Meeting Roles:
Facilitator: Briana McCarthy
Snack Provider: Robin Harrison (Will provide snacks next time!)

Minutes

1:30 – 1:35 Welcome & Review Minutes from Last Meeting – BMc
• We did not review minutes; will do this at our next meeting

In attendance:
• Russ Holt – Facilities Director
• Briana McCarthy – Biology Faculty
• Robin Harrison – EOPS (CARE program)
• Kelsey Fordahl - Student

1:35 – 1:45 Brainstorm Questions for Bob Kratochvil – LMC President
• Set priorities/brainstorm questions for Bob
  o We decided to focus on questions about funding with top priorities listed as
    ▪ Earth Day funding – speakers, food, advertising
    ▪ Water bottle refill stations – estimated at $1500 per unit (not incl installation, which Facilities would provide)

1:45 – 2:30 Welcome Bob/Q&A about Campus or District Initiatives around Sustainability
• Bob joined us and asked what our funding priorities were
  o Will send him a list of priorities (see above) along with associated costs and timeline
• We shared what we have been working on and discussed the feasibility of these projects
  o Bob recommended looking into CSU East Bay waste reduction/composting efforts as a model
  o Also recommended working with Health & Wellness on setting priorities for new Student Union (particularly food vendors)
  o Asked us to clarify our recycling priorities – diverting from landfill or generating revenue to potentially fund sust.-related efforts (such as paying student workers to manage recycling on campus)
• Bob also shared other sustainability efforts on campus, such as replacing grass with synthetic turf, reducing paper with electronic agendas, etc

2:30 – 3:15 Share Out on Last Month’s Action Items
• Fall 2015 Sust Comm Goal: Set Up Systems to Reduce Landfill Waste on Campus
  o Jen’s share-out (communicated by Briana):
    ▪ Pittsburg Disposal manages our landfill waste – does NOT sort out recycling upon receiving our landfill stream
    ▪ Mt Diablo Recycling manages our recyclables – picks up 5-2 yard recycling bins once a week
  o Kurt:
- Researched refillable markers and found Auspens to receive highest customer-ratings and would save money in long-term (last a long time, don’t need to be refilled as often as other pens)
  - [http://www.auspen.us](http://www.auspen.us)
  - Case of 6 with refill containers: $53.95
- Talked with Kevin about new vendors for Student Union – Kevin communicated that 2 vendors had been selected and that in a year, we can revisit conversation about sustainability principles being factored into decision. Is open to this.
  - Briana:
    - Got in touch with Signal Campus who will custom build 6 campus bins that will be serviced monthly and generate $3600 revenue annually for campus
      - Want to keep this revenue connected to Sust Committee for Earth Day, education series, other sust-rel efforts
    - Invited Bob to meeting 😊
    - Emailed Curtis Corlew about student-created ads for Earth Day – will follow up

**3:15 – 3:25 Share Out New Action Items for Next Meeting**
- Kelsey – will reach out to guest speaker and ask for estimate
- Robin – will reach out to Custodial to obtain more individual recycling bins
- Briana & Russ – will put together proposal for Bob

**3:25 – 3:30 Confirm Next Meeting**
- Snack Provider – Robin!
- Next Meeting: Wednesday, December 2nd 1:30-3:30 SS4-409