

## **Shared Governance Council**

## MINUTES

## September 23, 2015 2:00 - 4:00 p.m., Room CO-420

## MEMBERS PRESENT: Louie Giambattista, Natalie Hannum, Bob Kratochvil, Linda Kohler, Aderonke Olatunji, Ginny Richards, Carla Rosas

Item #	Topic/Activity	Handouts/ References	Action(s)				
STAN	STANDING ITEMS:						
1.	Public Comment – N/A						
2.	Welcome President Kratochvil welcomed the meeting attendees, including six students observing from Professor Clarke's class; introductions ensued.						
3.	<ul> <li>Review <ul> <li>Agenda for September 23, 2015</li> <li>President Kratochvil reviewed the agenda with the Council members. No action was taken, as there was no quorum.</li> </ul> </li> <li>Minutes (draft) from May 13 &amp; August 26 <ul> <li>Copies of the August 26<sup>th</sup> draft minutes were distributed. Without a quorum present, action was postponed until the next SGC meeting.</li> </ul> </li> </ul>						
4.	Old Business (review of carry-over topics from 2014-15)						
	<ul> <li>4a. Budget/Resource Allocations         <ul> <li>Resource Allocation Process (RAP) for FY 2015-16</li> <li>President Kratochvil reminded SGC about the "Phase I" RAP memo and approvals. With the Adoption Budget now approved by the Governing Board, he has been provided with funding-level recommendations from Ronke Olatunji and expects to send out the "Phase II" memo in the next several weeks.</li> <li>Adoption Budget</li> <li>President Kratochvil provided an overview of the Adoption Budget and distributed a handout from the Governing Board packet, noting: stability funding and FTES; additional funds for hiring full-time faculty; and funding for deferred maintenance and instructional equipment.</li> </ul> </li> </ul>	<u>RAP Materials</u> <u>2015-16</u> <u>Adoption Budget</u>					
	<ul> <li>4b. Planning &amp; Effectiveness <ul> <li>Accreditation Follow-Up Report &amp; Visit</li> <li>The final draft of the Follow-Up Report, had a preliminary review by the Governing Board at its meeting on September 9<sup>th</sup>. The Report will then be an action item on the Board's October 7<sup>th</sup> agenda, and subsequently sent to ACCJC. The members of the Visit Team have been identified, and there will be here November 4 &amp; 5 (likely one day at the District Office, and the other day at the College).</li> <li>Pilot Assessment of FY 2013-14 RAP Projects Ronke Olatunji and President Kratochvil provided an overview/recap of the need to "close the loop" for the Resource Allocation Process (RAP). Ms. Olatunji distributed blank copies of the RAP Assessment Form that had been completed by projects funded for 2013-14. She also handed out copies of the Evaluation &amp; Effectiveness Worksheet that is being used to review the Assessment Forms (President's Cabinet has reviewed the Program Maintenance forms, and SGC will review the forms for Permanent Classified Staffing and Program Improvement). Natalie Hannum noted that, from the perspective of the Deans, it would be useful to see the assessment process move toward having a strategic tool that can be used to provide constructive feedback to faculty about their programs (e.g. when a department requests additional funds, being able to work with them to identify innovative ways to use their existing dollars more effectively).</li> </ul></li></ul>	ACCJC Notification Letter					

dc       Shared Governance, Bi-Directional Communication & Campus Engagement       2003 SQC / Position Pager         e SUC Costion Pager       Penulier Adams brought printed copies of the revised Position Pager, but realized that it was not the final version. The correct document with weight of this through a time meeting. Pervised Machan Council members that SCC had conducted a thorough review of the original 2003 Position Pager, utimately approving the revised document at the end of Spring 2015.       SCC Position Pager         dd       The Vera Athedic Cachandra & Topies for 2015-16       Organizational Assessment       President Kratched'I provided a recap of the organizational structure/assessment presentation at the last College Assembly. Linda Kohler stated that the Clossified Senate has discussed this at their last row meetings, but they would also like to review the job description for the PHF position (Scion Pager Auto-Cachandra Gragen Cachandra Gragen Cacha				
Pennifer Adams brought printed copies of the revised Position Paper, but realized that it was not the final version. The correct document 2002 Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document at the end of Spring 2015.     Succ Position Paper, ultimately approving the revised document approximately approxing the revised document approximately approxing the revi	·			
will be distributed af a future meeting. President Kratochvil reminded the new Council members that SGC had conducted a thorough evident of the original Q03P Sosition Paper, ultimately approving the revised document at the end of Spring 2015.         Image: Coloradia Colora			Position Paper	
review of the original 2003 Position Paper, ultimately approving the revised document at the end of Spring 2015.         Count Supplement           44         The Verr Ahead: Calendar & Topics for 2015-16         Organizational Assessment         President Khat Chini per Sola be has discussed line in their hat two meetings, but they would also like to verice the jub description for the President Khat Chini per Sola be has discussed line in their hat two meetings, but they would also like to verice the jub description for the President Khat Chini per Sola be has discussed line in their hat two meetings, but they would also like to verice the jub description would nave it to verice the jub description (Statin Det on def Manning & Interview). The verify applement of the management position (Statin Det the position or the period the position vas intended to serve as the "liabow" for research, since that function is centralized at the District Office.           Sourcell SCC members suggested that, beyond the standard org durit, it would be helpful to secknown the function have a year-nound Accreditation Liabion Officer (ALO) function, not just as we ramp up for institutional reports and visits; this position could also have more of a role inconnection to shared governance (s.g. to "count") evidence, streamline committee practices/efficiencies, "crosswalk" ACCIC           Sin Priday Afternoon Meeting Schedule         0. Linda Kohler shared that the Classified Senate has a 1992 document – an agreement between the Senate and administration – noting that Friday afternoons, huve and a document/agremement existed. Hasked if a copy cound also tha the would be mind				
