OUTREACH AMBASSADOR INFORMATION & APPLICATION
DEADLINE: February 1, 2016

OUTREACH AMBASSADORS
Outreach Ambassadors represent the college at various events in the community and on campus. We regularly visit local high schools, meet with prospective students, and provide information regarding the programs and services offered at LMC. Our Outreach Ambassadors serve a one (1) year position as a liaison for the college, local feeder high schools, and community. **IMPORTANT:** Outreach Ambassadors will be required to commit to working a year-long schedule, including trainings/meetings, high school peer mentoring, Welcome Desk/Center office work, and additional hours for scheduled events/activities on and off campus.

QUALIFICATIONS
- 2.75 LMC Cumulative GPA
- Enrolled in a least 6 units
- Completed a minimum of 6 units as an LMC student

BENEFITS
Develop leadership skills, enhance communication skills, presentation skills, opportunity to network, work with many other campus organizations and departments, improve knowledge of LMC, represent student body, build your resume, and team building.

FINANCIAL INCENTIVE
Outreach Ambassadors are paid an hourly wage of $9.00/hr. for their work including all training, Welcome Desk/Center office work, and scheduled activities. Most Outreach Ambassadors work 5-15 hours per week.

APPLICATION PROCESS
Because Outreach Ambassadors represent the college at various events and regularly visit local high schools, they also have a high level of responsibility, all students interested in being an Outreach Ambassador must submit an application including:

1. Outreach Ambassador Application
2. Outreach Ambassador Questions *(typed)*
3. Time Management Form
4. Reference Sheet/Letter (Only if you’re “NEW” to Student Outreach)
5. Unofficial Transcript
6. Resume (Optional)

SUBMIT APPLICATION TO: Annica Soto | High School & Community Outreach Coordinator
Welcome Desk | Student Services Building Rm. SS3-320
asoto@losmedanos.edu | 925.473.7433
OUTREACH AMBASSADOR RESPONSIBILITIES

- High School Peer Mentoring
- High School Pre-Orientation Presentations
- High School Senior Saturdays (April)
- Campus Tours
- Various on & off campus events
- Regular trainings/meetings
- Welcome Desk/Center Staffing
- Other duties as assigned

I. LMC OUTREACH AMBASSADOR APPLICATION

Please provide the following information:

_______________________________________________________ __________________________
NAME STUDENT ID#

___________________________________________________________ _________________
ADDRESS (STREET, CITY, STATE, ZIP CODE)

_______________________________________________________ _________________
EMAIL ADDRESS TELEPHONE

_______________________________________________________ _________________
# OF LMC UNITS COMPLETED CURRENT GPA

_______________________________________________________ _______________________
LANGUAGES SPOKEN MAJOR/CAREER GOAL

II. OUTREACH AMBASSADOR QUESTIONS (Typed on a separate sheet of paper.)

1. How did you hear about the Outreach Ambassador opportunity?

2. Why are you interested in being an Outreach Ambassador Leader?

3. Describe any skills, training, or abilities that you have that would benefit you in the role of an Outreach Ambassador.
III. TIME MANAGEMENT FORM *(SP16)*

On this sheet, include all of your current commitments including classes, jobs/work, meetings, and/or other activities.

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IV. REFERENCE FORM (Only if you’re “NEW” to Student Outreach.)

Reference form should be completed by faculty/staff/advisor, OR by a current or former employer.

NAME OF STUDENT _______________________________________________________

NAME OF REFERENCE _____________________________________________________

POSITION TITLE __________________________________________________________

EMPLOYER ______________________________________________________________

TELEPHONE ______________________________________________________________

EMAIL _________________________________________________________________

I. How long and in what capacity have you known/worked with this student?

II. Please rate this student on the following:

<table>
<thead>
<tr>
<th>QUESTIONS</th>
<th>STRONGLY AGREE</th>
<th>DISAGREE</th>
<th>AGREE</th>
<th>STRONGLY DISAGREE</th>
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<tr>
<td>1. He/she is a leader among her/his peers.</td>
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<td>2. She/he has strong organization/planning skills.</td>
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<td>3. He/she takes direction and/or feedback well.</td>
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<td>4. He/she has strong interpersonal communication skills.</td>
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<td>5. She/he exhibits calmness &amp; maturity in most situations.</td>
<td>1</td>
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V. ATTACH YOUR UNOFFICIAL TRANSCRIPTS

Unofficial transcripts can be obtained through your Insite WebAdvisor account.

VI. ATTACH YOUR RESUME (Optional)

Include affiliations with clubs, programs, etc. on or off campus.