

2025-2026

Los Medanos College Associated Students

Election Packet
Approved on March 31st, 2025

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2025-2026

LMCAS ELECTIONS

OFFICER POSITIONS

Official descriptions of each position can be found in the current LMCAS Bylaws.

PRESIDENT: The President shall be the Chief Executive Officer and the official representative of the LMCAS. The President shall be an ex-officio member of all LMC and District-wide Committees that have student representation. The President will chair all Senate meetings. The President shall only vote in the case of a tie, unless the Senate has three or fewer members, then the President becomes a voting member of the Senate until there are more than three members. The President shall prepare all agendas for the Senate meetings per Brown Act regulations. The President shall post both the agenda and minutes for the Senate meetings per Brown Act Regulations. The President shall be responsible for coordinating and tracking student representation on all LMC and District-wide committees and shall coordinate all research, evaluation, development, and application of student issues approved by the Senate. The President shall serve on the Shared Governance Committee (SGC) as a voting member, and shall have their powers and perform such duties as may be assigned by the Senate or these Bylaws. The President shall serve on the Student Trustee Advisory Council (STAC). The President or their designee shall also serve on the District Governance Council (DGC). The President at the end of their term shall comprise an oral or written report that details the work of the Senate during their term.

VICE PRESIDENT: The Vice President, in the absence of the President, shall be vested with the powers of, and perform the duties of the President. The Vice President shall serve as the Chief Operating Officer. The Vice President shall be an ex-officio member of all LMCAS committees. The Vice President shall coordinate and track student involvement on all LMCAS committees. The Vice President shall perform such duties as may be assigned by the President, Senate or these Bylaws.

TREASURER: The Treasurer, in the absence of the President and Vice President, shall be vested with the powers of, and perform the duties of the President. The Treasurer shall serve as the Chief Financial Officer. The Treasurer is responsible for the annual budget and maintenance of adequate and correct records of all fiscal affairs and business transactions of the LMCAS. The Treasurer shall perform such duties as may be assigned by the President, Senate or these Bylaws.

COMMISSIONER FOR CAMPUS EVENTS: The Commissioner for Campus Events contributes to the LMC experience by hosting activities and events that positively celebrates and appreciates the LMC community. They shall also be in charge of all LMCAS events on campus, including Welcome Week and the Academic Competition. They shall be the LMCAS representative for the Inter-Club Council. The Commissioner of Campus Events will also coordinate and act as logistical support for any co-sponsored events, including LMCAS Senate members' attendance.

COMMISSIONER FOR PUBLICITY & OUTREACH: The Commissioner for Publicity & Outreach educates the LMC community on student involvement/leadership opportunities through recruitment, public relations and marketing. They shall post agendas, after their preparation, in accordance to the Brown Act. As well, they shall be responsible for providing copies of agenda packets to LMCAS Senate members and to the public. They shall also be responsible for posting minutes and agendas to the LMCAS website. They shall maintain the official file with all LMCAS documents and shall respond to any member of the public wishing to review that file or receive a copy (pursuant to the California Public Records Act). They shall also conduct any recruitment for LMCAS Senate membership.

*Candidates for positions should be available to serve a full term.
The term of office for these positions begins on June 1st for the entire academic year.*

*The prerequisites for **elected officers** include a minimum 2.0 GPA and current enrollment in a minimum 5 units*

ACTIVITYDATE

LMCAS Board to Approve Packet	March 31, 2025
Candidate Nominations Opened at LMCAS Board Meeting SU 231, (1:00 PM).....	April 7, 2025
Candidate Nominations Closed at LMCAS Board Meeting SU 231, (3:00 PM).....	April 14, 2025
All Candidates’ Orientation Meeting (SU 231, 1:00 PM)	April 16, 2025
Candidate Nomination Form Due (rdelgado@losmedanos.edu, 3:00PM)	April 21, 2025
Eligibility Posted (12:00 NOON)	April 23, 2025
Campaign Period Begins (12:01 PM)	April 23, 2025

ELECTION DATES:

**** Voting occurs on-line. Polls open on April 28, 2025 at 9:00 AM and close on April 30, 2025 by 5:00pm.***

Expense Report Due (5:00 PM)	May 2, 2025
Violation Report Deadline (5:00 PM)	May 2, 2025
Campaign Materials Taken Down (5:00 PM)	May 2, 2025
Election results announced and posted (LMCAS Website 5:00 PM)	May 5, 2025
New Officers Begin Duties	June 1, 2025

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LMCAS ELECTIONS

CANDIDATE'S NOMINATION ACCEPTANCE FORM

Candidate Name: _____ ID#: _____
(As you wish for it to appear on the ballot)

Title of position you are seeking: _____

Current Address: _____

Phone: (____) _____ InSite Email: _____

Important: Please attach a typed statement (max. 150 words) describing why you are seeking an officer position in addition with your qualifications, and your goals if you are elected. **E-mail a copy of your statement to Robert Delgado (rdelgado@losmedanos.edu) by no later than April 21, 2025** that may be used by the Elections Committee for informational and promotional purposes.

