** | Raffle tickets $17.00 tickets can be purchased at the luncheon. |
| **9.** | **Canceling LMCAS Meeting** | Motion on the table to cancel LMCAS meeting 12/14: S. Horton  Second: R. Stanfield  Motion on the table to go to agenda item #12: R. Stanfield  Second: S. Horton  Motion Pass unanimously |
| **10.** | **School Fundraiser** | 1. Tabled to next meeting |
|  | **New Business** |  |
| **11.** | **Student Print Shop** | a) Tabled to next meeting |
| **12.** | **Goal Setting Spring 2016** | Discussion: Goals settings identify 1-2 thanks LMCAS, goals that students would like to accomplish. In addition to other goals bring up awareness for safety on campus.  Motion on the table to request to set goals: R. Stanfield  Action item tabled until the next meeting  Motion on the table to adjourn meeting: J. Cariaso  Second: R. Stanfield  Motion Pass unanimously |
| **13.** | **Adjournment or Continue** | 1. The meeting was adjourned at 2:36 p.m. |