44.       The Vear Ahead: Calendar & Topics for 2015-16       • Organizational Assessment         • Organizational Assessment       • Organizational Assessment       • Organizational Assessment         President Krauschvil provided arecup of the organizational structure/assessment presentation at the last College Assembly. Linda Kohler stated that the Classified Senate bas discussed this at their last two meetings, but they would also like to review the job description for the PHT position (Sento Dean of Planning & Infeational Herein could be an opportunity to save resources by augusting/lowering the position level. President Krauschvil reminded the group that the position was intended to serve as the "Taison" for research, since that function is earning as the distribution of the management positions (rather than just titles). It was also noted that it is important to have a year-round Accreditation Lisison Officer (ALO) function, not just as we ramp up for institutional reports and visits: (his position evel) also have mere of a role mecone tion to shared governal ete g. to "confit" evidence, streamline commute practices/fit/encies, "recesswalt" ACCIC Standards/APR, etc) – working as our "Chief Consistency Officer."         5.       New Business         5a.       Friday Afternoon Meeting Schedule       • Linke Kneduck in the Classified Senate has a 1992 document – an agreement between the Senate and administration – noting that Friday afternoons (every Fiday from 30.00 pm. obs 00 pm. except during the first two weeks of the senseter) were to be designed "protected" for Classified Asnate has a 1992 document – an agreement between the Senate and administration – noting that concerne, as be was not aware that the Classified Senate have as one is a tinto to proceses paperoverk and cath up. Litely, it seems that nonc			("clean copy")	
• Organizational Assessment         •           • Pesident Kratchvill provided a recup of the organizational structure/assessment presentation at the last College Assembly. Linda Kohler stated that the Classified Senate has discussed this at their last two meetings, but they would also like to revise the job description for the PIE position (Senior Dean of Planning & Institutional Effectiveness). She shared that some people thought the position value have a heavier research element/focus, and wondered if there could be an opportunity to save resources by adjusting/lowering the position level. President Kratochvill reminded the group that the position was intended to serve as the "liaison" for research, since that function is centralized at the District Office:           Several SGC members suggested that, beyond the standard org chart, it would be helpful to see/know the functional responsibilities associated with each of the management positions (rather than just titles). It was also noted that it is important to have a year-round Accreditation Liaison Officer (ALO) Indiction, not just as we ramp up for institutional proprist and visits; this position could also have more of a role inconnection to shared governance (e.g. to"orral" evidence, streamline committee practices/efficiencies, "crosswalk" ACCJC Standards/AlPs, etc) - working as our "Chief Consistency Officer."           5 New Business         5           5 New Business         5           6 Linda Kohler shared that the Classified Senate has a 1992 document – an agreement between the Senate and administration – noting that Friday afternoons (very Friday from 3:00 µm. to 5:00 µm. except during the first two weeks of the Senate and administration – noting that Friday afternoons to a stare the toproces paperavori, and calche µL talely, it seems that more and awnor actitivites				
President Kratochvil provided a recap of the organizational structure/assessment presentation at the last College Assembly. Linda Kohler state that the Classified Senate has discussed this at their last two mediums, but they would also like to review the job description for the PIE position (Senior Dean of Pluming & Institutional Effectiveness). She shared that some people through the position would have a heavier research element/foux, and wondered if there could be an opportunity to save resources by adjusting/lowering the position level. President Kratochvil reminded the group that the position was intended to serve as the "liaison" for research, since that function is centralized at the District Office.           Several SGC members suggested that, beyond the standard org chart, it would be helpful to see/know the functional responsibilities associated with each of the management positions (rather than just titles). It was also noted that it is important to have a year-round Accreditation Liaison Officer (ALO) (unction, not just as we ramp up for institutional reports and visits; this position could also have more of a role inconnection to shared governance (e.g. to "coral" evidence, streamline committee practices/efficiencies, "crosswalk" ACCIC Standards/INE, etc) - working as our "Chief Consistency Officer."           So         New Busines         Image: Standards/INE, etc) - working as our "Chief Consistency Officer."           Sa         Friday Afternoon Meeting Schedule         0. Linds Kohler brough the would be mindified Senate has a 1992 document – an agreement between the Senate and administration – noting that Friday afternons, they after pricely after after as two mergeneous coll and administration would be mindified after after two weeks of the senset:) were to be designated. "protected" for Classified Senate has a 1992 document function acould area on g	4			
stated that the Classified Senate has discussed this at their last two meetings, but hey would also like to review the job description for the PFE position (Scino Dean of Planning & Enstitutional Elfectiveness). She shared that some people though the position velocities are beavier research element/locus, and wondered if there could be an opportunity to save resources by adjusting/lowering the position level. President Kratochvil appoints aggested that, beyond the standard org chart, it would be helpful to see/know the functional responsibilities associated with each of the management positions (rafter than just titles). It was also noted that it is important to have a year-round Accreditation Liaison Officer (ALO) Function, not just as we ramy up for institutional reports and visits; this position could also have more of a role inconnection to shared governance (e.g. to "corral" evidence, streamline committee practices/efficiencies, "crosswalk" ACC/C Standard/AIPs, etc) – working as our "Chief Consistency Officer."         5.       Vew Business				
