

LOS MEDANOS
COLLEGE

Shared Governance Council

DRAFT MINUTES

May 13, 2015

2:00 - 4:00 p.m., Room CO-420

MEMBERS PRESENT: Louie Giambattista, Sable Horton, Kiran Kamath, Bob Kratochvil, Linda Kohler, Demetria Lawrence, Ginny Richards, Carla Rosas, Tue Rust, Diona Shelbourne; Guest Presenters – Dennis Gravert, Jancy Rickman, Ruth Goodin

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Public Comment – N/A		
2.	Welcome President Kratochvil welcomed everyone to the meeting.		
3.	<p>Review</p> <ul style="list-style-type: none"> • Agenda for May 13, 2015 President Kratochvil reviewed the agenda, which was unanimously approved by SGC. <i>MSC: Rust/Shelbourne.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Horton, Kohler, Lawrence, Richards, Rust, Shelbourne; Nays – N/A; Abstentions – N/A.</i> • Minutes (draft) from April 29 and May 6 The Council members reviewed the April 29th minutes and noted two corrections: 1) item #4C – the Classified Senate had only reviewed at that point (not approved until May 1st); and 2) Updates/Reports – delete incomplete sentences. SGC approved the April 29th minutes, as amended. <i>MSC: Shelbourne/Rust.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Horton, Kohler, Rust, Shelbourne, Stewart; Nays – N/A; Abstentions – Lawrence.</i> <p>The Council members reviewed and approved the May 6th minutes. <i>MSC: Shelbourne/Rust.</i></p> <ul style="list-style-type: none"> ○ <i>Yeas – Horton, Kohler, Lawrence, Richards, Rust, Shelbourne, Stewart; Nays – N/A; Abstentions – N/A.</i> 		<p>Agenda approved</p> <p>Minutes approved</p>
4.	Old Business		
4a.	<p>Resource Allocation Process (RAP) – Review of Proposals for FY 2015-16</p> <ul style="list-style-type: none"> ○ President Kratochvil distributed copies of the updated “banded” ratings compiled by Ronke Olatunji, based on SGC’s dialogue at the meeting on May 6. SGC reviewed the spreadsheet and agreed that it reflected their discussions and recommendation. 	RAP Materials	
4b.	<p>Accreditation Follow-Up Report – Feedback to Recommendation Response Teams</p> <p>After the presentations and discussions at SGC’s meetings on March 11, April 8, and April 22 – as well as the College Assembly update on April 20 – the Council members unanimously approved the Follow-Up Report. <i>MSC: Shelbourne/Kohler.</i></p> <p><i>Yeas – Horton, Kohler, Lawrence, Richards, Rust, Shelbourne, Stewart; Nays – N/A; Abstentions – N/A.</i></p>	ACCJC Notification Letter	Follow-Up Report approved
4c.	<p>SGC Priorities & Sub-Committees</p> <ul style="list-style-type: none"> ○ SGC Position Paper <ul style="list-style-type: none"> ○ President Kratochvil explained that, after SGC’s extensive and lengthy review process, the Position Paper is on the agenda today as an action item. Linda Kohler stated that the revised version had been approved by the Classified Senate, and Diona Shelbourne reported the same for LMCAS. Tue Rust and Louie Giambattista shared that the Academic Senate voted not to approve the document, as they felt clarification was still needed in several areas. Tue shared feedback and four follow-up questions from the Senate: adjunct representatives, management votes, budget committee, and tie votes. He inquired about adjunct instructors serving as reps on SGC, to which the Council members responded that the Academic Senate could fill their slots as they see fit (with either full-time or part-time faculty). The Academic Senate also had lingering questions about enabling management reps to vote on SGC, as they thought that would give managers a “second bite at the apple” (e.g. providing input to the President at monthly meetings and then getting a vote at SGC). Linda Kohler explained that, after clarification about the role and function of President’s Council (i.e. as 	<p>2003 SGC Position Paper</p> <p>DRAFT SGC Position Paper (“clean copy”)</p> <p>DRAFT SGC Position Paper (with mark-ups)</p>	Revised SGC Position Paper approved

