

**LOS MEDANOS  
COLLEGE**

**Shared Governance Council**

**MINUTES**

September 14, 2016

2:00 - 3:00 p.m., Room CO-420

MEMBERS PRESENT: Nicole Almassey, Israel Castro, Louie Giambattista, Natalie Hannum, Linda Kohler, Bob Kratochvil, Tabitha Romero, Jennifer Adams (committee support)

Item #	Topic/Activity	Handouts/ References	Action(s)
<b>STANDING ITEMS:</b>			
1.	<b>Public Comment</b> – N/A		
2.	<b>Welcome</b> President Kratochvil provided a welcome to the meeting attendees, including several new SGC members.		
3.	<b>Review</b> <ul style="list-style-type: none"> <li>○ Agenda for September 14, 2016 The agenda was reviewed by the Council members, but no action was taken (no quorum present).</li> <li>○ Minutes (draft) from May 11<sup>th</sup> The minutes from the meeting held on May 11<sup>th</sup> were distributed to and reviewed by SGC, but no action was taken (no quorum present).</li> </ul>		
4.	<b>Old Business</b> [items from 2015-16]		
4a.	<b>Monday Meeting Calendar for Fall 2016 – Update on Scheduled Topics</b> <ul style="list-style-type: none"> <li>○ The updated Monday Meeting Calendar was displayed online, so that the Council members were able to see the recently-added topics: September 19 – CCSSE survey results &amp; the Institutional Equity position; October 3 – Student Panel on Equity Office Hours &amp; Program Review workshop; and October 17 – HSI EXITO and STEM grants.</li> <li>○ Natalie Hannum expressed interest in doing a presentation on “K-12 Pathways” on October 31. The topic was added to the Calendar as “tentative,” and Natalie will discuss the idea with members of her team(s).</li> </ul>		
5.	<b>New Business</b> [beginning 2016-17]		
5a.	<b>Review of SGC Position Paper</b> <ul style="list-style-type: none"> <li>○ President Kratochvil asked the Council members to familiarize themselves with the SGC Position Paper, which had been revised after a thorough review/vetting process. The group briefly reviewed the document, section by section. Since not all members were in attendance, the Council will likely continue this discussion/item on a future agenda.</li> </ul>		
5b.	<b>Review of LMC Mission Statement</b> <ul style="list-style-type: none"> <li>○ The SGC member reviewed the College Mission Statement, as it had been previously discussed/recommended that the Council – and all shared governance committees – do so at the beginning of each academic year. President Kratochvil reminded the group that, several years ago, SGC led a college-wide review of the Mission Statement. That review process included the work of a task force, a campus-wide survey, and institutional dialogue at College Assembly; ultimately, the existing Mission Statement was validated and went forward to the Governing Board.</li> <li>○ SGC discussed the last review process, and felt it would be worthwhile to consider doing a preliminary/high-level campus-wide survey about the Mission Statement. Based on those results, SGC could determine whether or not to proceed with a “deep dive” full review (with potential revisions). This item will be placed on the next meeting agenda, and the Council members can review the survey questions/results from the last process.</li> </ul>		
5c.	<b>2016-17: SGC “Year-at-a-Glance”</b> <ul style="list-style-type: none"> <li>○ President Kratochvil provided a preview of the items/tasks expected to come before SGC in 2016-17 (e.g. new degrees/programs, RAP, institutional issues, and sub-committee updates). The Council talked about the logistical/timing challenges of having all of the sub-committees present both their charges and updates during the course of the year. The group discussed the possibility of creating/utilizing a one-page progress worksheet that would be due to SGC by May 1<sup>st</sup>; Natalie Hannum offered to draft a document to share with SGC.</li> </ul>		

	<p>5d. <b>Budget &amp; Resource Allocation</b></p> <ul style="list-style-type: none"> <li>• <b>2016-17 4CD Adoption Budget</b> President Kratochvil displayed the District Adoption Budget, which was on the agenda for the Governing Board meeting later that evening. He provided a recap of the information shared last Spring regarding the College’s structural deficit, the limited availability of RAP funds, etc... The group discussed some of the factors that have contributed to the financial picture, as well as possible ways to address it (e.g. increasing FTES and revenue, changes to RAP, etc...).</li> </ul>		
6.	<p><b>Updates &amp; Announcements/Constituency Reports:</b></p> <ul style="list-style-type: none"> <li>• President Kratochvil: Bob shared that the Chancellor search is moving forward, with interviews to be held in several weeks and open forums planned at each campus for the week of October 31. He also provided updates/reminders on several other positions: Vice President of Business &amp; Administrative Services, Senior Dean of Planning &amp; Institutional Effectiveness, Institutional Equity, and the Student Services management re-assignments.</li> <li>• Academic Senate: Louie Giambattista reported that the Senate appointed Tue Rust and Rich Villegas to participate in the VP search process.</li> <li>• Associated Students: Israel Castro shared that LMCAS is working to get more students applying for/involved in Student Government. They also worked with Student Life on the Mustang Week activities, and have had guest speakers attend LMCAS meetings to share information (e.g. Joellen Hiltbrand provided details of the Basic Skills Transformation Grant).</li> <li>• Classified Senate: Linda Kohler reported that the Senate had discussed “organization” at its meetings (i.e. being able to get through agenda topics). They are also reviewing their bylaws and constitution, and committee appointments have been made.</li> <li>• Curriculum Committee: Louie Giambattista stated that the Committee held its first “kick-off” meeting last week.</li> <li>• Other: N/A.</li> </ul>		
7.	<p><b>Community College Items of Interest: Legislation, Research &amp; Best Practices</b></p> <ul style="list-style-type: none"> <li>• Tabitha Romero shared that LMCAS, along with other student reps across the State, has been advocating for several legislative items, including (but not limited to): student membership on the Student Aid Commission, how districts pay adjunct instructors, and colleges providing access to showers for the homeless.</li> </ul>		
8.	<p><b>Campus Communication: Actions &amp; Notable Items to Report from SGC – N/A</b></p>		
9.	<p><b>Adjournment</b> The SGC meeting adjourned at 4:01 p.m.</p>		