PIE position (Senior Dean of Planning & Institutional Effectiveness). She shared that some people though the position would have a heavier research element/focus. and wonderd if there could be an opportunity to save resources by adjusting/lowering the position level. President Kratochvil reminded the group that the position was intended to serve as the "liaison" for research, since that function is centralized at the District Office.         Several SGC members suggested that, beyond the standard org chart, it would be helpfal to see/know the functional responsibilities associated with each of the management positions (rather than just titles). It was also noted that it is important to have a year-round Accreditation to is bared governance (e.g. to 'corral' evidence, streamline committee practices/efficiencies, "crosswalk" ACCIC Standards/AIPs, etc) – working as our "Chief Consistency Officer."         New Business				
beavier research element/focus, and wondered if there could be an opportunity to save resources by adjusting/lowring the position level.         Preseduent Kratochvil reminded the group that the position was intended to serve as the "linison" for research, since that function is centralized at the District Office.         Several SGC members suggested that, beyond the standard org chart, it would be helpful to see/know the functional responsibilities associated with each of the management positions (rather than just titles). It was also noted that it is position could also have more of a role in/connection to shared governance (e.g. to "corral" evidence, streamline committee practices/efficiencies, "crosswalk" ACCJC Standards/APs, etc) – working as our "Chief Consistence VOIEer."         5.       New Business				
President Kratochvil reminded the group that the position was intended to serve as the "linison" for research, since that function is centralized at the District Office.         Several SGC members suggested that, beyond the standard org chart, it would be helpful to see/know the functional responsibilities associated with each of the management positions (rather than just titles). It was also noted that it is important to have a year-round Accreditation Linison Officer (ALO) function, not just as we ramp up for institutional reports and visits; this position could also have more of a role in/connection to shared governance (e.g., 0' eorarl" evidence, streamline committee practices/efficiencies, "crosswalk" ACC/C         Standards/IPS, etc) – working as our "Chief Consistency Officer."       • Consistency Office.         So We Busines       • Linda Kolher shared that the Classified Senate has a 1992 document – an agreement between the Senate and administration – noting that Friday afternoons (every Friday from 3:00 p.m., except during the first two weeks of the senaester) were to be designated/"protected" for Classified needs: either for Senate meetings or as a time to process paperwork and catch up. Lately, it seems that more and more activities are being planned on Friday afternoons, thus presenting a challenge for Classified Senate meeting attendance, staff participation, andy orce Mirasot. He added that, for some activities that have been scheduled on Friday afternoons, he believed the intent was to select that times to that more Classified would be able to participate.         Sb.       District Foundation Services       • District Foundation services         6       Updates & Announcement/Ronstineurg/Roperset.       • Classified senate meeting and provided information about a recent visit fr				
centralized at the District Office.       several SGC members suggested that, beyond the standard org chart, it would be helpful to see/know the functional responsibilities associated with each of the management positions (rather than just tiles). It was also noted that it is important to have a year-round Accreditation Liuison Officer (ALO) function, no just as we ramp up for institutional reports and visits; this position could also have more of a role in/connection to shared governance (e.g. to "corral" evidence, streamline committee practices/efficiencies, "crosswalk" ACCJC Standards/IPs, etc) – working as our "Chief Consistency Officer."         5.       New Business				
Several SGC members suggested that, beyond the standard org chart, it would be helpful to see/know the functional responsibilities associated with each of the management positions (rather than just titles). It was also noted that it is important to have a year-round Accreditation Liaison Officer (ALO) function, not just as we ramp up for institutional reports and visits; this position could also have more of a role invoonnection to shared governance (e.g. to "corral" evidence, streamline committee practices/efficiencies, "crosswalk" ACCJC Standards/AIPs, etc) – working as our "Chief Consistency Officer."           5         New Busines				
associated with each of the management positions (rather than just files). It was also noted that it is important to have a year-round of a role in/connection to shared governance (e.g. to "corral" evidence, streamline committee practices/efficiencies, "crosswalk" ACCJC Standards/AIPs, etc) - working as our "Chief Consistency Officer."         5.       New Business       Image: Standards/AIPs, etc) - working as our "Chief Consistency Officer."         5.       New Business       Image: Standards/AIPs, etc] - working as our "Chief Consistency Officer."         5.a.       Friday Afternoon Meeting Schedule       Image: Standards/AIPs, etc] - working as our "Chief Consistency Officer."         6.       Joinda Kohker shared that the Classified Senate has a 1992 document – an agreement between the Senate and administration – noting that Friday Afternoon ectivities are being planned on Friday afternoons, these process paperwork and catch up. Lately, it seems that more and more activities are being planned on Friday afternoons, these provided, and said that the would be mindful about scheduling activities during that timestor. He added that, for some activities are being planned on Friday afternoons, the sense that have been scheduled on Friday afternoons, he be believed the intent was to select that time so that added that, for some activities are optical, and said that the would be able to participate.         7b.       District Foundation Services       O Endy Goga, the new Executive Director of District Foundation Services, encountered a scheduling activiting afternoons and recruiting. They have met with all three colleges and have provided some recommendations on areas for improvement (e.g. website navigation).       Academic Senate: no report. </td <td></td> <td>centralized at the District Office.</td> <td></td> <td></td>		centralized at the District Office.		