	<p>a staff meeting), the Classified Senate changed its position and supported the proposal for management votes. President Kratochvil added that, through monthly meetings with the Academic Senate, the faculty have the same opportunity for providing input to him. In addition, SGC reached consensus on including management votes in the revised Paper that went to the Senates for vetting. In the case of RAP proposals, President’s Cabinet only reviews Program Maintenance (not Permanent Classified Staffing or Program Improvement) – so there isn’t any “second bite” at play. Tue shared that the Academic Senate was still interested in establishing a separate Budget Committee to handle RAP and other budget-related matters. President Kratochvil and other Council members reminded him that SGC had already provided feedback about the Academic Senate’s committee proposal (see 8/27/14 SGC minutes); since then the ball had been in the Academic Senate’s court, and SGC was awaiting further clarification or a revised proposal. With regard to handling a tie-vote situation, SGC suggested language could be added to indicate that ties will be decided by the Chair.</p> <ul style="list-style-type: none"> ○ The SGC members engaged in an extended dialogue about how to proceed; some were reluctant to take action on the Position Paper without having the Academic Senate’s approval vote, but many noted that it was disappointing to put the item on hold after two years of intensive review. The group discussed the importance of bi-directional communication, the role of committee representation, and clarification of apparent misunderstandings about several sections of the Position Paper (e.g. management voting, budget committee, etc...). Ultimately, the majority of Council members wanted to proceed with taking a vote to avoid losing all of the hard work and momentum generated over the past two years. ○ SGC voted to approve the revised Position Paper, as amended: removing “minimum” on page 5 (re: # of student reps); including reference to a review/evaluation period for the Paper; and adding language about handling ties. <i>MSC: Lawrence/Shelbourne.</i> <ul style="list-style-type: none"> • <i>Yeas – Horton, Kohler, Lawrence, Shelbourne, Stewart; Nays – Rust, Richards; Abstentions – N/A.</i> 		
4d.	<p>California Community Colleges Institutional Effectiveness Partnership Initiative (IEPI)</p> <ul style="list-style-type: none"> ○ Kiran Kamath provided an overview of IEPI, including a recap of the information presented at the April 20th College Assembly and to all three Senates: the Board of Governors’ new initiative, the framework of indicators, timeline and requirements, and setting standards. She noted that the Academic Senate approved .5% as the short-term completion goal; the Classified Senate was supportive of setting the goal at 1%, but agreed to defer to the Academic Senate for their expertise in this area. ○ SGC approved setting LMC’s short-term IEPI completion goal at .5%. <i>MSC: Lawrence/Shelbourne.</i> <ul style="list-style-type: none"> • <i>Yeas – Horton, Kohler, Lawrence, Richards, Rust, Shelbourne, Stewart; Nays – N/A; Abstentions – N/A.</i> 	<p>CCCCO IE Division</p> <p>IEPI FAQs</p> <p>IEPI Framework of Indicators</p> <p>IEPI Workshop PPT</p>	
5. New Business [no items]			
5a.	<p>Associate in Science Degrees for Transfer</p> <ul style="list-style-type: none"> ○ Biology <ul style="list-style-type: none"> • Jancy Rickman presented and reviewed materials related to the Biology AS-T, which had been provided to the SGC members in advance. She shared details about the included Math units, as the Biological Sciences department wanted to accommodate both pathways. She also noted that no courses were created for the AS-T, and the department is not sure if it will keep the local AS degree. ○ Chemistry <ul style="list-style-type: none"> • Dennis Gravert provided an overview of the Chemistry AS-T, which the Council members received prior to the meeting. There are currently about 1-3 students receiving the AS degree each year, and the department hopes that the AS-T will increase that figure to approximately 20 “completers.” For that reason, the Chemistry department is not planning to retain the AS degree. ○ SGC unanimously approved the Biology and Chemistry Associate in Science Degrees for Transfer. <i>MSC: Richards/Shelbourne.</i> <ul style="list-style-type: none"> • <i>Yeas – Horton, Kohler, Lawrence, Richards, Rust, Shelbourne, Stewart; Nays – N/A; Abstentions – N/A.</i> 	<p>Biology AS-T Cover Sheet</p> <p>Biology AS-T TMC Template</p> <p>Biology AS-T Narrative</p> <p>Biology Articulation Agreement – SFSU</p> <p>Chemistry AS-T Cover Sheet</p> <p>Chemistry AS-T TMC Template</p> <p>Chemistry AS-T Narrative</p>	AS-T Degrees approved (BIOL & CHEM)

5b.	<p>Grant Opportunities</p> <ul style="list-style-type: none"> ○ President Kratochvil invited Ruth Goodin to provide an overview of two grant opportunities being explored by LMC – Title V Cooperative Grant and Centers of Excellence for Veteran Student Success (CEVSS) – as he wanted SGC to be aware of what the College is pursuing and the prospective institutional impacts down the road. <ul style="list-style-type: none"> ● Title V Cooperative Grant This grant is available via the Department of Education for Hispanic-Serving Institutions (HSIs), which can have only one Title V grant at a time. For these proposals, the College is very intentional about serving Latino students, but is also very intentional about serving under-represented students – and, ultimately, all students. LMC currently has two HSI grants (EXITO and Title III STEM) and is very deliberate about having the grants “live” within the College and involved departments (rather than being an outlier). ● Centers of Excellence for Veteran Student Success Ruth distributed a handout about CEVSS and explained that the grant would be a “good fit,” aligning with efforts already underway at LMC (e.g. work/research compiled by the Veterans Task Force in recent years). This grant is likely to be very competitive, but it is still worth applying; if awarded, LMC will be notified September 30 for an October 1 start. President Kratochvil shared information about the District support for enhancing Veterans services: the Governing Board issued a resolution in November 2013; and, this February, they urged all three colleges to establish Veterans Resource Centers. 	<p>Federal Registry – CEVSS</p> <p>CEVSS Application</p> <p>4CD Gov. Bd. Resolution – 11/13/13</p> <p>4CD Gov. Bd. Minutes – 2/25/15</p>	
6.	<p>Updates & Announcements/Constituency Reports:</p> <ul style="list-style-type: none"> ● President Kratochvil acknowledged all of the preparations and excitement leading up to the Graduation ceremony next Wednesday evening. ● Academic Senate: no report. ● Associated Students: Diona Shelbourne reported that LMCAS received awards at the STELAR ceremony. The LMCAS elections were also held this week and close today at 5:00 p.m. ● Classified Senate: Linda Kohler and Demetria Lawrence shared that the Senate held elections and now has four new Council members – Sharen McLean, Andrew Murphy, Shondra West, and Imelda Lares. The Senate also completed all of their follow-up discussions/assignments related to SGC agenda topics and provided feedback. ● Curriculum Committee: no report. 		
7.	<p>Campus Communication: Actions & Notable Items to Report from SGC</p> <p>The Council representatives will convey to their respective constituents that SGC approved the Accreditation Follow-Up Report, the revised Position Paper, the Biology and Chemistry AS-T degrees, and the IEPI completion goal.</p>		
8.	<p>Adjournment</p> <p>The SGC meeting adjourned at 3:53 p.m.</p>		