

LOS MEDANOS
COLLEGE

Shared Governance Council

MINUTES

April 27, 2016

2:00 - 3:00 p.m., Room CO-420

MEMBERS PRESENT: Louie Giambattista, Natalie Hannum, Sable Horton, Laurie Huffman, Linda Kohler, Bob Kratochvil, Darren Meeks, Ginny Richards, Tabitha Romero, Carla Rosas, Arzu Smith, Grace Villegas

GUESTS/PRESENTERS: Jeffrey Matthews, Tue Rust, Nancy Ybarra

COMMITTEE SUPPORT: Jennifer Adams

| Item # | Topic/Activity | Handouts/ References | Action(s) |
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| STANDING ITEMS: | | | |
| 1. | Public Comment <ul style="list-style-type: none"> • Tabitha Romero shared that she is running for LMCAS President. | | |
| 2. | Welcome & Introductions President Kratochvil welcomed everyone to the meeting. | | |
| 3. | Review <ul style="list-style-type: none"> • Agenda for April 27, 2016 The agenda was reviewed and approved by the Council members. <i>MSC: Villegas/Romero.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Giambattista, Hannum, Horton, Kohler, Meeks, Richards, Romero, Rosas, Smith, Villegas; Nays – N/A; Abstentions – N/A.</i> • Minutes (draft) from April 13th This item was deferred to the next meeting. | | |
| 4. | Old Business | | |
| 4a. | Budget & Resource Allocation <ul style="list-style-type: none"> ○ Resource Allocation Process (RAP): Review of Proposals for FY 2016-17 <ul style="list-style-type: none"> ○ Arzu Smith distributed with an updated version of the “banded” ratings, including the agreed upon areas discussed at the last SGC meeting (i.e. safety/security, compliance, and creation of “Band 1” for Permanent Classified). The group reviewed and discussed the changes and bands. There was a concern that the addition of pottery wheels in the Ceramics area could create an access/ADA issue, and Ms. Smith suggested follow-up/clarification with that department. ○ SGC unanimously approved the compiled ratings (pending clarification of the Ceramics proposal) for recommendation to President Kratochvil. <i>MSC: Kohler/Giambattista; Yeas – Giambattista, Hannum, Horton, Kohler, Meeks, Richards, Romero, Rosas, Smith, Villegas; Nays – N/A; Abstentions – N/A.</i> ○ The Council members also discussed the need for evaluating RAP (e.g. internal [within the committee] and external [for “authors”]) and utilizing the pilot process developed last Spring. | | |
| 5. | New Business | | |
| 5a. | Draft “Monday Meeting” Calendar for Fall 2016 <ul style="list-style-type: none"> • Jennifer Adams distributed and reviewed copies of a draft calendar for Monday Meetings in the Fall. The group talked about the difference (or intended distinction) between “College Assembly” and “Spotlight on Success” sessions. The draft calendar lists “no meeting” on October 31, anticipating that attendance may be low on Halloween; however, it was suggested that date be switched with November 21 (as many people are often out of the office during Thanksgiving week). There was also a suggestion to add a footnote about the potential designation of management-called meetings. • SGC’s suggestions will be incorporated into the draft, and the calendar will be brought back as an action item for the next meeting. | | |

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| | <p>5b. Teaching & Learning Committee (TLC)</p> <ul style="list-style-type: none"> • Approval of TLC Chair <ul style="list-style-type: none"> ○ Tue Rust explained that Scott Hubbard had been nominated for a two-year term as TLC Chair, and was subsequently approved by the Academic Senate. ○ SGC unanimously approved the nomination as presented. <i>MSC: Giambattista/Romero.</i> <ul style="list-style-type: none"> ▪ <i>Yeas – Giambattista, Hannum, Horton, Huffman, Kohler, Meeks, Richards, Romero, Rosas, Smith, Villegas; Nays – N/A; Abstentions – N/A.</i> • Approval of TLC Midway Report <ul style="list-style-type: none"> ○ Tue Rust clarified that this is only an informational item for SGC (no action/approval required). He displayed the document on the screen and provided an overview for the Council members. | | |
| | <p>5c. New Program Proposal – Social Justice: LGBT Studies</p> <ul style="list-style-type: none"> • Jeffrey Matthews, accompanied by Nancy Ybarra, provided an overview of the proposal and distributed copies (Phase 1 program proposal) to SGC. The program, designed using the established Transfer Model Curriculum (TMC) would offer both an A.A. Degree and Certificate in Social Justice Studies: LGBT Studies and would be the first of its kind within our District. Dean Ybarra explained that “Phase 1” is intended to get approval for the concept of the new program; today it is listed as an informational item for SGC, and it will return as an action item at the next meeting. In the Fall, there will be a task force will working on program development (including where this program will “live” [i.e. Social Sciences or Liberal Arts]). • SGC discussed the existing process for proposing new programs, and suggested distinguishing between the need to do a “fast-track” process (2-page version, if only bundling existing courses) and the full two-phase process (if developing new courses and/or needing additional resources). | | |
| <p>6.</p> | <p>Updates & Announcements/Constituency Reports:</p> <ul style="list-style-type: none"> • President Kratochvil: No report (had to leave for Governing Board meeting). Arzu Smith provided information about the recent fire alarm, addressing safety issues (e.g. lighting on College Complex 2nd floor, training for safety monitors, working with Chief Carney and Police Services, etc...) • Academic Senate: Louis Giambattista shared that, at its most recent meeting, the Senate reviewed the TLC Midway Report and had a discussion about consideration of a degree in Terrorism Studies. • Associated Students: Darren Meeks reported that LMCAS talked about a bus shuttle/route to the new Brentwood Center location and had concerns about the frequency of Tri-Delta’s schedule. Tabitha Romero shared information about a recent meeting with Lt. Huddleston regarding campus safety issues. • Classified Senate: Linda Kohler stated that the Senate didn’t hold an official meeting, but they met with District-wide leadership on April 15th and held a mini-retreat. • Curriculum Committee: no report. • Other: Laurie Huffman reminded the group about the upcoming event funded by the Innovation Awards – “An Evening of Cultural Conversations.” | | |
| <p>7.</p> | <p>Community College Items of Interest: Legislation, Research & Best Practices [no discussion]</p> | | |
| <p>8.</p> | <p>Campus Communication: Actions & Notable Items to Report from SGC – N/A</p> | | |
| <p>9.</p> | <p>Adjournment The SGC meeting adjourned at 3:37 p.m.</p> | | |