associated with each of the management positions (rather than just files). It was also noted that it is important to have a year-round of a role in/connection to shared governance (e.g. to "corral" evidence, streamline committee practices/efficiencies, "crosswalk" ACCJC Standards/AIPs, etc) - working as our "Chief Consistency Officer."         5.       New Business       Image: Standards/AIPs, etc) - working as our "Chief Consistency Officer."         5.       New Business       Image: Standards/AIPs, etc] - working as our "Chief Consistency Officer."         5.a.       Friday Afternoon Meeting Schedule       Image: Standards/AIPs, etc] - working as our "Chief Consistency Officer."         6.       Joinda Kohker shared that the Classified Senate has a 1992 document – an agreement between the Senate and administration – noting that Friday Afternoon ectivities are being planned on Friday afternoons, these process paperwork and catch up. Lately, it seems that more and more activities are being planned on Friday afternoons, these provided, and said that the would be mindful about scheduling activities during that timestor. He added that, for some activities are being planned on Friday afternoons, the sense that have been scheduled on Friday afternoons, he be believed the intent was to select that time so that added that, for some activities are optical, and said that the would be able to participate.         7b.       District Foundation Services       O Endy Goga, the new Executive Director of District Foundation Services, encountered a scheduling activiting afternoons and recruiting. They have met with all three colleges and have provided some recommendations on areas for improvement (e.g. website navigation).       Academic Senate: no report. </td <td></td> <td>Source SCC members suggested that beyond the standard are short it would be helpful to see (mean the functional responsibilities</td> <td></td> <td></td>		Source SCC members suggested that beyond the standard are short it would be helpful to see (mean the functional responsibilities		
Accreditation Liaison Officer (ALO) function, not just as we ramp up for institutional proports and visits; this position could also have more of a role in/connection to shared governance (e.g. to "corral" evidence, streamline committee practices/efficiencies, "crosswalk" ACCIC Standards/AIPs, etc) – working as our "Chief Consistency Officer."         5.       New Business       Image: Standards/AIPs, etc) – working as our "Chief Consistency Officer."         5.       New Business       Image: Standards/AIPs, etc) – working as our "Chief Consistency Officer."         5.       New Business       Image: Standards/AIPs, etc) – working as our "Chief Consistency Officer."         5.       New Business       Image: Standards/AIPs, etc) – working as our "Chief Consistency Officer."         5.       New Business       Image: Standards/AIPs, etc) – working as our "Chief Consistency Officer."         6.       Friday afternoon Meeting Schedule       Image: Standards/AIPs, etc) – working as our "Chief Consistency Officer."         6.       Updates & Announcement/agreement existed. He asked if a copy could be provided, and said that he would be mindful about scheduling activities during that times of the next SGC meeting.       Image: Standards/AIPs, etc) – working as our accent wisit from Noel Levitz, a consulting firm that met with various groups on campus regarding errollenet management and recruiting. They have met with all three colleges and have provided info about 3SP. Prior to the the standards and their first meeting and provided info about 3SP. Prior to the the the standards are ported that they had their first meeeting.       Image: Standards/AIPs,		associated with each of the management positions (rather than just titles). It was also noted that it is important to have a year round		
standards/AIPs, etc) - working as our "Chief Consistency Officer."       Standards/AIPs, etc) - working as our "Chief Consistency Officer."         5.       New Business       Standards/AIPs, etc) - working as our "Chief Consistency Officer."         5.       New Business       Standards/AIPs, etc) - working as our "Chief Consistency Officer."         5.       New Business       Standards/AIPs, etc) - working as our "Chief Consistency Officer."         5.a       Friday Afternoon Meeting Schedule       Standards/AIPs, etc) - working as our "Chief Consistency Officer."         5.a       Friday Afternoon (severy Friday from 3:00 p.m., except during the first two weeks of the semester) were to be designated "protected" for Classified needs: either for Senate meetings or as a time to process paperwork and eath up. Lately, it seems that more and more activities that participation, and/or completing work tasks. President Kratochvil appreciated that Ms. Kohler brought forward this concern, as he was not aware that such a document/agreement existed. He asked if a copy could be provided, and said that he would be mindful about scheduling activities during that times to the added that, for some activities that have been scheduled on Friday afternoons, he be believed the intent was to select that time so that more Classified would be able to participate.         5.       District Foundation Services       o Gindy Goga, the new Executive Director of District Foundation Services, encountered a scheduling conflict as is unable to attend the meeting tody. Her presentation will be rescheduled for the next SGC meeting.       Friedmark Announcements/Constituency Reports: Associated Students: no representative pres				
Standards/AIPs, etc) - working as our "Chief Consistency Officer."       Image: Construction of the constructin on the construction of the construction of the cons				
5. New Business       5.         5.1. Friday Afternoon Meeting Schedule <ul> <li>India Kohler shared that the Classified Senate has a 1992 document – an agreement between the Senate and administration – noting that Friday afternoons (every Friday from 3:00 p.m. to 5:00 p.m., except during the first two weeks of the semester) were to be designated/"protected" for Classified needs: either for Senate meetings or as a time to process paperwork and catch up. Lately, it seems that more and more activities are being planned on Friday afternoons, thus presenting a challenge for Classified Senate meeting attendance, staff participation, and/or completing work tasks. President Kratochvil appreciated that Ms. Kohler brought forward this concern, as he was not aware that such a document/agreement existed. He asked if a copy could be provided, and said that he would be mindful about scheduling activities during that timeslot. He added that, for some activities that have been scheduled on Friday afternoons, he believed the intent was to select that time so that more Classified would be able to participate.    5b District Foundation Services • Oraly Goga, the new Executive Director of District Foundation Services, encountered a scheduling conflict as is unable to attend the meeting today. Her presentation will be rescheduled for the next SGC meeting. 6. Updates &amp; Announcements/Constituent Reports: • President Kratochvil: provided information about a recent visit from Noel Levitz, a consulting firm that met with various groups on campus regarding enrollment management and recruiting. They have met with all three colleges and have provided some recommendations on areas for improvement (e.g. website navigation). • Academic Senate: no report. •</li></ul>				