Statement of Understanding: I have read the LMCAS Bylaws, LMCAS Election Guidelines, and Board descriptions, and thereby declare that I meet the candidate requirements stated therein. I agree to comply with the Election Guidelines and regulations and deadlines established by the Elections Committee. I understand that any breach of the above by myself or any authorized person acting on my behalf (including, but not limited to, my campaign staff) may result in my disqualification, removal from the ballot, forfeiture of all or part of my votes, and/or disciplinary action by the Elections Committee. I agree to abide by any decisions made by the Elections Committee as specified in the Election Guidelines.

By signing below, I thereby affirm:

- I am enrolled in and will maintain at least 5 units at Los Medanos College.
- I will design my class schedules around LMCAS Meetings in order to maintain quorum.
- I have and will maintain a cumulative grade point average of at least 2.0.
- I am in good standing with the District in terms of discipline.
- I meet all candidate qualifications as outlined in the LMCAS Bylaws and LMCAS Election Guidelines.

I understand that the Student Life staff will verify the above qualifications as part of the application process. I thereby authorize release of my educational and disciplinary records to the Office of Student Life as part of the verification process. In addition, I authorize the use of my typed statement for public informational purposes including, but not limited to, publication on the LMCAS election website.

_____/_____/_____
Candidate's Signature ID# Date Time

For Official Use Only:

Eligibility confirmed by: _____ Date: _____

Robert Delgado

Note to Office Staff:

1. Date Stamp Form

2. Email: Robert Delgado –
rdelgado@losmedanos.edu

2025-2026
LMCAS ELECTIONS
EXPENSE REPORT

CANDIDATE'S FINANCIAL STATEMENT

All campaign expenses and donations must be listed. Receipts for all of the above must be included within their statement. If no receipt is available, the Elections Committee will make an assessment of its fair market value.

Candidates may spend no more than \$100 in the election. Donations may not total more than half of the allowable expenses in each election and do not count towards the spending limit.

Their expense sheet must be returned to Robert Delgado (rdelgado@losmedanos.edu) no later than 9:00 AM on the deadline date established by the Elections Committee (May 2, 2025) . Use extra sheet(s) if necessary.

CANDIDATE'S NAME: _____ **ID#:** _____

Itemized Expenses

No.	Item	Date	Sub Total
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
Total:			

NOTE: Attach additional sheets to detail expenses, if necessary.

*Receipts should be marked to correspond with item number.

I declare that the above is a full, true, and correct report of my expenses in their election.

_____/_____/_____
Candidate's Signature ID# Date

Return to Robert Delgado by
5:00 PM on May 2, 2025

Note to Office Staff:

1. Date Stamp Form
2. Email: Robert Delgado –
rdelgado@losmedanos.edu

2025-2026
LMCAS ELECTIONS
VIOLATION/ELECTION REPORT

*Their report form is used to officially register a violation.
Please be accurate in your description of the behavior and/or events that you saw take place.*

Only grievances submitted using this form and answering all questions will be considered.
Please type in the space provided below and submit additional sheets if necessary.

Person registering the violation: _____ Student ID # _____

Address: _____ City: _____ ZIP: _____

Phone: _____ E-mail: _____

Candidate you are registering the violation against: _____

Date violation was witnessed: _____ Time violation was witnessed: _____

1. What is the specific nature of the grievance and who was involved?

2. What specific Election Guidelines section, rule, regulation, law, or student right do you allege has been violated?

3. List all the facts that substantiate your claim.

4. Is there any other information you wish to present at this time?

5. Are there any documents you wish to have considered? If so, please attach a copy to this form and note specific sections being cited.

Signature

Signature Date

Completed form must be turned in to Robert Delgado no later than 1 full business day after the alleged violation occurred and no later than 5:00pm on May 2, 2025-- rdelgado@losmedanos.edu

Note to Office Staff:
1. Date Stamp Form
2. Email: Robert Delgado
(rdelgado@losmedanos.edu)

Violation Report #