**Present: Darren Meeks, Sable Horton, Yetunde Ogunleye, Joesph Cariaso, Richard Stanfield, Makayla Scott-Jefferson, Tabitha Romero-Bothi**

**Absent: Gary Walker- Roberts**

**Guests: Megan Haggard, Emily Haggard**

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| **Item #** | **Topic/Activity** | **Outcome** |
| **1.** | Call to Order | 1. The meeting was called to order at 1:0 p.m. |
| **2.** | **Approve:**   1. Agenda: Approval 2. Minutes: October 5, 2015 notes and October 26, 2015 | 1. Motion to approve the agenda: D. Shelbourne   Second: T. Romero-Bothi  Discussion: No discussion  Vote: 7 – 0 – 0; The vote passes unanimously.   1. Motion to post pone approval of November 2, 2015 minutes until the next meeting: D. Shelbourne.  Second: Y. Ogunleye   Discussion: No discussion  Vote: 7 – 0 – 0; the vote passes unanimously. |
|  | **Business: Reports** |  |
| **3.** | **Public Comment:** | 1. Megan and Emily Haggard are attending the meeting for Mr. Clarke’s Political Science class. |
| **4.** | **Officers & Senators Reports/ Updates** | 1. S. Horton: Visited Human library and Black Minds Matter in Sacramento. 2. D. Shelbourne: Attended Umoji conference two weeks ago, seeking student leaders to extend Umoji program to other campuses. D. Shelbourne also resigned as SSCCC delegate and recommended T. Romero-Bothi for the position. Attended SGC meeting and discussed ICC collaboration Mural Project. 3. T. Romero-Bothi: No report submitted 4. M. Scott- Jefferson: Attended Curriculum Committee meeting November 4th. Discussed adding lab hour to English 100 classes to give students more one on one assistance onhomework along with success of completion; due to precedents of math and science lab hours. Discussed adding new classes to art program to focus on specific aspects ceramics. Attended General Assembly Conference November 13-15 participated in Identifying and Addressing Inequity on Local Campuses as well as Fundraising for Regions breakout sessions. Networked with students from SSCCC about effective ways to communicate to students and get them involves, as well as problems facing on campuses. Attended Region 3 meeting reached out to fellow Region 3 schools about collaboration work. 5. Y. Ogunleye: Wants to take control of Facebook Page, she suggested moments of silence for Paris attack. 6. J. Cariaso: No Report 7. R. Stanfield: Attended Honors Club Veteran’s Lunch, met many Veterans. Also, encouraged a Veteran to join LMCAS. 8. D. Meeks: Attended kickball and plans to attend HBCU fair tomorrow. |
| **5.** | **Advisor Report:** | 1. J. Stewart: HBCU region fair tomorrow state of California partner with 9 HBCU and 5 will be present. Open to all ethnicities, everyone encouraged to stop by. Fall committee list has been updated. |
|  | **Old Business** |  |
| **6.** | **New Minute Format** | 1. Discussion: New proposed minutes, the new format will minimize paper cost. Proposed to the group.   Motion to approve minutes new format: D. Shelbourne  Second: J. Cariaso  Vote: 7 – 0 – 0; the vote passes unanimously. |
| **7.** | **Bylaw Update** | 1. D. Shelbourne motioned to suspend order of the day and go to agenda items 8 and 9   Second: T. Romero-Bothi  Vote: 7 – 0 – 0; the vote passes unanimously.  Discussion: No Discussion  Motion to approve section VI. B in bylaws: D. Shelbourne  Second: Y. Ogunleye  Vote: 7 – 0 – 0; the vote passes unanimously.  Motion to approve amendment adding elected officers and senators can serve maximum of 3 years: D. Shelbourne  Second: R. Stanfield  Vote: 7 – 0 – 0; the vote passes unanimously.  Motion to approve section B-2: D. Shelbourne  Second: M. Scott-Jefferson  Vote: 7 – 0 – 0; the vote passes unanimously.  Motion to approve section 6 B-# remains the same: D. Shelbourne  Second: R. Stanfield  Vote: 7 – 0 – 0; the vote passes unanimously. |
| **8.** | **LMCAS Photo** | 1. Discussion: Senate discussed the need to update picture on website.   Motion to update picture for website: D. Shelbourne  Second: J. Cariaso  Amendment to motion: to update picture for website as a group and individually: D. Shelbourne  Second: R. Stanfield  Amendment to motion: to take photos two weeks out, wearing black t-shirts  Second: R. Stanfield  Objection: M. Scott-Jefferson  Roll Call Vote: 6 – 1 – 0; the motion passes.  Yay: D. Shelbourne, T. Romero-Bothi, R. Stanfield, S. Horton, Y. Ogunleye, J. Cariaso  Nay: M. Scott- Jefferson |
| **9.** | **LMCAS Representative, Officers, and Committee Appointments** | 1. Discussion: D. Meeks appointed T. Romero-=Bothi as Region 3 delegate. He also appointed M. Scott-Jefferson as ICC Representative. 2. Motion to approve R. Stanfield as Treasurer: D. Shelbourne   Second: J. Cariaso  Vote: 7 – 0 – 0; the vote passes unanimously.   1. D. Meeks appointed Katrina Williams as SCG Representative. He also appointed R. Stanfield to EEO committee. K. Williams and T. Romero-Bothi were appointed to PDAC Representatives. Y. Ogunleye was appointed as EEO Representative. T. Romero-Bothi resigned from PDAC and was appointed to EEO. |
| **10.** | **Senate Bringing own Agendas to meetings** | 1. Discussion: J. Cariaso suggested everyone print out and bring their own agendas to meeting.   Motion to keep Y. Ogunleye as the person to print out agendas, If she cannot print she needs to notify group: J. Cariaso  Second: R. Stanfield  Vote: 7 – 0 – 0; the vote passes unanimously. |
|  | **New Business** |  |
| **11.** | **Dance Team Funding Request** | a) Discussion: Raquel Ellis and Miranda Hughes requested funding for team uniform.  Motion to approve dance team $500.00 towards the cost of their uniform: D. Shelbourne  Second: Y. Ogunleye  Vote: 7 – 0 – 0; the vote passes unanimously. |
| **12.** | **General Assembly Update** | a) Discussion: T. Romero-Bothi and M. Scott-Jefferson attended General Assembly. They shared their experience as well as interactions with other students.    Motion to adjourn meeting: Y. Ogunleye |
| **13.** | **Adjournment or Continue** | 1. The meeting was adjourned at 2:58 p.m. |