<ul> <li>c Linda Kohler shared that the Classified Senate has a 1992 document – an agreement between the Senate and administration – noting that Friday afternoos (every Friday from 3:00 p.m. to 5:00 p.m., except during the first two weeks of the semester) were to be designated "protected" for Classified needs: either for Senate meetings or as a time to process paperwork and catch up. Lately, it seems that more and more activities are being planned on Friday afternoons, thus presenting a challenge for Classified Senate meeting attendance, staff participation, and/or completing work tasks. President Kratochvil appreciated that Ms. Kohler brought forward this concern, as he was not aware that such a document/agreement existed. He asked if a copy could be provided, and said that he would be mindful about scheduling activities during that timeslot. He added that, for some activities that have been scheduled on Friday afternoons, he believed the intent was to select that time so that more Classified would be able to participate.</li> <li>5b. District Foundation Services         <ul> <li>o Cindy Goga, the new Executive Director of District Foundation Services, encountered a scheduling conflict as is unable to attend the meeting today. Her presentation will be rescheduled for the next SGC meeting.</li> <li>c Updates &amp; Announcements/Constituency Reports:</li> <li>President Kratochvil: provided information about a recent visit from Noel Levitz, a consulting firm that met with various groups on campus regarding enrollment management and recruiting. They have met with all three colleges and have provided some recommendations on areas for inprovement (e.g., website navigation).</li> <li>Academic Senate: no report.</li> <li>Academic Senate: no report.</li> <li>Academic Senate: no report.</li> <li>Academic Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.</li> <li>Curric</li></ul></li></ul>	5. 1			
<ul> <li>c Linda Kohler shared that the Classified Senate has a 1992 document – an agreement between the Senate and administration – noting that Friday afternoos (every Friday from 3:00 p.m. to 5:00 p.m., except during the first two weeks of the semester) were to be designated "protected" for Classified needs: either for Senate meetings or as a time to process paperwork and catch up. Lately, it seems that more and more activities are being planned on Friday afternoons, thus presenting a challenge for Classified Senate meeting attendance, staff participation, and/or completing work tasks. President Kratochvil appreciated that Ms. Kohler brought forward this concern, as he was not aware that such a document/agreement existed. He asked if a copy could be provided, and said that he would be mindful about scheduling activities during that timeslot. He added that, for some activities that have been scheduled on Friday afternoons, he believed the intent was to select that time so that more Classified would be able to participate.</li> <li>5b. District Foundation Services         <ul> <li>o Cindy Goga, the new Executive Director of District Foundation Services, encountered a scheduling conflict as is unable to attend the meeting today. Her presentation will be rescheduled for the next SGC meeting.</li> <li>c Updates &amp; Announcements/Constituency Reports:</li> <li>President Kratochvil: provided information about a recent visit from Noel Levitz, a consulting firm that met with various groups on campus regarding enrollment management and recruiting. They have met with all three colleges and have provided some recommendations on areas for inprovement (e.g., website navigation).</li> <li>Academic Senate: no report.</li> <li>Academic Senate: no report.</li> <li>Academic Senate: no report.</li> <li>Academic Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.</li> <li>Curric</li></ul></li></ul>		5a. Friday Afternoon Meeting Schedule		
Friday afternoons (every Friday from 3:00 p.m. to 5:00 p.m., except during the first two weeks of the semester) were to be designated/"protected" for Classified needs: either for Senate meetings or as a time to process paperwork and catch up. Lately, it seems that more and more activities are being planned on Friday afternoons, thus presenting a challenge for Classified Senate meeting attendance, staff participation, and/or completing work tasks. President Kratochvil appreciated that Ms. Kohler brought forward this concern, as he was not aware that such a document/agreement existed. He asked if a copy could be provided, and said that he would be minful about scheduling activities during that timeshol. He added that, for some activities that have been scheduled on Friday afternoons, he believed the intent was to select that time so that more Classified would be able to participate.         5b.       District Foundation Services       o Cindy Goga, the new Executive Director of District Foundation Services, encountered a scheduling conflict as is unable to attend the meeting oday. Her presentation will be rescheduled for the next SGC meeting.         6.       Updates & Announcements/Constituency Reports:         • President Kratochvil: provided information about a recent visit from Noel Levitz, a consulting firm that met with various groups on campus regarding enrollment management and recruiting. They have met with all three colleges and have provided some recommendations on areas for improvement (e.g. website navigation).         • Academic Senate: no report.       • Academic Senate: no reported that Carla Rosas and Gail Newman attended their last meeting and provided info about 3SP. Prior to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.         • Cur				
