

Los Medanos College
Sustainability Committee Meeting Minutes
Fri, 3/4/16 10:00AM - 11:30AM
SCI-103

Meeting Roles:

Facilitator: Briana McCarthy

Attendees: Crystal Stahl – Office of Student Success, Russ Holt - Facilities, Celena Lozano - student, Erica Walton - student, Kelsey Fordahl - student, Victoria – student, Jen Fay – Biology staff, Briana McCarthy – Biology faculty, Julie Lucca – Biology staff, Danielle Llubicich – Biology faculty, Robin Harrison – EOPS (11)

Agenda

10:00-10:20 Review minutes, announcements, and introductions

- Minutes from last two meetings approved
- **Printer cartridge program** – Crystal spoke about starting a printer cartridge rebate program; Business Office directed her to our committee.
 - Basic Info: \$2 credit/cartridge recycled, regardless of size. Already collected by LMC Shipping/Receiving. Might as well use credit.
 - Potential program:
 - Revenue given to Sustainability Committee for office supplies
 - Could use for branded, recycled pencils/pens, flyer printing
 - Create Sustainability Committee account through Staples/Office Depot (credit)
 - Action Items:
 - Crystal will talk to Bobby about cartridge #s & feasibility
 - Jen will check with Foundation & look into Staples account
- **Sustainable CoCo greywater workshop**
 - March 19th. See flyer on Sustainability Committee website
- **New water refilling station** – up and running on 3rd floor College Complex
 - Plan to put 2 more stations on 2nd floor of College Complex
 - All new LMC buildings will have filling stations.
- **New recycling bins** on 4th floor of Student Services – currently being distributed.

10:20-11:15 Earth Day 2016 logistics

- **Schedule:**
 - TENTATIVE: Tue, 4/19 – speaker (Wallace J Nichols (KF) or Marcus Ericson/Anna Cummins (RHa). Time TBD.
 - CONFIRMED: Wed, 4/20 10am-2pm on main quad – Earth Day Festival
 - CONFIRMED: Thurs, 4/21 11am-1pm in L109– film (Timing tentative)
- **Budget:** \$500 for Earth Day event and supplies
 - *Letter to Bob from committee to use rest of proposal funds sent 3/5/2016*

- **Advertising:** Multiple posters on campus using kiosks and sandwich boards, Facebook post, digital screens around campus, banner in front of Student Services?
- **Event Logistics:** Music (through IT A/V), multiple tables (# TBD), film screening room (L109 booked for 4/21 11am-1pm)
- **Student Involvement:** Bio7 and Bio21 exhibits/activities: green cleaning products display, game, plant walks, water station walks led by trashy fashionable person, passport with stamps (raffle prize – CSA box gift certificate, water bottles, gift basket, shade-grown coffee)
- **LMC Club Involvement:** Env. Student Club, other LMC student clubs
- **Schwag:** Chico bags (\$180 min order – 60 bags), Env Student Club will sell water bottles
- **Food:** Unclear at this point. JF contacted vegan Filipino food vendor - \$500 min. Food donations?
- **Exhibitors/Presenters/Vendors/Donators:** Info sheet circulated by Briana, tax ID forms should be given to anyone making a donation.
 - **Confirmed:** Bio7/21 students, Nature Preserve (plant sale), PG&E, Greywater Action Network, Electric car display, Jen’s vegetable starts, Freshest Cargo produce truck (display table only – no truck), Delta Diablo Wastewater Recovery Facility, Mt Diablo Recycling, Environmental Justice Coalition for Clean Water, Marine Science Institute (animals only)
 - **Potential:** 511, Flaco’s, EB Parks, Honey vendor, Sierra Club Bay Chapter, Sustainable Contra Costa,
 - **Not attending:** Safeway (bike-powered smoothies), EB Mud, Dow Wetlands,

Earth Day TO DO:

Russ Holt: rholt@losmedanos.edu

- Figure out room booking for film - **time sensitive!**
- Request parking permits for exhibitors
- Submit event layout after 4/1
- Post event to Facebook when flyer is ready

Briana McCarthy: bmccarthy@losmedanos.edu

- Contact ICC and get on meeting schedule – **time sensitive!**
- Organize Bio7/21 student activities
- Invite Surfrider, Save Our Shores, City of Pittsburg Env Affairs
- Put in A/V request for 4/20 - **time sensitive!**
- Tax ID forms - **time sensitive!**

Robin Harrison: rharrison@losmedanos.edu

- Invite family friends as guest speakers - **time sensitive!**
- Look into event food donations
- Look into using digital screens around campus to post Earth Day flyer electronically
- Find out about posting banner
- Invite Lindsey Wildlife Museum

Crystal Stahl: cstahl@losmedanos.edu

- Ask about bag/water bottle donations from LMC reserve- **time sensitive!**
- Invite Bee/honey group to exhibit

Julie Lucca: jlucca@losmedanos.edu

- Invite First Generation Farmers – demos, volunteer opps
- Look into shade grown coffee give-aways

Jen Fay: jfay@losmedanos.edu

- Invite 511 (bike to work tie-in)
- Look into honey sales – check in with former employee
- Prep vegetable starts

Danielle Liubicich: dliubicich@losmedanos.edu

- Work with Kelsey to look into getting T-shirts made for student sustainability club – logistics of buying shirts - **time sensitive!**
- Organize Bio21 student activities
- Look into flyer funding through STEM grant - **time sensitive!**

Kelsey Fordahl: fordahlkelsey@yahoo.com

- Get support from Interclub Council & other student clubs on campus
- Organize Env. Sustainability Student Club representation at festival
- Contact Wallace J. Nichols about possible presentation Tues, 4/19 aft **time sensitive!**
 - Email Briana to draft an invitation email - **time sensitive!**
- Jerry's Flowers – donated plants

Celena Lozano: celenalozano@yahoo.com

- Get support from Interclub Council & other student clubs on campus
- Organize Env. Sustainability Student Club representation at festival

- Choose movie for film screening Earth Day week
- Check with ICC on screening Youtube films publicly & funding for movie food

Erica Walton: ericawalton26@gmail.com

- Get support from Interclub Council & other student clubs on campus
- Organize Env. Sustainability Student Club representation at festival
- Look into food donations from Panera
- Work on Earth Day flyer/poster – **time sensitive!**

Victoria:

- Get support from Interclub Council & other student clubs on campus
- Organize Env. Sustainability Student Club representation at festival
- Look into other student clubs selling food at Earth Day (tamales, cake pops, etc)

Unassigned To Do – acquire sandwich boards for days leading up to event (from Admissions, MESA, Transfer, Student Life),

11:15-11:20 Committee effectiveness/support – topic bumped to after Earth Day

11:20-11:30 Reviewed action items for next meeting

- Next meeting planning (**Friday, April 1st 10-12**) – *everyone bring a snack to share*