designated/"protected" for Classified needs: either for Senate meetings or as a time to process paperwork and catch up. Lately, it seems that more and more activities are being planned on Friday afternoons, thus presenting a challenge for Classified Senate meeting at the date, exist for participation, and/or completing work tasks. President Kratochvil appreciated that Ms. Kohler brought forward this concern, as he was not aware that such a document/agreement existed. He asked if a copy could be provided, and said that he would be mindful about scheduling activities during that timeslot. He added that, for some activities that have been scheduled on Friday afternoons, he believed the intent was to select that time so that more Classified would be able to participate.         5b.       District Foundation Services <ul> <li>O Cindy Goga, the new Executive Director of District Foundation Services, encountered a scheduling conflict as is unable to attend the meeting today. Her presentation will be rescheduled for the next SGC meeting.         6.       Uptates &amp; Announcements/Constituency Reports:              <ul> <li>President Kratochvil: provided information about a recent visit from Noel Levitz, a consulting firm that met with various groups on campus regarding enrollment management and recruiting. They have met with all three colleges and have provided info about 3SP. Prior to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.           7.       Campus Communication: Actions &amp; Notable Items to Report from SGC – N/A       Image: Source and they a training session prior to the regular meeting.         8.       Ajournment         The SGC mee</li></ul></li></ul>				
attendance, staff participation, and/or completing work tasks. President Kratochvil appreciated that Ms. Kohler brought forward this concern, as he was not aware that such a document/agreement existed. He asked if a copy could be provided, and said that he would be mindful about scheduling activities during that timeslot. He added that, for some activities that have been scheduled on Friday afternoons, he believed the intent was to select that times to the added that, for some activities that have been scheduled on Friday afternoons, he believed the intent was to select that times to the added that, for some activities that have been scheduled on Friday afternoons, he believed the intent was to select that times to that more Classified would be able to participate.         5b.       District Foundation Services <ul> <li>Cindy Goga, the new Executive Director of District Foundation Services, encountered a scheduling conflict as is unable to attend the meeting today. Her presentation will be rescheduled for the next SGC meeting.</li> <li>Updates &amp; Announcements/Constituency Reports:</li> <li>President Kratochvil: provided information about a recent visit from Noel Levitz, a consulting firm that met with various groups on campus regarding enrollment management and recruiting. They have met with all three colleges and have provided some recommendations on areas for improvement (e.g. website navigation).</li> <li>Academic Senate: no report.</li> <li>Associated Students: no representative present.</li> <li>Classified Senate: Louid Gian Autora Rosas and Gail Newman attended their last meeting and provided info about 3SP. Prior to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.</li> <li>Curriculum Committee: Louic Giambattist reported that they had their first meeting with a quorum l</li></ul>				
concern, as he was not aware that such a document/agreement existed. He asked if a copy could be provided, and said that he would be mindful about scheduling activities during that timeslot. He added that, for some activities that have been scheduled on Friday afternoons, he believed the intent was to select that time so that more Classified would be able to participate.         5b.       District Foundation Services       • Cindy Goga, the new Executive Director of District Foundation Services, encountered a scheduling conflict as is unable to attend the meeting today. Her presentation will be rescheduled for the next SGC meeting.         6.       Updates & Announcements/Constituency Reports:       • President Kratochvil: provided information about a recent visit from Noel Levitz, a consulting firm that met with various groups on campus regarding enrollment management and recruiting. They have met with all three colleges and have provided some recommendations on areas for improvement (e.g. website navigation).       • Academic Senate: no report.       • Academic Senate: no report.       • Academic Senate: Linda Kohler reported that Carla Rosas and Gail Newman attended their last meeting and provided info about 3SP. Prior to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.       • Curriculum Committee: Louie Giambattista reported that they had their first meeting with a quorum last Wednesday. The voting members are all new to the Committee, so they held a training session prior to the regular meeting.       •         7.       Campus Communication: Actions & Notable Items to Report from SGC – N/A       •       •         8.       Adjournment The SGC meeting adjourned at 4:00 p.m.       •		that more and more activities are being planned on Friday afternoons, thus presenting a challenge for Classified Senate meeting		
mindful about scheduling activities during that times of. He added that, for some activities that have been scheduled on Friday afternoons, he believed the intent was to select that time so that more Classified would be able to participate.         5b.       District Foundation Services <ul> <li>Cindy Goga, the new Executive Director of District Foundation Services, encountered a scheduling conflict as is unable to attend the meeting today. Her presentation will be rescheduled for the next SGC meeting.</li> </ul> 6.       Updates & Announcements/Constituency Reports: <ul> <li>President Kratochvil: provided information about a recent visit from Noel Levitz, a consulting firm that met with various groups on campus regarding enrollment management and recruiting. They have met with all three colleges and have provided some recommendations on areas for improvement (e.g. website navigation).</li> <li>Academic Senate: no report.</li> <li>Associated Students: no representative present.</li> <li>Classified Senate: Linda Kohler reported that Carla Rosas and Gail Newman attended their last meeting and provided info about 3SP. Prior to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.</li> <li>Curriculum Committee: Louie Giambattista reported that they had their first meeting with a quorum last Wednesday. The voting members are all new to the Committee, so they held a training session prior to the regular meeting.</li> </ul> 7.     Campus Communication: Actions & Notable Items to Report from SGC – N/A         8.       Adjournment The SGC meeting adjourned at 4:00 p.m.				
he believed the intent was to select that time so that more Classified would be able to participate.       image: classified select the intent was to select that time so that more Classified would be able to participate.         5b.       District Foundation Services				
5b.       District Foundation Services <ul> <li>Cindy Goga, the new Executive Director of District Foundation Services, encountered a scheduling conflict as is unable to attend the meeting today. Her presentation will be rescheduled for the next SGC meeting.</li> </ul> 6.       Updates & Announcements/Constituency Reports: <ul> <li>President Kratochvil: provided information about a recent visit from Noel Levitz, a consulting firm that met with various groups on campus regarding enrollment management and recruiting. They have met with all three colleges and have provided some recommendations on areas for improvement (e.g. website navigation).</li> <li>Academic Senate: no report.</li> <li>Associated Students: no representative present.</li> <li>Classified Senate: Linda Kohler reported that Carla Rosas and Gail Newman attended their last meeting and provided info about 3SP. Prior to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.</li> <li>Curriculum Committee: Louie Giambattista reported that they had their first meeting with a quorum last Wednesday. The voting members are all new to the Committee, so they held a training session prior to the regular meeting.</li> </ul> 7.     Campus Communication: Actions & Notable Items to Report from SGC – N/A         8.       Adjournment The SGC meeting adjourned at 4:00 p.m.				
<ul> <li>Cindy Goga, the new Executive Director of District Foundation Services, encountered a scheduling conflict as is unable to attend the meeting today. Her presentation will be rescheduled for the next SGC meeting.</li> <li>Updates &amp; Announcements/Constituency Reports:         <ul> <li>President Kratochvil: provided information about a recent visit from Noel Levitz, a consulting firm that met with various groups on campus regarding enrollment management and recruiting. They have met with all three colleges and have provided some recommendations on areas for improvement (e.g. website navigation).</li> <li>Academic Senate: no report.</li> <li>Associated Students: no report.</li> <li>Classified Senate: Linda Kohler reported that Carla Rosas and Gail Newman attended their last meeting and provided info about 3SP. Prior to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.</li> <li>Curriculum Committee: Louie Giambattista reported that they had their first meeting with a quorum last Wednesday. The voting members are all new to the Committee, so they held a training session prior to the regular meeting.</li> </ul> </li> <li>Campus Communication: Actions &amp; Notable Items to Report from SGC – N/A</li> <li>Majournment THE SC meeting adjourned at 4:00 p.m.</li> </ul>		he believed the intent was to select that time so that more Classified would be able to participate.		
<ul> <li>meeting today. Her presentation will be rescheduled for the next SGC meeting.</li> <li>Updates &amp; Announcements/Constituency Reports:         <ul> <li>President Kratochvil: provided information about a recent visit from Noel Levitz, a consulting firm that met with various groups on campus regarding enrollment management and recruiting. They have met with all three colleges and have provided some recommendations on areas for improvement (e.g. website navigation).</li> <li>Academic Senate: no report.</li> <li>Associated Students: no representative present.</li> <li>Classified Senate: Linda Kohler reported that Carla Rosas and Gail Newman attended their last meeting and provided info about 3SP. Prior to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.</li> <li>Curriculum Committee: Louie Giambattista reported that they had their first meeting with a quorum last Wednesday. The voting members are all new to the Committee, so they held a training session prior to the regular meeting.</li> </ul> </li> <li>Campus Communication: Actions &amp; Notable Items to Report from SGC – N/A</li> <li>Adjournment The JGC meeting adjourned at 4:00 p.m.</li> </ul>	:	5b. District Foundation Services		
<ul> <li>6. Updates &amp; Announcements/Constituency Reports: <ul> <li>President Kratochvil: provided information about a recent visit from Noel Levitz, a consulting firm that met with various groups on campus regarding enrollment management and recruiting. They have met with all three colleges and have provided some recommendations on areas for improvement (e.g. website navigation).</li> <li>Academic Senate: no report.</li> <li>Associated Students: no representative present.</li> <li>Classified Senate: Linda Kohler reported that Carla Rosas and Gail Newman attended their last meeting and provided info about 3SP. Prior to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.</li> <li>Curriculum Committee: Louie Giambattista reported that they had their first meeting with a quorum last Wednesday. The voting members are all new to the Committee, so they held a training session prior to the regular meeting.</li> </ul> </li> <li>7. Campus Communication: Actions &amp; Notable Items to Report from SGC – N/A</li> <li>8. Adjournment The SGC meeting adjourned at 4:00 p.m.</li> </ul>				
<ul> <li>President Kratochvil: provided information about a recent visit from Noel Levitz, a consulting firm that met with various groups on campus regarding enrollment management and recruiting. They have met with all three colleges and have provided some recommendations on areas for improvement (e.g. website navigation).</li> <li>Academic Senate: no report.</li> <li>Associated Students: no representative present.</li> <li>Classified Senate: Linda Kohler reported that Carla Rosas and Gail Newman attended their last meeting and provided info about 3SP. Prior to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.</li> <li>Curriculum Committee: Louie Giambattista reported that they had their first meeting with a quorum last Wednesday. The voting members are all new to the Committee, so they held a training session prior to the regular meeting.</li> <li>Campus Communication: Actions &amp; Notable Items to Report from SGC – N/A</li> <li>Adjournment The SGC meeting adjourned at 4:00 p.m.</li> </ul>		meeting today. Her presentation will be rescheduled for the next SGC meeting.		
<ul> <li>regarding enrollment management and recruiting. They have met with all three colleges and have provided some recommendations on areas for improvement (e.g. website navigation).</li> <li>Academic Senate: no report.</li> <li>Associated Students: no representative present.</li> <li>Classified Senate: Linda Kohler reported that Carla Rosas and Gail Newman attended their last meeting and provided info about 3SP. Prior to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.</li> <li>Curriculum Committee: Louie Giambattista reported that they had their first meeting with a quorum last Wednesday. The voting members are all new to the Committee, so they held a training session prior to the regular meeting.</li> <li>Campus Communication: Actions &amp; Notable Items to Report from SGC – N/A</li> <li>Adjournment The SGC meeting adjourned at 4:00 p.m.</li> </ul>	6.			
for improvement (e.g. website navigation).       Academic Senate: no report.         Academic Senate: no report.       Associated Students: no representative present.         Classified Senate: Linda Kohler reported that Carla Rosas and Gail Newman attended their last meeting and provided info about 3SP. Prior to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.         Curriculum Committee: Louie Giambattista reported that they had their first meeting with a quorum last Wednesday. The voting members are all new to the Committee, so they held a training session prior to the regular meeting.         Campus Communication: Actions & Notable Items to Report from SGC – N/A         Adjournment The SGC meeting adjourned at 4:00 p.m.				
<ul> <li>Academic Senate: no report.</li> <li>Associated Students: no representative present.</li> <li>Classified Senate: Linda Kohler reported that Carla Rosas and Gail Newman attended their last meeting and provided info about 3SP. Prior to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.</li> <li>Curriculum Committee: Louie Giambattista reported that they had their first meeting with a quorum last Wednesday. The voting members are all new to the Committee, so they held a training session prior to the regular meeting.</li> <li>Campus Communication: Actions &amp; Notable Items to Report from SGC – N/A</li> <li>Adjournment The SGC meeting adjourned at 4:00 p.m.</li> </ul>				
<ul> <li>Associated Students: no representative present.</li> <li>Classified Senate: Linda Kohler reported that Carla Rosas and Gail Newman attended their last meeting and provided info about 3SP. Prior to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.</li> <li>Curriculum Committee: Louie Giambattista reported that they had their first meeting with a quorum last Wednesday. The voting members are all new to the Committee, so they held a training session prior to the regular meeting.</li> <li>Campus Communication: Actions &amp; Notable Items to Report from SGC – N/A</li> <li>Adjournment The SGC meeting adjourned at 4:00 p.m.</li> </ul>				
<ul> <li>Classified Senate: Linda Kohler reported that Carla Rosas and Gail Newman attended their last meeting and provided info about 3SP. Prior to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.</li> <li>Curriculum Committee: Louie Giambattista reported that they had their first meeting with a quorum last Wednesday. The voting members are all new to the Committee, so they held a training session prior to the regular meeting.</li> <li>Campus Communication: Actions &amp; Notable Items to Report from SGC – N/A</li> <li>Adjournment The SGC meeting adjourned at 4:00 p.m.</li> </ul>		1		
<ul> <li>to that, the Senate had an organizational meeting to fill committee slots and discuss events/fundraising activities.</li> <li>Curriculum Committee: Louie Giambattista reported that they had their first meeting with a quorum last Wednesday. The voting members are all new to the Committee, so they held a training session prior to the regular meeting.</li> <li>Campus Communication: Actions &amp; Notable Items to Report from SGC – N/A</li> <li>Adjournment The SGC meeting adjourned at 4:00 p.m.</li> </ul>				
<ul> <li>Curriculum Committee: Louie Giambattista reported that they had their first meeting with a quorum last Wednesday. The voting members are all new to the Committee, so they held a training session prior to the regular meeting.</li> <li>Campus Communication: Actions &amp; Notable Items to Report from SGC – N/A</li> <li>Adjournment The SGC meeting adjourned at 4:00 p.m.</li> </ul>				
are all new to the Committee, so they held a training session prior to the regular meeting.       Image: Communication: Actions & Notable Items to Report from SGC – N/A         7. Campus Communication: Actions & Notable Items to Report from SGC – N/A       Image: Communication: Actions & Notable Items to Report from SGC – N/A         8. Adjournment The SGC meeting adjourned at 4:00 p.m.       Image: Communication: Actions & Notable Items to Report from SGC – N/A				
7.       Campus Communication: Actions & Notable Items to Report from SGC – N/A          8.       Adjournment The SGC meeting adjourned at 4:00 p.m.				
8.     Adjournment The SGC meeting adjourned at 4:00 p.m.	_			
The SGC meeting adjourned at 4:00 p.m.				
SCC Minutes 0/03/15 ADDE		The SGC meeting adjourned at 4:00 p.m.		
			SGC Minutes 9/23/15	APPRO